Evaluation Form

1. Inspection Schedule Details

Inspection Type: Renewal inspection

Inspector/Investigator: Olivia.Jackson@dhr.alabama.gov

Facility Address: 2408 WEST SECOND STREET, GULF SHORES, AL 36542, Baldwin

Inspection Status: Completed

Facility Name: SHAROLYN DUGGAN

Visit Type: Unannounced

Visit Date: 04/23/2025

2. Inspection Questionnaire

Licensing Procedures - Provisions of License/Permit (II. B. 7)

S No.	Questions	Answer	Comments
1	Number of children in the care of the licensee does not exceed licensed capacity	Observed	
2	Age range of children in care conforms to ages on license	Observed	
3	Current license/permit posted	Observed	

The Home - Indoor Area (II.C. 2)

S No.	Questions	Answer	Comments
1	Home free of apparent hazardous conditions	Observed	

2	Home has electricity water gas waste disposal	Observed	
3	Home has working telephone	Observed	
4	Dangerous substances locked	Observed	
5	Aggressive animals not kept	Observed	
6	Animals that pose a threat kept away from children	Certified/Discussed	
7	Animal feeding/watering containers and litter boxes inaccessible to children	Observed	
8	Radiators heaters and fans inaccessible to children	Observed	
9	Fireplaces not used during hours of operation	Certified/Discussed	
10	Electrical outlets covered	Observed	
11	Are any guns or firearms kept in the home or on the premises?	Certified/Discussed	
12	Guns/firearms unloaded	Certified/Discussed	
13	Guns/firearms in locked storage	Certified/Discussed	
14	Ammunition stored separately from guns/firearms in locked storage	Certified/Discussed	
15	Stairs have handrails in child’s reach	Not applicable	
16	Smoking prohibited during hours of care	Certified/Discussed	
17	Clear glass doors marked at child level	Not applicable	
18	Tools and machinery inaccessible	Observed	
19	Hot tubs covered securely or drained during hours of care	Observed	
20	Working flashlight conveniently located	Observed	

21	Consumption of alcohol prohibited during hours of care and must be stored and locked	Certified/Discussed	
22	Non-prescription narcotic or illegal substances prohibited	Certified/Discussed	
23	Bio-contaminants shall be stored in a labeled container and disposed of properly	Certified/Discussed	
24	Bio-contaminants stored outside shall be disposed of properly	Certified/Discussed	
25	Bathroom clean	Observed	
26	Foot stools for handwashing and toileting	Observed	
27	Potty chairs (if used) emptied washed disinfected after each use	Not applicable	
28	Staff shall use Universal Precautions when diapering or being exposed to bodily fluids	Observed	
29	Bodily fluids shall be cleaned up immediately and surfaces disinfected staff wash hands	Certified/Discussed	
30	Contaminated materials shall be disposed of properly in the bio-contaminant receptacle	Certified/Discussed	
31	Mops used for cleaning body fluids disinfected appropriately	Certified/Discussed	
32	Contaminated rugs and carpets cleaned and sanitized appropriately	Certified/Discussed	
33	Contaminated clothing items stored or washed properly	Certified/Discussed	
34	Rodent/insect infestation prevented/eliminated	Certified/Discussed	
35	Garbage and trash stored in covered water-tight fly-proof containers and removed regularly	Observed	

36	Bedding toys utensils toilets sinks used by a sick person cleaned and disinfected before use by another person	Certified/Discussed	
37	Windows and doors used for ventilation screened	Certified/Discussed	
38	Rooms well-lighted ventilated comfortably cooled or heated as appropriate to the season	Observed	
39	Space for providing privacy to a child in care and members of the household as needed	Observed	
40	Clean appropriate facilities for protection storage preparation of food	Observed	
41	Crib bed playpen or cot provided for each child for rest/sleep during hours of care	Certified/Discussed	
42	Number of cribs that meet US consumer Product Safety Act of 2008:	Not applicable	
43	Number of playpens:	Observed	
44	No child shall sleep with an adult	Certified/Discussed	
45	Each child younger than 12 months sleeps alone in a crib or playpen	Certified/Discussed	
46	Crib slats no more than 2 3/8 inches apart	Not applicable	
47	Crib mattress waterproof in good condition	Not applicable	
48	No infant put to sleep on sofa soft mattress or other soft surface	Certified/Discussed	
49	Doors not closed in any area where children are sleeping	Observed	
50	Each child 12-18 months sleeps alone in a crib play pen or low cot	Certified/Discussed	
51	Children 18 months and older must sleep on a cot	Certified/Discussed	

	or bed		
52	Two children of the same sex may share a double or larger bed or may sleep alone	Not applicable	
53	Beds cribs cots or playpens clean and sanitary and free of hazards maintained in good condition	Observed	
54	Lighting adequate at nap/rest time to allow children to be seen	Observed	
55	Bedding adequate appropriate to season	Observed	
56	Sheets and covers laundered weekly or more often when soiled	Certified/Discussed	
57	When not in use by family members beds covered with clean linens before used by children in care	Not applicable	
58	Upper/top bunk beds not used by a child	Not applicable	
59	No child sleeps/naps on floor	Certified/Discussed	
60	Required indoor equipment provided	Observed	
61	Recorded/printed material shall be previewed for appropriateness before shown to children	Certified/Discussed	

62	All material with sexually explicit frightening or violent content kept inaccessible to children	Certified/Discussed	

Equipment Checklist - Children Up to 2 Years

S No.	Questions	Answer	Comments
1	Small wheel toys	Observed	
2	Push and pull toys	Observed	
3	Boxes of assorted sizes	Not applicable	
4	Swings with safety seat, infant swing	Not applicable	
5	Sand or digging area, toys for digging, pouring, sifting	Not applicable	
6	Large Balls	Observed	
7	Simple puzzles	Observed	
8	Nesting and stacking toys	Observed	
9	Soft dolls and clothes	Observed	
10	Cars, trucks, trains	Observed	
11	Large beads or spools to string	Not applicable	
12	Picture books	Observed	
13	Paper	Observed	
14	Non-toxic crayons	Observed	
15	Non-toxic watercolor markers	Observed	
16	Non-toxic play dough	Not applicable	
17	Crib mobiles (for infants younger than 5 months)	Not applicable	
18	Washable teething rings	Not applicable	
19	Rattle toys	Observed	
20	Squeeze toys	Observed	
21	Soft cuddly toys	Observed	
22	Busy boxes	Observed	

23	Dolls, and clothes and blankets	Observed	
24	Dress-up clothes	Observed	
25	Home-living area-pretend kitchen appliances may be made from boxes	Not applicable	
26	Toys, dishes, pans, spoons, plastic containers with lids	Not applicable	
27	Toy telephone	Observed	
28	Puppets	Not applicable	

Equipment Checklist - Children 2 Years up to 6 Years

S No.	Questions	Answer	Comments
1	Sand or digging area with items for digging, filling, sifting, and pouring	Not applicable	
2	Climbing structure with soft surface underneath	Not applicable	
3	Wheel toys	Observed	
4	Buckets for water play, items for pouring, measuring, floating	Observed	
5	Puzzles	Observed	
6	Beads or spools and string for stringing	Not applicable	
7	Peg boards and pegs	Not applicable	
8	Matching games such as lotto, picture dominoes and other simple games	Observed	
9	Creative construction sets	Observed	
10	Blocks	Observed	
11	Small cars, trucks, boats, trains	Observed	
12	Dolls, with clothes, blankets, storage area	Observed	
13	Doll stroller	Not applicable	

14	Doll bed or cradle	Observed	
15	Dress-up clothes	Observed	
16	Home living area-kitchen appliances may be purchased or made from cardboard boxes	Not applicable	
17	Play dishes, plastic baby bottles, pots and pans, measuring spoons	Not applicable	
18	Puppets	Not applicable	
19	Sheet or bedspread for making a tent	Observed	
20	Cardboard boxes in assorted sizes	Not applicable	
21	Mirror	Not applicable	
22	Toy telephone	Observed	
23	Dish pan	Observed	
24	Sponges	Observed	
25	Bubble mixture	Observed	
26	Strainers	Observed	
27	Funnels	Not applicable	
28	Egg beaters	Not applicable	
29	Small boats and other floating toys	Observed	
30	Non-toxic art materials - large pencils and crayons, watercolor markers, paper, chalk, blunt-end scissors, paste, glue, playdough, paints (tempera or watercolor), long handled brushes, finger paints	Observed	
31	A variety of age-appropriate books accessible to the children	Observed	
32	A device that plays a variety of age-appropriate music	Observed	
33	Rhythm instruments	Observed	
34	Collections of rocks, leaves, seeds, etc.	Observed	

35	Aquarium with fish (must be covered)	Not applicable	
36	Magnifying glass	Not applicable	
37	Magnets	Observed	
38	Measuring equipment	Observed	

Equipment Checklist - Children 6 Years and Older

S No.	Questions	Answer	Comments
1	Children shall have a separate area for storing their personal items and projects	Not applicable	
2	Non-toxic art materials: a variety of kinds of paper, scissors, glue, crayons, markers, chalk, paints, clay, playdough	Not applicable	
3	Books and magazines appropriate to the ages of the children	Not applicable	
4	A device that plays a variety of age-appropriate music and stories	Not applicable	
5	Dress-up clothes	Not applicable	
6	Dolls and dolls clothes	Not applicable	
7	Costumes and masks	Not applicable	
8	Interlocking manipulative play sets	Not applicable	
9	Jigsaw puzzles	Not applicable	
10	Board games and playing cards	Not applicable	
11	Balls	Not applicable	
12	Bats	Not applicable	
13	Tether ball	Not applicable	
14	Croquet set	Not applicable	
15	Badminton set	Not applicable	

16	Horseshoes	Not applicable	
17	Wheel toys	Not applicable	

The Home - Outdoor Area (II. C. 3)

S No.	Questions	Answer	Comments
1	Children supervised at all times	Certified/Discussed	
2	Outdoor play area and equipment free from apparent hazards	Not Met	THERE ARE SEVERAL AREAS OF THE PLAYGROUND THAT CONTAIN DOG FECES. ,
3	Fence at least 4 feet in height free from sharp protruding edges (except where prohibited by federal law)	Observed	
4	Required outdoor equipment provided	Observed	
5	Outdoor play equipment not designed to be portable anchored	Not applicable	
6	Concrete or asphalt not used under equipment	Observed	
7	Area free of stacked lumber construction materials firewood	Observed	
8	Stair/steps have handrails in child’s reach	Not applicable	
9	Home and grounds free of apparent hazards including abandoned automobiles unused appliances uncovered wells and cisterns stacked lumber with exposed nails explosives	Observed	
10	Tools and machinery inaccessible to children	Not Met	THERE IS NO BARRIER AROUND EITHER OF THE TWO AIR CONDITIONING UNITS LOCATED

			ON THE PLAYGROUND.
11	All poison kept in locked area	Observed	
12	Water hazards on or adjacent to home inaccessible to children	Observed	

Swimming and Wading (II. C. 3.c)

S No.	Questions	Answer	Comments
1	Is there a pool on the premises?	No	
2	Swimming pool 2 feet or more in depth enclosed by fence or solid wall at least	Not applicable	

	4 feet in height with no doors windows or other openings		

3	Swimming pool has locking gate; and gate and other access areas are locked when pool is not in use	Not applicable	
4	Do children in care use a pool/wading structure?	NA	
5	Adult to child ratio in pool area within arms-length (touch supervision)	Not applicable	
6	One adult to each child younger than 2 years old	Not applicable	
7	One adult to three children 2 to 6 years old	Not applicable	
8	One adult to five children 6 years and older	Not applicable	
9	Person with current American Red Cross Lifeguard Training Certificate in pool area at all times pool is in use	Not applicable	
10	Copy of Lifeguard Training Certificate on file in home	Not applicable	
11	Wading structure less than 2 feet in depth has continuous adult supervision	Not applicable	
12	Wading structure/pool filled with clean water each day emptied when not in use	Not applicable	
13	The licensee is present during any swimming/wading activities	Not applicable	

The Home - Transportation (II. C. 4)

S No.	Questions	Answer	Comments
1	Does the licensee provide transportation for the children in care?	No	
2	NOTE: The Department of Human Resources does not inspect activities away from the home. The licensee shall assume full	Not applicable	

	authority and responsibility for away from the home activities		
3	Licensee responsible for children they transport	Not applicable	

4	Licensee responsible for picking child up at the designated location and delivering the child to the care of the designated person	Not applicable	
5	Transportation Checklist used for transporting by vehicle or walking	Not applicable	
6	Written consent to transport child	Not applicable	
7	No child left unsupervised in vehicle	Not applicable	
8	Driver has valid driver's license	Not applicable	
9	Vehicle doors locked when moving	Not applicable	
10	All passengers and driver secured in a seatbelt or child restraint which is properly anchored to the vehicle installed and used according to manufacturer's instructions and maintained in good condition	Not applicable	
11	Each child secured in passenger restraint system appropriate to age and size	Not applicable	
12	Each child younger than 1 year or weighing less than 20 pounds secured in infant only or convertible seat used in rear-facing position	Not applicable	
13	Each child younger than 5 years or weighing less than 40 pounds secured in convertible/forward facing seat	Not applicable	
14	Each child younger than 6 years secured in a booster seat	Not applicable	
15	Each child 6 years and older secured in an individual seat belt	Not applicable	

16	No child transported in front seat of vehicle with passenger side air bag	Not applicable	
17	Vehicle safety check done annually signed and dated by a certified mechanic	Not applicable	

Emergency Preparedness and Response Plan (II. C.4)

S No.	Questions	Answer	Comments
1	Emergency list posted by the telephone	Not applicable	
2	Substitutes/caregivers informed of responsibilities in case of an emergency	Observed	
3	Licensee and each caregiver has current infant-child CPR and first aid certificate copies on file in home	Observed	
4	Current and complete emergency plans and procedures submitted to the Department	Observed	
5	Fire	Observed	
6	Tornado	Observed	
7	Lockdown	Observed	
8	Relocation	Observed	
9	Available to all staff and employees	Observed	
10	Posted in a conspicuous place	Observed	
11	Copies provided to all parents/guardians	Certified/Discussed	

Licensee and Members of the Household (II. D)

S No.	Questions	Answer	Comments

1	By August 1 2022 the licensee must complete an orientation training on the assessment tools utilized by the Department's QRIS	Not applicable	
2	By August 1 2022 all home staff including licensee/substitutes/assistant caregivers must enroll in Alabama Pathways Professional Development Registry	Observed	
3	Financial resources available	Certified/Discussed	
4	At least one substitute available	Observed	
5	Licensee does not work or attend school during hours of childcare	Certified/Discussed	

Care of the Children (II. E)

S No.	Questions	Answer	Comments
1	Children supervised at all times	Certified/Discussed	
2	Licensee responsible for care and supervision at all times	Certified/Discussed	
3	Infants and children handled gently	Certified/Discussed	
4	Each child observed for illness or injury upon arrival	Certified/Discussed	
5	Illness injury change in health reported to parent	Certified/Discussed	
6	Exposure to contagious disease reported to parent	Certified/Discussed	
7	No child who is ill admitted to home	Certified/Discussed	
8	Ill injured child separated from group but continuously supervised	Certified/Discussed	
9	Ill or injured child's parents notified immediately and	Certified/Discussed	

	required to come for the child or arrange for designated person to come		

	for child		
10	If parent/designated person cannot be reached or if illness/injury is severe licensee shall obtain emergency treatment	Certified/Discussed	
11	Parents urged to notify licensee if child is exposed to contagious disease	Certified/Discussed	
12	Children with food allergies should have a written plan with required components that is available and known by the child's caregiver	Certified/Discussed	
13	Does the Licensee Administer medication/medical procedures?	No	
14	Medication/medical procedures administered only with written authorization from parent and child's health professional	Not applicable	
15	Blanket authorization forms are prohibited	Not applicable	
16	Prescription or over-the-counter drugs in original container	Not applicable	
17	Prescription drugs have pharmacy label or written physician's written instructions	Not applicable	
18	Over-the-counter drugs	Not applicable	

	labeled with child's name and directions		
19	Medication not used beyond date of expiration	Not applicable	
20	Measuring device provided (if measuring required)	Not applicable	
21	Medication for children or household members locked	Observed	
22	Medicines returned to child's parent when no longer needed	Not applicable	
23	Time and date of medication documented in writing and kept in child's file in home	Not applicable	
24	Copies of documentation available to parents on request	Not applicable	

25	Each infant placed on back to sleep unless he/she has a written physician's instructions	Certified/Discussed	
26	Each infant placed on stomach part of the time he/she is awake and observed	Certified/Discussed	
27	Caregivers engage with infants on the ground each day	Certified/Discussed	
28	Infants not seated more than 15 minutes at a time	Certified/Discussed	
29	Positioning devices that restrict movement not used without written physician's instructions	Certified/Discussed	
30	Soft materials including pillows quilts comforters sheepskins bumper pads stuffed toys prohibited in sleeping environment	Certified/Discussed	
31	Diapering area washable cleaned and disinfected after each use	Certified/Discussed	
32	Clean diapers and clothing provided for infants/toddlers	Certified/Discussed	
33	Wet soiled diapers and clothing changed promptly	Certified/Discussed	
34	Soiled diapers disposed of in plastic-lined containers	Certified/Discussed	
35	Licensee/caregivers use Universal Precautions after diapering or assisting with toileting and contact with bodily fluids	Certified/Discussed	
36	Individual disposable paper towels used for hand drying	Certified/Discussed	
37	Clean disposable gloves used for diapering each child	Certified/Discussed	
38	Each child's hands washed after diapering	Certified/Discussed	
39	No child left unattended while being diapered	Certified/Discussed	

40	Diapering area separate from food service preparation and storage areas	Certified/Discussed	
41	Infants handled gently each infant's head supported rough or harsh handling prohibited.	Certified/Discussed	
42	No screen time for children under the age of 2 years old	Certified/Discussed	
43	Screen time for children 2 years and older: 30 minutes for a half-day 1 hour for full day programs	Certified/Discussed	
44	Drinking water with no added sweeteners or carbonation offered during the day	Certified/Discussed	
45	A variety of indoor/outdoor activities which included 60 minutes of active physical activity for full day and 30 minutes for half day	Certified/Discussed	
46	Known or suspected child abuse/neglect reported as required	Certified/Discussed	
47	Child abuse/neglect reports confidential	Certified/Discussed	
48	Licensee caregivers and household members cooperate with DHR or any child abuse/neglect investigation including providing information and allowing access to children and records	Certified/Discussed	
49	Meals and snacks provided as required	Certified/Discussed	
50	Formula or food for infants & other special diets prepared as directed or provided by parent/guardian	Certified/Discussed	
51	Special foods for children labeled with child's name and stored as directed	Certified/Discussed	

52	Formula provided by parent must be ready to feed labeled and refrigerated	Certified/Discussed	
53	Bottles (breastmilk/formula) and food served according to parental request microwaves not used for bottles	Certified/Discussed	
54	Unused breastmilk returned to parent in bottle/container	Certified/Discussed	
55	Fluid milk served; no powdered milk used for drinking	Certified/Discussed	
56	Small hard candies or nuts not served to children younger than 4 years old	Certified/Discussed	
57	Foods that may cause choking prepared appropriately for the children	Certified/Discussed	
58	Foods served only under close supervision as required	Certified/Discussed	
59	Licensee caregivers each child washes hands with soap and warm running water as required	Certified/Discussed	
60	Individual disposable paper towels used for hand drying	Certified/Discussed	
61	Feeding chairs provided for infants	Observed	
62	Feeding chairs and tables cleaned and disinfected before and after meals and snacks	Certified/Discussed	
63	Each child’s food served from an individual dish	Certified/Discussed	
64	Each infant/toddler encouraged to experiment with self-feeding	Certified/Discussed	
65	Utensils provided for each child	Certified/Discussed	
66	Disposable utensils and cups used only under close	Certified/Discussed	

	supervision		
67	Formula and food brought from child's home labeled and stored properly	Certified/Discussed	
68	Milk and formula refrigerated immediately	Certified/Discussed	
69	Previously opened baby food jars not accepted	Certified/Discussed	
70	Formula left in bottle after feeding discarded	Certified/Discussed	
71	Each infant held for bottle feeding. No bottles propped	Certified/Discussed	
72	Size of servings adequate to meet child's needs	Certified/Discussed	
73	Food not forced or withheld	Certified/Discussed	
74	Each child seated while eating	Certified/Discussed	
75	Food in good condition	Certified/Discussed	
76	No home-canned foods used	Certified/Discussed	
77	Food protected from contamination	Certified/Discussed	
78	Food preparation surfaces and utensils cleaned before and after use	Certified/Discussed	
79	Food that has been served to a child not served again	Certified/Discussed	

80	Tableware utensils food contact surfaces cleaned after each use	Certified/Discussed	
81	Animals not allowed in food storage preparation or service areas during hours of care	Certified/Discussed	
82	Floors in food preparation and service areas swept or vacuumed daily mopped as needed	Certified/Discussed	
83	Appropriate seasonal clothing for each child provided by parent	Certified/Discussed	
84	Sufficient clean dry diapers and clothing provided for each infant/toddler	Certified/Discussed	
85	Space for each child for storing personal belongings	Observed	
86	Discipline appropriate to the age and developmental level of the children	Certified/Discussed	
87	No corporal/physical punishment	Certified/Discussed	
88	No verbal abuse	Certified/Discussed	
89	Discipline not associated with food naps or bathroom procedures	Certified/Discussed	
90	No physical restraint as punishment	Certified/Discussed	
91	No punishment administered by another child	Certified/Discussed	
92	Rough or harsh handling prohibited	Certified/Discussed	
93	Physical activity/outdoor time taken away as punishment is prohibited	Certified/Discussed	
94	Infants spend time outdoors 2-3 times daily weather permitting	Certified/Discussed	
95	Toddlers/preschoolers spend 60 to 90 minutes outdoors weather	Certified/Discussed	

	permitting		
96	Each child signed in and signed out with a written signature or a biometric ID	Observed	
97	No child released to anyone without written authorization from parent	Certified/Discussed	
98	Photo ID required for unfamiliar designated persons picking up a child	Certified/Discussed	
99	Parents have the right to visit at any time	Certified/Discussed	
100	Parents informed of the right to visit	Certified/Discussed	
101	Parents provided with information on child development and children's health annually	Certified/Discussed	

Administration - General Administrative Responsibilities (II. F.1)

S No.	Questions	Answer	Comments
1	Current license/permit posted	Observed	
2	Most recent licensing evaluation posted	Observed	
3	Most recent deficiency report posted	Observed	

4	Public notice form posted	Observed	
5	Corrective/adverse action notices posted	Not applicable	
6	Emergency Preparedness and Response Plan posted	Observed	
7	Daily schedule posted that includes 60 minutes of physical activity	Observed	
8	Information about children kept confidential	Certified/Discussed	
9	Written rules and policies provided to parents when child is enrolled	Certified/Discussed	
10	Parents and DHR notified of changes in written rules and policies	Certified/Discussed	
11	Licensee's social security number or tax ID available to parents on request	Certified/Discussed	
12	Enrollment reports submitted as requested	Certified/Discussed	
13	Child abuse/neglect reported as required by law	Certified/Discussed	
14	The following reported to DHR within 24 hours written report within 5 days:	Certified/Discussed	
15	Any illness/injury requiring professional medical treatment	Certified/Discussed	
16	Any illness/injury requiring emergency medical treatment	Certified/Discussed	
17	Any death occurring in the home	Certified/Discussed	
18	Changes in caregivers or substitutes	Certified/Discussed	
19	Change in licensee's name	Certified/Discussed	
20	Change in name or number of street address	Certified/Discussed	
21	Change in telephone number	Certified/Discussed	

22	Serious accident or illness of the licensee or members of the household	Certified/Discussed	
23	Serious damage to the home or grounds	Certified/Discussed	
24	Changes in members of the household	Certified/Discussed	
25	Any arrest of licensee household member caregiver substitute volunteer	Certified/Discussed	
26	Final disposition of any child abuse/neglect investigation involving licensee household member caregiver substitute volunteer	Certified/Discussed	
27	Any disastrous events	Certified/Discussed	
28	Physical/structural changes to home or grounds reported in advance	Certified/Discussed	
29	Any change in location reported in advance (New license required)	Certified/Discussed	
30	Record for licensee/household member	Observed	
31	Records for caregivers/substitutes	Observed	
32	Records on caregivers/substitutes kept at least two years after the person leaves	Certified/Discussed	
33	Certificate of rabies vaccination	Observed	
34	Children’s records complete	Observed	
35	Children’s records kept at least two years after the child leaves	Certified/Discussed	
36	Children’s records and information about children and their families kept confidential	Certified/Discussed	
37	Confidential information	Certified/Discuss	

	accessible only to authorized persons	ed	
38	Transportation checklist kept for current year plus two additional years	Not applicable	
39	Sign-in/sign-out sheets kept for current year plus two additional years	Certified/Discussed	
40	Vehicle safety checklist	Not applicable	

Nighttime Care (II.G)

S No.	Questions	Answer	Comments
1	This Section to be completed for homes providing care after 7:00	Not applicable	

	p.m.		
2	Number and age range of children does not exceed number and age range on license/permit	Not applicable	
3	Clean water provided for each child	Not applicable	
4	Each child bathed separately	Not applicable	
5	Each child supervised while bathing	Not applicable	
6	Individual soap towel and washcloth provided for each child	Not applicable	
7	Each child younger than 18 months sleeps alone in crib	Not applicable	
8	Infants place on back to sleep	Not applicable	
9	Each child 18 months and older sleeps in a bed	Not applicable	
10	Each child's toilet articles labeled with name kept separate kept in sanitary condition	Not applicable	
11	Breakfast served to each child who goes directly to school unless provided by school or parent	Not applicable	
12	Evening meal provided for each child continuing from daytime care	Not applicable	

Group Day Care Homes (II. H)

S No.	Questions	Answer	Comments
1	At least two adults present and supervising the children when seven or more children are present	Observed	
2	If a substitute is used the licensee or assistant caregiver is present	Observed	
3	Complete record for assistant caregiver	Observed	
4	Outdoor play area fenced	Observed	
5	Required equipment provided	Observed	

Group Nighttime Homes (II.I)

S No.	Questions	Answer	Comments
1	At least two adults present and supervising the children when seven or more are present	Not applicable	
2	Number and age range of children does not exceed number and age range on license/permit	Not applicable	

3. Classroom Checklist

S No.	Questions	Answer	Comments

4. Ad Hoc Deficiency

S No.	Deficiency

4-23-25