

# Evaluation Form

## 1. Inspection Schedule Details

**Inspection Type:** Renewal inspection

**Facility Name:** MRS. GERAL'S  
DAYCARE

**Inspector/Investigator:**  
Rolanda.Nelson@dhr.alabama.gov

**Visit Type:** Unannounced

**Facility Address:** 2760 COUNTY ROAD 150, MOULTON, AL 35650, Lawrence

**Visit Date:** 10/3/2025

**Inspection Status:** Completed

## 2. Inspection Questionnaire

### Licensing Procedures - Provisions of License/Permit (II. B. 7)

| S No. | Questions  | Answer   | Comments |
|-------|--|----------|----------|
| 1     | Number of children in the care of the licensee does not exceed licensed capacity | Observed |          |
| 2     | Age range of children in care conforms to ages on license                        | Observed |          |
| 3     | Current license/permit posted  | Observed |          |

### The Home - Indoor Area (II.C. 2)

| S No. | Questions  | Answer         | Comments  |
|-------|--|----------------|---|
| 1     | Home free of apparent hazardous conditions                                   | Not Met        | disinfectant wipes in bathroom accessible to children |
| 2     | Home has electricity water gas waste disposal                                | Observed       |   |
| 3     | Home has working telephone   | Observed       |   |
| 4     | Dangerous substances locked  | Not Met        | disinfectant wipes in bathroom                        |
| 5     | Aggressive animals not kept  | Not applicable |   |
| 6     | Animals that pose a threat kept away from children                           | Not applicable |   |
| 7     | Animal feeding/watering containers and litter boxes inaccessible to children | Not applicable |   |
| 8     | Radiators heaters and fans   | Not applicable |   |

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|    | inaccessible to children  |                     |  |
| 9  | Fireplaces not used during hours of operation   | Certified/Discussed |  |
| 10 | Electrical outlets covered  | Observed            |  |
| 11 | Are any guns or firearms kept in the home or on the premises?                           | Not applicable      |  |
| 12 | Guns/firearms unloaded  | Not applicable      |  |
| 13 | Guns/firearms in locked storage   | Not applicable      |  |
| 14 | Ammunition stored separately from guns/firearms in locked storage                       | Not applicable      |  |
| 15 | Stairs have handrails in child's reach  | Observed            |  |
| 16 | Smoking prohibited during hours of care   | Certified/Discussed |  |
| 17 | Clear glass doors marked at child level   | Observed            |  |
| 18 | Tools and machinery inaccessible  | Observed            |  |
| 19 | Hot tubs covered securely or drained during hours of care                               | Not applicable      |  |
| 20 | Working flashlight conveniently located   | Observed            |  |
| 21 | Consumption of alcohol prohibited during hours of care and must be stored and locked    | Certified/Discussed |  |
| 22 | Non-prescription narcotic or illegal substances prohibited                              | Certified/Discussed |  |
| 23 | Bio-contaminants shall be stored in a labeled container and disposed of properly        | Certified/Discussed |  |
| 24 | Bio-contaminants stored outside shall be disposed of properly                           | Certified/Discussed |  |
| 25 | Bathroom clean  | Observed            |  |
| 26 | Foot stools for handwashing and toileting   | Observed            |  |
| 27 | Potty chairs (if used) emptied washed disinfected after each use                        | Not applicable      |  |
| 28 | Staff shall use Universal Precautions when diapering or being exposed to bodily fluids  | Observed            |  |
| 29 | Bodily fluids shall be cleaned up immediately and surfaces disinfected staff wash hands | Certified/Discussed |  |
| 30 | Contaminated materials shall be disposed of properly in the bio-contaminant receptacle  | Certified/Discussed |  |
| 31 | Mops used for cleaning body fluids disinfected appropriately                            | Certified/Discussed |  |
| 32 | Contaminated rugs and carpets cleaned and sanitized appropriately                       | Certified/Discussed |  |
| 33 | Contaminated clothing items stored or washed properly                                   | Certified/Discussed |  |
| 34 | Rodent/insect infestation prevented/eliminated  | Certified/Discussed |  |
| 35 | Garbage and trash stored in   | Observed            |  |

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|    | covered water-tight fly-proof containers and removed regularly   |                     |  |
| 36 | Bedding toys utensils toilets sinks used by a sick person cleaned and disinfected before use by another person | Certified/Discussed |  |
| 37 | Windows and doors used for ventilation screened  | Certified/Discussed |  |
| 38 | Rooms well-lighted ventilated comfortably cooled or heated as appropriate to the season                        | Observed            |  |
| 39 | Space for providing privacy to a child in care and members of the household as needed                          | Observed            |  |
| 40 | Clean appropriate facilities for protection storage preparation of food  | Observed            |  |
| 41 | Crib bed playpen or cot provided for each child for rest/sleep during hours of care                            | Observed            |  |
| 42 | Number of cribs that meet US consumer Product Safety Act of 2008:  | Observed            |  |
| 43 | Number of playpens:  | Observed            |  |
| 44 | No child shall sleep with an adult   | Certified/Discussed |  |
| 45 | Each child younger than 12 months sleeps alone in a crib or playpen  | Certified/Discussed |  |
| 46 | Crib slats no more than 2 3/8 inches apart   | Observed            |  |
| 47 | Crib mattress waterproof in good condition   | Observed            |  |
| 48 | No infant put to sleep on sofa soft mattress or other soft surface   | Certified/Discussed |  |
| 49 | Doors not closed in any area where children are sleeping   | Observed            |  |
| 50 | Each child 12-18 months sleeps alone in a crib play pen or low cot   | Certified/Discussed |  |
| 51 | Children 18 months and older must sleep on a cot or bed  | Certified/Discussed |  |
| 52 | Two children of the same sex may share a double or larger bed or may sleep alone                               | Certified/Discussed |  |
| 53 | Beds cribs cots or playpens clean and sanitary and free of hazards maintained in good condition                | Observed            |  |
| 54 | Lighting adequate at nap/rest time to allow children to be seen  | Observed            |  |
| 55 | Bedding adequate appropriate to season   | Certified/Discussed |  |
| 56 | Sheets and covers laundered weekly or more often when soiled   | Certified/Discussed |  |
| 57 | When not in use by family members beds covered with clean linens before used by children in care               | Certified/Discussed |  |

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| 58 | Upper/top bunk beds not used by a child  | Not applicable      |  |
| 59 | No child sleeps/naps on floor  | Certified/Discussed |  |
| 60 | Required indoor equipment provided   | Observed            |  |
| 61 | Recorded/printed material shall be previewed for appropriateness before shown to children        | Certified/Discussed |  |
| 62 | All material with sexually explicit frightening or violent content kept inaccessible to children | Certified/Discussed |  |

#### Equipment Checklist - Children Up to 2½ Years

| S No. | Questions  | Answer         | Comments |
|-------|--|----------------|----------|
| 1     | Small wheel toys   | Observed       |          |
| 2     | Push and pull toys   | Observed       |          |
| 3     | Boxes of assorted sizes  | Not applicable |          |
| 4     | Swings with safety seat, infant swing                              | Not applicable |          |
| 5     | Sand or digging area, toys for digging, pouring, sifting           | Observed       |          |
| 6     | Large Balls  | Observed       |          |
| 7     | Simple puzzles   | Observed       |          |
| 8     | Nesting and stacking toys  | Observed       |          |
| 9     | Soft dolls and clothes   | Observed       |          |
| 10    | Cars, trucks, trains   | Observed       |          |
| 11    | Large beads or spools to string                                    | Not applicable |          |
| 12    | Picture books  | Observed       |          |
| 13    | Paper  | Observed       |          |
| 14    | Non-toxic crayons  | Observed       |          |
| 15    | Non-toxic watercolor markers                                       | Observed       |          |
| 16    | Non-toxic play dough   | Not applicable |          |
| 17    | Crib mobiles (for infants younger than 5 months)                   | Not applicable |          |
| 18    | Washable teething rings  | Observed       |          |
| 19    | Rattle toys  | Observed       |          |
| 20    | Squeeze toys   | Observed       |          |
| 21    | Soft cuddly toys   | Observed       |          |
| 22    | Busy boxes   | Not applicable |          |
| 23    | Dolls, and clothes and blankets                                    | Observed       |          |
| 24    | Dress-up clothes   | Observed       |          |
| 25    | Home-living area-pretend kitchen appliances may be made from boxes | Observed       |          |
| 26    | Toys, dishes, pans, spoons, plastic containers with lids           | Observed       |          |
| 27    | Toy telephone  | Observed       |          |
| 28    | Puppets  | Not applicable |          |

**Equipment Checklist - Children 2½ Years up to 6 Years**

| S No. | Questions  | Answer         | Comments |
|-------|--|----------------|----------|
| 1     | Sand or digging area with items for digging, filling, sifting, and pouring   | Observed       |          |
| 2     | Climbing structure with soft surface underneath  | Observed       |          |
| 3     | Wheel toys   | Observed       |          |
| 4     | Buckets for water play, items for pouring, measuring, floating   | Observed       |          |
| 5     | Puzzles  | Observed       |          |
| 6     | Beads or spools and string for stringing   | Not applicable |          |
| 7     | Peg boards and pegs  | Not applicable |          |
| 8     | Matching games such as lotto, picture dominoes and other simple games  | Observed       |          |
| 9     | Creative construction sets   | Observed       |          |
| 10    | Blocks   | Not applicable |          |
| 11    | Small cars, trucks, boats, trains  | Observed       |          |
| 12    | Dolls, with clothes, blankets, storage area  | Observed       |          |
| 13    | Doll stroller  | Observed       |          |
| 14    | Doll bed or cradle   | Observed       |          |
| 15    | Dress-up clothes   | Observed       |          |
| 16    | Home living area-kitchen appliances may be purchased or made from cardboard boxes  | Observed       |          |
| 17    | Play dishes, plastic baby bottles, pots and pans, measuring spoons   | Observed       |          |
| 18    | Puppets  | Not applicable |          |
| 19    | Sheet or bedspread for making a tent   | Not applicable |          |
| 20    | Cardboard boxes in assorted sizes  | Not applicable |          |
| 21    | Mirror   | Not applicable |          |
| 22    | Toy telephone  | Observed       |          |
| 23    | Dish pan   | Observed       |          |
| 24    | Sponges  | Observed       |          |
| 25    | Bubble mixture   | Not applicable |          |
| 26    | Strainers  | Observed       |          |
| 27    | Funnels  | Observed       |          |
| 28    | Egg beaters  | Observed       |          |
| 29    | Small boats and other floating toys  | Not applicable |          |
| 30    | Non-toxic art materials - large pencils and crayons, watercolor markers, paper, chalk, blunt-end scissors, paste, glue, playdough, paints (tempera or watercolor), | Observed       |          |

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|    | long handled brushes, finger paints                           |                |  |
| 31 | A variety of age-appropriate books accessible to the children | Observed       |  |
| 32 | A device that plays a variety of age-appropriate music        | Observed       |  |
| 33 | Rhythm instruments  | Observed       |  |
| 34 | Collections of rocks, leaves, seeds, etc.                     | Observed       |  |
| 35 | Aquarium with fish (must be covered)                          | Not applicable |  |
| 36 | Magnifying glass  | Observed       |  |
| 37 | Magnets   | Observed       |  |
| 38 | Measuring equipment   | Observed       |  |

#### Equipment Checklist - Children 6 Years and Older

| S No. | Questions  | Answer         | Comments |
|-------|--|----------------|----------|
| 1     | Children shall have a separate area for storing their personal items and projects                                      | Observed       |          |
| 2     | Non-toxic art materials: a variety of kinds of paper, scissors, glue, crayons, markers, chalk, paints, clay, playdough | Observed       |          |
| 3     | Books and magazines appropriate to the ages of the children  | Observed       |          |
| 4     | A device that plays a variety of age-appropriate music and stories   | Observed       |          |
| 5     | Dress-up clothes   | Observed       |          |
| 6     | Dolls and dolls clothes  | Observed       |          |
| 7     | Costumes and masks   | Observed       |          |
| 8     | Interlocking manipulative play sets  | Observed       |          |
| 9     | Jigsaw puzzles   | Observed       |          |
| 10    | Board games and playing cards  | Observed       |          |
| 11    | Balls  | Observed       |          |
| 12    | Bats   | Observed       |          |
| 13    | Tether ball  | Observed       |          |
| 14    | Croquet set  | Observed       |          |
| 15    | Badminton set  | Not applicable |          |
| 16    | Horseshoes   | Not applicable |          |
| 17    | Wheel toys   | Observed       |          |

#### The Home - Outdoor Area (II. C. 3)

| S No. | Questions                        | Answer   | Comments |
|-------|----------------------------------|----------|----------|
| 1     | Children supervised at all times | Observed |          |

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| 2  | Outdoor play area and equipment free from apparent hazards  | Observed       |                                  |
| 3  | Fence at least 4 feet in height free from sharp protruding edges (except where prohibited by federal law)   | Observed       |                                  |
| 4  | Required outdoor equipment provided   | Observed       |                                  |
| 5  | Outdoor play equipment not designed to be portable anchored   | Not applicable |                                  |
| 6  | Concrete or asphalt not used under equipment  | Not applicable |                                  |
| 7  | Area free of stacked lumber construction materials firewood   | Observed       |                                  |
| 8  | Stair/steps have handrails in child's reach   | Observed       |                                  |
| 9  | Home and grounds free of apparent hazards including abandoned automobiles unused appliances uncovered wells and cisterns stacked lumber with exposed nails explosives | Observed       |                                  |
| 10 | Tools and machinery inaccessible to children  | Observed       |                                  |
| 11 | All poison kept in locked area  | Not Met        | wasp/ hornet spray on playground |
| 12 | Water hazards on or adjacent to home inaccessible to children   | Not applicable |                                  |

### Swimming and Wading (II. C. 3.c)

| S No. | Questions   | Answer         | Comments |
|-------|---|----------------|----------|
| 1     | Is there a pool on the premises?  | No             |          |
| 2     | Swimming pool 2 feet or more in depth enclosed by fence or solid wall at least 4 feet in height with no doors windows or other openings | Not applicable |          |
| 3     | Swimming pool has locking gate; and gate and other access areas are locked when pool is not in use                                      | Not applicable |          |
| 4     | Do children in care use a pool/wading structure?  | NA             |          |
| 5     | Adult to child ratio in pool area within arms-length (touch supervision)  | Not applicable |          |
| 6     | One adult to each child younger than 2½ years old   | Not applicable |          |
| 7     | One adult to three children 2½ to 6 years old   | Not applicable |          |
| 8     | One adult to five children 6 years and older  | Not applicable |          |
| 9     | Person with current American Red  | Not applicable |          |

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|----|--|----------------|--|
|    | Cross Lifeguard Training Certificate in pool area at all times pool is in use  |                |  |
| 10 | Copy of Lifeguard Training Certificate on file in home                         | Not applicable |  |
| 11 | Wading structure less than 2 feet in depth has continuous adult supervision    | Not applicable |  |
| 12 | Wading structure/pool filled with clean water each day emptied when not in use | Not applicable |  |
| 13 | The licensee is present during any swimming/wading activities                  | Not applicable |  |

**The Home - Transportation (II. C. 4)**

| S No. | Questions   | Answer         | Comments |
|-------|---|----------------|----------|
| 1     | Does the licensee provide transportation for the children in care?  | No             |          |
| 2     | NOTE: The Department of Human Resources does not inspect activities away from the home. The licensee shall assume full authority and responsibility for away from the home activities                     | Not applicable |          |
| 3     | Licensee responsible for children they transport  | Not applicable |          |
| 4     | Licensee responsible for picking child up at the designated location and delivering the child to the care of the designated person  | Not applicable |          |
| 5     | Transportation Checklist used for transporting by vehicle or walking  | Not applicable |          |
| 6     | Written consent to transport child  | Not applicable |          |
| 7     | No child left unsupervised in vehicle   | Not applicable |          |
| 8     | Driver has valid driver's license   | Not applicable |          |
| 9     | Vehicle doors locked when moving  | Not applicable |          |
| 10    | All passengers and driver secured in a seatbelt or child restraint which is properly anchored to the vehicle installed and used according to manufacturer's instructions and maintained in good condition | Not applicable |          |
| 11    | Each child secured in passenger restraint system appropriate to age and size  | Not applicable |          |
| 12    | Each child younger than 1 year or weighing less than 20 pounds secured in infant only or convertible seat used in rear-facing   | Not applicable |          |

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|    | position   |                |  |
| 13 | Each child younger than 5 years or weighing less than 40 pounds secured in convertible/forward facing seat | Not applicable |  |
| 14 | Each child younger than 6 years secured in a booster seat  | Not applicable |  |
| 15 | Each child 6 years and older secured in an individual seat belt  | Not applicable |  |
| 16 | No child transported in front seat of vehicle with passenger side air bag                                  | Not applicable |  |
| 17 | Vehicle safety check done annually signed and dated by a certified mechanic                                | Not applicable |  |

#### Emergency Preparedness and Response Plan (II. C.4)

| S No. | Questions   | Answer              | Comments |
|-------|---|---------------------|----------|
| 1     | Emergency list posted by the telephone  | Observed            |          |
| 2     | Substitutes/caregivers informed of responsibilities in case of an emergency                               | Observed            |          |
| 3     | Licensee and each caregiver has current infant-child CPR and first aid certificate copies on file in home | Observed            |          |
| 4     | Current and complete emergency plans and procedures submitted to the Department                           | Observed            |          |
| 5     | Fire  | Observed            |          |
| 6     | Tornado   | Observed            |          |
| 7     | Lockdown  | Observed            |          |
| 8     | Relocation  | Observed            |          |
| 9     | Available to all staff and employees  | Observed            |          |
| 10    | Posted in a conspicuous place   | Observed            |          |
| 11    | Copies provided to all parents/guardians  | Certified/Discussed |          |

#### Licensee and Members of the Household (II. D)

| S No. | Questions   | Answer         | Comments           |
|-------|---|----------------|--------------------|
| 1     | By August 1 2022 the licensee must complete an orientation training on the assessment tools utilized by the Department's QRIS | Not applicable |                    |
| 2     | By August 1 2022 all home staff   | Not Met        | some staff are not |

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|   | including licensee/substitutes/assistant caregivers must enroll in Alabama Pathways Professional Development Registry |                     | registered with required documents on pathways |
| 3 | Financial resources available   | Certified/Discussed |  |
| 4 | At least one substitute available   | Observed            |  |
| 5 | Licensee does not work or attend school during hours of childcare   | Certified/Discussed |  |

### Care of the Children (II. E)

| S No. | Questions   | Answer              | Comments |
|-------|---|---------------------|----------|
| 1     | Children supervised at all times  | Observed            |          |
| 2     | Licensee responsible for care and supervision at all times  | Certified/Discussed |          |
| 3     | Infants and children handled gently   | Observed            |          |
| 4     | Each child observed for illness or injury upon arrival  | Certified/Discussed |          |
| 5     | Illness injury change in health reported to parent  | Certified/Discussed |          |
| 6     | Exposure to contagious disease reported to parent   | Certified/Discussed |          |
| 7     | No child who is ill admitted to home  | Certified/Discussed |          |
| 8     | Ill injured child separated from group but continuously supervised  | Certified/Discussed |          |
| 9     | Ill or injured child's parents notified immediately and required to come for the child or arrange for designated person to come for child | Certified/Discussed |          |
| 10    | If parent/designated person cannot be reached or if illness/injury is severe licensee shall obtain emergency treatment                    | Certified/Discussed |          |
| 11    | Parents urged to notify licensee if child is exposed to contagious disease  | Certified/Discussed |          |
| 12    | Children with food allergies should have a written plan with required components that is available and known by the child's caregiver     | Certified/Discussed |          |
| 13    | Does the Licensee Administer medication/medical procedures?   | No                  |          |
| 14    | Medication/medical procedures administered only with written authorization from parent and child's health professional                    | Certified/Discussed |          |
| 15    | Blanket authorization forms are prohibited  | Certified/Discussed |          |
| 16    | Prescription or over-the-counter drugs in original container  | Certified/Discussed |          |

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| 17 | Prescription drugs have pharmacy label or written physician's written instructions  | Certified/Discussed |  |
| 18 | Over-the-counter drugs labeled with child's name and directions   | Certified/Discussed |  |
| 19 | Medication not used beyond date of expiration   | Certified/Discussed |  |
| 20 | Measuring device provided (if measuring required)   | Certified/Discussed |  |
| 21 | Medication for children or household members locked   | Observed            |  |
| 22 | Medicines returned to child's parent when no longer needed  | Certified/Discussed |  |
| 23 | Time and date of medication documented in writing and kept in child's file in home  | Certified/Discussed |  |
| 24 | Copies of documentation available to parents on request   | Certified/Discussed |  |
| 25 | Each infant placed on back to sleep unless he/she has a written physician's instructions                                  | Certified/Discussed |  |
| 26 | Each infant placed on stomach part of the time he/she is awake and observed   | Certified/Discussed |  |
| 27 | Caregivers engage with infants on the ground each day   | Certified/Discussed |  |
| 28 | Infants not seated more than 15 minutes at a time   | Certified/Discussed |  |
| 29 | Positioning devices that restrict movement not used without written physician's instructions                              | Certified/Discussed |  |
| 30 | Soft materials including pillows quilts comforters sheepskins bumper pads stuffed toys prohibited in sleeping environment | Certified/Discussed |  |
| 31 | Diapering area washable cleaned and disinfected after each use  | Observed            |  |
| 32 | Clean diapers and clothing provided for infants/toddlers  | Observed            |  |
| 33 | Wet soiled diapers and clothing changed promptly  | Observed            |  |
| 34 | Soiled diapers disposed of in plastic-lined containers  | Observed            |  |
| 35 | Licensee/caregivers use Universal Precautions after diapering or assisting with toileting and contact with bodily fluids  | Certified/Discussed |  |
| 36 | Individual disposable paper towels used for hand drying   | Observed            |  |
| 37 | Clean disposable gloves used for diapering each child   | Observed            |  |
| 38 | Each child's hands washed after diapering   | Observed            |  |
| 39 | No child left unattended while being diapered   | Certified/Discussed |  |

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| 40 | Diapering area separate from food service preparation and storage areas   | Observed            |  |
| 41 | Infants handled gently each infant's head supported rough or harsh handling prohibited.   | Certified/Discussed |  |
| 42 | No screen time for children under the age of 2 years old  | Certified/Discussed |  |
| 43 | Screen time for children 2 years and older: 30 minutes for a half-day 1 hour for full day programs  | Observed            |  |
| 44 | Drinking water with no added sweeteners or carbonation offered during the day   | Certified/Discussed |  |
| 45 | A variety of indoor/outdoor activities which included 60 minutes of active physical activity for full day and 30 minutes for half day   | Observed            |  |
| 46 | Known or suspected child abuse/neglect reported as required   | Certified/Discussed |  |
| 47 | Child abuse/neglect reports confidential  | Certified/Discussed |  |
| 48 | Licensee caregivers and household members cooperate with DHR or any child abuse/neglect investigation including providing information and allowing access to children and records | Certified/Discussed |  |
| 49 | Meals and snacks provided as required   | Observed            |  |
| 50 | Formula or food for infants & other special diets prepared as directed or provided by parent/guardian   | Certified/Discussed |  |
| 51 | Special foods for children labeled with child's name and stored as directed   | Certified/Discussed |  |
| 52 | Formula provided by parent must be ready to feed labeled and refrigerated   | Certified/Discussed |  |
| 53 | Bottles (breastmilk/formula) and food served according to parental request microwaves not used for bottles  | Certified/Discussed |  |
| 54 | Unused breastmilk returned to parent in bottle/container  | Certified/Discussed |  |
| 55 | Fluid milk served; no powdered milk used for drinking   | Observed            |  |
| 56 | Small hard candies or nuts not served to children younger than 4 years old  | Certified/Discussed |  |
| 57 | Foods that may cause choking prepared appropriately for the children  | Certified/Discussed |  |
| 58 | Foods served only under close supervision as required   | Certified/Discussed |  |

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| 59 | Licensee caregivers each child washes hands with soap and warm running water as required | Observed            |  |
| 60 | Individual disposable paper towels used for hand drying                                  | Observed            |  |
| 61 | Feeding chairs provided for infants  | Observed            |  |
| 62 | Feeding chairs and tables cleaned and disinfected before and after meals and snacks      | Certified/Discussed |  |
| 63 | Each child's food served from an individual dish   | Observed            |  |
| 64 | Each infant/toddler encouraged to experiment with self-feeding                           | Observed            |  |
| 65 | Utensils provided for each child   | Observed            |  |
| 66 | Disposable utensils and cups used only under close supervision                           | Not applicable      |  |
| 67 | Formula and food brought from child's home labeled and stored properly                   | Certified/Discussed |  |
| 68 | Milk and formula refrigerated immediately  | Observed            |  |
| 69 | Previously opened baby food jars not accepted  | Certified/Discussed |  |
| 70 | Formula left in bottle after feeding discarded   | Certified/Discussed |  |
| 71 | Each infant held for bottle feeding. No bottles propped                                  | Certified/Discussed |  |
| 72 | Size of servings adequate to meet child's needs  | Certified/Discussed |  |
| 73 | Food not forced or withheld  | Observed            |  |
| 74 | Each child seated while eating   | Observed            |  |
| 75 | Food in good condition   | Observed            |  |
| 76 | No home-canned foods used  | Certified/Discussed |  |
| 77 | Food protected from contamination  | Observed            |  |
| 78 | Food preparation surfaces and utensils cleaned before and after use                      | Observed            |  |
| 79 | Food that has been served to a child not served again                                    | Certified/Discussed |  |
| 80 | Tableware utensils food contact surfaces cleaned after each use                          | Observed            |  |
| 81 | Animals not allowed in food storage preparation or service areas during hours of care    | Not applicable      |  |
| 82 | Floors in food preparation and service areas swept or vacuumed daily mopped as needed    | Certified/Discussed |  |
| 83 | Appropriate seasonal clothing for each child provided by parent                          | Observed            |  |
| 84 | Sufficient clean dry diapers and clothing provided for each infant/toddler               | Observed            |  |
| 85 | Space for each child for storing personal belongings                                     | Observed            |  |

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| 86  | Discipline appropriate to the age and developmental level of the children             | Certified/Discussed |  |
| 87  | No corporal/physical punishment   | Certified/Discussed |  |
| 88  | No verbal abuse   | Certified/Discussed |  |
| 89  | Discipline not associated with food naps or bathroom procedures                       | Certified/Discussed |  |
| 90  | No physical restraint as punishment   | Certified/Discussed |  |
| 91  | No punishment administered by another child   | Certified/Discussed |  |
| 92  | Rough or harsh handling prohibited  | Certified/Discussed |  |
| 93  | Physical activity/outdoor time taken away as punishment is prohibited                 | Certified/Discussed |  |
| 94  | Infants spend time outdoors 2-3 times daily weather permitting                        | Observed            |  |
| 95  | Toddlers/preschoolers spend 60 to 90 minutes outdoors weather permitting              | Observed            |  |
| 96  | Each child signed in and signed out with a written signature or a biometric ID        | Observed            |  |
| 97  | No child released to anyone without written authorization from parent                 | Certified/Discussed |  |
| 98  | Photo ID required for unfamiliar designated persons picking up a child                | Certified/Discussed |  |
| 99  | Parents have the right to visit at any time   | Certified/Discussed |  |
| 100 | Parents informed of the right to visit  | Certified/Discussed |  |
| 101 | Parents provided with information on child development and children's health annually | Certified/Discussed |  |

**Administration - General Administrative Responsibilities (II. F.1)**

| S No. | Questions   | Answer         | Comments |
|-------|---|----------------|----------|
| 1     | Current license/permit posted                                       | Observed       |          |
| 2     | Most recent licensing evaluation posted                             | Observed       |          |
| 3     | Most recent deficiency report posted                                | Observed       |          |
| 4     | Public notice form posted   | Observed       |          |
| 5     | Corrective/adverse action notices posted                            | Not applicable |          |
| 6     | Emergency Preparedness and Response Plan posted                     | Observed       |          |
| 7     | Daily schedule posted that includes 60 minutes of physical activity | Observed       |          |

|    |   |                     |            |
|----|---|---------------------|------------|
| 8  | Information about children kept confidential  | Certified/Discussed |            |
| 9  | Written rules and policies provided to parents when child is enrolled   | Certified/Discussed |            |
| 10 | Parents and DHR notified of changes in written rules and policies   | Certified/Discussed |            |
| 11 | Licensee's social security number or tax ID available to parents on request   | Certified/Discussed |            |
| 12 | Enrollment reports submitted as requested   | Certified/Discussed |            |
| 13 | Child abuse/neglect reported as required by law   | Certified/Discussed |            |
| 14 | The following reported to DHR within 24 hours written report within 5 days:   | Certified/Discussed |            |
| 15 | Any illness/injury requiring professional medical treatment   | Certified/Discussed |            |
| 16 | Any illness/injury requiring emergency medical treatment  | Certified/Discussed |            |
| 17 | Any death occurring in the home   | Certified/Discussed |            |
| 18 | Changes in caregivers or substitutes  | Certified/Discussed |            |
| 19 | Change in licensee's name   | Certified/Discussed |            |
| 20 | Change in name or number of street address  | Certified/Discussed |            |
| 21 | Change in telephone number  | Certified/Discussed |            |
| 22 | Serious accident or illness of the licensee or members of the household   | Certified/Discussed |            |
| 23 | Serious damage to the home or grounds   | Certified/Discussed |            |
| 24 | Changes in members of the household   | Certified/Discussed |            |
| 25 | Any arrest of licensee household member caregiver substitute volunteer  | Certified/Discussed |            |
| 26 | Final disposition of any child abuse/neglect investigation involving licensee household member caregiver substitute volunteer | Certified/Discussed |            |
| 27 | Any disastrous events   | Certified/Discussed |            |
| 28 | Physical/structural changes to home or grounds reported in advance  | Certified/Discussed |            |
| 29 | Any change in location reported in advance (New license required)   | Certified/Discussed |            |
| 30 | Record for licensee/household member  | Not Met             | incomplete |
| 31 | Records for caregivers/substitutes  | Not Met             | incomplete |
| 32 | Records on caregivers/substitutes kept at least two years after the person leaves   | Certified/Discussed |            |

|    |  |                     |  |
|----|--|---------------------|--|
| 33 | Certificate of rabies vaccination  | Not applicable      |  |
| 34 | Children's records complete  | Observed            |  |
| 35 | Children's records kept at least two years after the child leaves                      | Certified/Discussed |  |
| 36 | Children's records and information about children and their families kept confidential | Certified/Discussed |  |
| 37 | Confidential information accessible only to authorized persons                         | Certified/Discussed |  |
| 38 | Transportation checklist kept for current year plus two additional years               | Not applicable      |  |
| 39 | Sign-in/sign-out sheets kept for current year plus two additional years                | Certified/Discussed |  |
| 40 | Vehicle safety checklist   | Not applicable      |  |

#### Nighttime Care (II.G)

| S No. | Questions  | Answer         | Comments |
|-------|--|----------------|----------|
| 1     | This Section to be completed for homes providing care after 7:00 p.m.                          | Not applicable |          |
| 2     | Number and age range of children does not exceed number and age range on license/permit        | Not applicable |          |
| 3     | Clean water provided for each child  | Not applicable |          |
| 4     | Each child bathed separately   | Not applicable |          |
| 5     | Each child supervised while bathing  | Not applicable |          |
| 6     | Individual soap towel and washcloth provided for each child                                    | Not applicable |          |
| 7     | Each child younger than 18 months sleeps alone in crib   | Not applicable |          |
| 8     | Infants place on back to sleep   | Not applicable |          |
| 9     | Each child 18 months and older sleeps in a bed   | Not applicable |          |
| 10    | Each child's toilet articles labeled with name kept separate kept in sanitary condition        | Not applicable |          |
| 11    | Breakfast served to each child who goes directly to school unless provided by school or parent | Not applicable |          |
| 12    | Evening meal provided for each child continuing from daytime care                              | Not applicable |          |

#### Group Day Care Homes (II. H)

| S No. | Questions  | Answer              | Comments                |
|-------|--|---------------------|-------------------------|
| 1     | At least two adults present and supervising the children when seven or more children are present | Certified/Discussed |                         |
| 2     | If a substitute is used the licensee or assistant caregiver is present                           | Certified/Discussed |                         |
| 3     | Complete record for assistant caregiver  | Not Met             | staff record incomplete |
| 4     | Outdoor play area fenced   | Observed            |                         |
| 5     | Required equipment provided  | Observed            |                         |

### Group Nighttime Homes (II.I)

| S No. | Questions   | Answer         | Comments |
|-------|---|----------------|----------|
| 1     | At least two adults present and supervising the children when seven or more are present | Not applicable |          |
| 2     | Number and age range of children does not exceed number and age range on license/permit | Not applicable |          |

### 3. Classroom Checklist

|  |  |  |  |
|--|--|--|--|
|  |  |  |  |
|--|--|--|--|

| S No. | Questions | Answer | Comments |
|-------|-----------|--------|----------|
|       |           |        |          |

### 4. Ad Hoc Deficiency

| S No. | Deficiency |
|-------|------------|
|       |            |

\_\_\_\_\_  
 Provider's Signature

| S No. | Questions  | Answer              | Comments                |
|-------|--|---------------------|-------------------------|
| 1     | At least two adults present and supervising the children when seven or more children are present | Certified/Discussed |                         |
| 2     | If a substitute is used the licensee or assistant caregiver is present                           | Certified/Discussed |                         |
| 3     | Complete record for assistant caregiver  | Not Met             | staff record incomplete |
| 4     | Outdoor play area fenced   | Observed            |                         |
| 5     | Required equipment provided  | Observed            |                         |

**Group Nighttime Homes (II.I)**

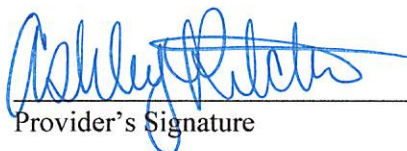
| S No. | Questions   | Answer         | Comments |
|-------|---|----------------|----------|
| 1     | At least two adults present and supervising the children when seven or more are present | Not applicable |          |
| 2     | Number and age range of children does not exceed number and age range on license/permit | Not applicable |          |



| S No. | Questions | Answer | Comments |
|-------|-----------|--------|----------|
|       |           |        |          |

**4. Ad Hoc Deficiency**

| S No. | Deficiency |
|-------|------------|
|       |            |

  
 \_\_\_\_\_  
 Provider's Signature