

# Evaluation Form

## 1. Inspection Schedule Details

**Inspection Type:** Initial inspection

**Facility Name:** ARDENT  
PRESCHOOL TOWN MADISON

**Inspector/Investigator:**  
latonya.james@dhr.alabama.gov

**Visit Type:** Announced

**Facility Address:** 799 Town Madison  
Boulevard, Madison, AL 35758, Madison

**Visit Date:** 10/14/2025

**Inspection Status:** Completed

## 2. Inspection Questionnaire

### Facilities - Indoor area (II.C.4.)

S No.	Questions	Answer	Comments
1	Exclusive use of activity areas	Certified/Discussed	
2	Designated space for each grouping of children	Observed	
3	Bathrooms located on same level/under same roof	Observed	
4	One flush toilet for each 15 children	Observed	
5	One handwashing sink for each 15 children	Observed	
6	One tub (portable plastic acceptable)	Observed	
7	Fixtures child size or adjusted for easy use	Observed	
8	One handwashing sink with warm running water soap paper towels in each room	Observed	

28	Clear glass doors are marked at child level	Observed	
29	Medications and drugs kept under lock and key or combination lock, separate from harmful items	Observed	
30	Barriers around heaters, radiators, fans	Not applicable	
31	Exposed electrical outlets have protective covers	Certified/Discussed	
32	Consumption of alcohol or use of non-prescription narcotic or illegal substances prohibited	Certified/Discussed	
33	Smoking or use of tobacco prohibited on premises/center vehicles	Certified/Discussed	
34	Bio-contaminants shall be stored in a labeled container and disposed of properly	Observed	
35	Bio-contaminants stored outside shall be disposed of properly	Observed	
36	Floors, bathrooms fixtures cleaned/disinfected	Certified/Discussed	
37	Carpets vacuumed daily	Certified/Discussed	
38	Cleaning does not interfere with children's activities	Certified/Discussed	
39	Bodily fluids shall be cleaned up immediately, surfaces disinfected, and staff wash hands	Certified/Discussed	
40	Contaminated materials shall be disposed of properly in the bio-contaminant receptacle	Certified/Discussed	
41	Mops used for cleaning bodily fluids disinfected appropriately	Certified/Discussed	
42	Contaminated rugs and carpets cleaned and	Certified/Discussed	

17	Concrete/asphalt not used under equipment	Observed	
18	Area well-drained	Observed	
19	Equipment not designed to be portable, securely anchored	Observed	
20	Stairs/steps have handrails in child's reach	Not applicable	

**Facilities - Swimming and wading at the center (II.C.6)**

S No.	Questions	Answer	Comments
1	Swimming and wading at the center	No	
2	Lifeguard at poolside at all times pool is in use	Not applicable	
3	Lifeguard Training Certificate, First Aid Certificate, CPR Certification on file	Not applicable	
4	Lifeguard not counted in ratios	Not applicable	
5	One staff for each child younger than 2 years of age	Not applicable	
6	One staff for every 4 children ages 2 years up to 4 years of age	Not applicable	
7	One staff for every 6 children ages 4 years up to 6 years of age	Not applicable	
8	One staff for every 10 children ages 6 years and older	Not applicable	
9	Ratios determined by youngest child in the pool	Not applicable	
10	Persons counted in ratios meet child care worker qualifications/in the pool at all times	Not applicable	

S No.	Questions	Answer	Comments
1	Required ratios maintained at all times	Certified/Discussed	
2	0 up to 18 months 1 to 5	Certified/Discussed	
3	18 up to 2 years 1 to 7	Certified/Discussed	
4	24 months to 36 months 1 to 8	Certified/Discussed	
5	2 years up to 4 years 1 to 11	Certified/Discussed	
6	4 years up to school age 1 to 18	Certified/Discussed	
7	School age up to 8 years 1 to 21	Certified/Discussed	
8	8 years and older 1 to 22	Certified/Discussed	
9	Children younger than 2 grouped separately	Certified/Discussed	
10	Exception for group 24-36 months	Certified/Discussed	
11	Exception for individual children's needs	Certified/Discussed	
12	Staff counted in ratio only when giving full attention to the children	Certified/Discussed	
13	All children supervised at all times	Certified/Discussed	
14	Staff assigned responsibility for same infants/toddlers each day	Certified/Discussed	
15	Substitute staff available	Certified/Discussed	
16	Director authorized to conduct center business	Certified/Discussed	
17	Staff person in charge when director is absent, authorized to conduct center business	Certified/Discussed	
18	Staff in each room during	Certified/Discussed	

7	Cries/signs of distress investigated immediately	Certified/Discussed	
8	No screen time for children under 2 years of age	Certified/Discussed	
9	60 Minutes of physical activity full day/ 30 minutes half-day	Certified/Discussed	
10	Daily schedule posted that includes 60 minutes of physical activity (toddlers)	Certified/Discussed	
11	Clean, dry diaper/clothing provided	Certified/Discussed	
12	Wet/soiled diapers/clothing changed promptly	Certified/Discussed	
13	Changing area cleaned and disinfected	Certified/Discussed	
14	No child left unattended while being diapered	Certified/Discussed	
15	No child diapered on the floor	Certified/Discussed	
16	Each child's hands washed after diapering	Certified/Discussed	
17	Staff use universal precautions when diapering	Certified/Discussed	
18	Staff use clean disposable gloves for diapering each child/for each diaper change	Certified/Discussed	
19	Wet/soiled diapers placed in covered, plastic-lined container and disposed of daily	Certified/Discussed	
20	Individual, disposable wipes used at each diaper change, disposed of properly	Certified/Discussed	
21	Potty chairs emptied, rinsed, disinfected after each use	Certified/Discussed	
22	Diapering area separate from food service area	Certified/Discussed	
23	Infants allowed to form own sleep patterns	Certified/Discussed	
24	Infants placed on back to	Certified/Discussed	

	request (microwaves not used for bottles)		
38	Meals and snacks comply with requirements	Certified/Discussed	
39	Expressed human milk sent in container labeled with infant's full name/date, and specific written instructions on how to prepare, store, and use	Certified/Discussed	
40	Infant formula for a breastfed infant should only be used with parental consent	Certified/Discussed	
41	Formula provided by parent, must be labeled, ready to feed, and refrigerated	Certified/Discussed	
42	Small hard candies, nuts not served to children under 4 years old	Certified/Discussed	
43	Foods that may cause choking prepared appropriately for the child	Certified/Discussed	
44	Feeding schedule according to child's needs	Certified/Discussed	
45	Infants held for bottle feeding	Certified/Discussed	
46	No bottles propped	Certified/Discussed	
47	When able, infants allowed to sit in feeding chair	Certified/Discussed	
48	Toddlers seated while eating	Certified/Discussed	
49	Child encouraged to experiment with self-feeding, utensils provided	Certified/Discussed	
50	Disposable utensils used only with close supervision	Certified/Discussed	
51	Foods eaten from a dish	Certified/Discussed	
52	Dishes, bottles unbreakable	Certified/Discussed	

7	No child required to watch TV or videos	Certified/Discussed	
8	Videos previewed by staff for appropriateness	Certified/Discussed	
9	Sexually explicit, violent, frightening materials prohibited	Certified/Discussed	
10	Screen time for 2 years old and older limited to 30 minutes for half day and 1 hour for full day	Certified/Discussed	
11	Staff recognize differing needs of children	Certified/Discussed	
12	Rest period for children in attendance more than 5 hours	Certified/Discussed	
13	Rest period at least 45 minutes, not more than 2 hours	Certified/Discussed	
14	If a child does not sleep after 45 minutes, quiet activities permitted	Certified/Discussed	
15	Cots cleaned and clean bottom sheets and top sheet/covers provided before used by another child	Certified/Discussed	
16	Clean sheet/covers provided weekly, more often if needed	Certified/Discussed	
17	Cots positioned to allow space for access or emergency exit	Certified/Discussed	
18	At least one staff present in each room	Certified/Discussed	
19	Staff able to see all children	Certified/Discussed	
20	According to each child's needs, each child's hands washed	Certified/Discussed	
21	Staff use Universal Precautions when diapering or handling bodily fluids	Certified/Discussed	

38	Children's hands washed before meals and snack and after toileting	Certified/Discussed	
39	Staff hands washed before food preparation and service, and after assisting with toileting or contact with bodily fluids	Certified/Discussed	
40	Disposable gloves used for diapering	Certified/Discussed	
41	Individual paper towels for each washing and drying	Certified/Discussed	
42	Catered meals and snacks meet requirements	Certified/Discussed	
43	Discipline appropriate to age and developmental level of the children	Certified/Discussed	
44	No Corporal/physical punishment	Certified/Discussed	
45	No verbal abuse	Certified/Discussed	
46	No discipline associated with food, naps, or bathroom procedures	Certified/Discussed	
47	No physical restraint as punishment	Certified/Discussed	
48	No punishment administered by another child	Certified/Discussed	
49	Physical activity/outdoor time cannot be taken away as punishment	Certified/Discussed	
50	Discipline, behavior problems discussed with parent	Certified/Discussed	
51	Center open to visits from parents at any time	Certified/Discussed	
52	Parents informed of their right to visit	Certified/Discussed	
53	Staff available for communication/ conferences	Certified/Discussed	
54	Parents notified of complaint	Certified/Discussed	

67	No blanket authorization forms for medication	Certified/Discussed	
68	Medication in original container, labeled	Certified/Discussed	
69	Medication not used beyond date of expiration	Certified/Discussed	
70	Measuring device provided	Certified/Discussed	
71	Medication administered by designated staff	Certified/Discussed	
72	Locked storage provided for medication	Certified/Discussed	
73	Medication returned to parent or disposed of when no longer needed	Certified/Discussed	
74	Time and date medication is given is documented in writing, kept in child's file/copies available to parents upon request	Certified/Discussed	
75	Toilet articles labeled and stored separately	Certified/Discussed	
76	Used paper towels, wipes, tissues are disposed of immediately following use	Certified/Discussed	
77	Toilet paper provided for use by children and staff	Certified/Discussed	
78	Extra children's clothing available	Certified/Discussed	
79	Aggressive animals not kept in center or on grounds	Certified/Discussed	
80	Animals that could pose a threat to health and safety kept away from children	Certified/Discussed	
81	Certificate of rabies vaccination on file for animals	Certified/Discussed	
82	Animals confined, cages kept clean, food and water available	Certified/Discussed	
83	Children and staff wash	Certified/Discussed	

4	Designated staff complete and sign checklist	Not applicable	
5	Driver signs checklist, indicating he/she has checked each seat	Not applicable	
6	Checklist kept on file for the current year plus two additional years	Not applicable	
7	Center responsible for picking up child at designated location and delivering child to designated person	Not applicable	
8	Staff-child ratio met for children younger than lawful school-age, driver not counted	Not applicable	
9	Children of lawful school age and older, fewer than 15 transported with only the driver	Not applicable	
10	For 15 or more children of lawful school age, one staff in addition to driver	Not applicable	
11	For 30 or more children of lawful school age, two staff in addition to driver	Not applicable	
12	No child left in a vehicle without adult supervision	Not applicable	
13	Staff accompany each child under 2 from vehicle to care of designated person	Not applicable	
14	Staff visually supervise each child 2 and older from vehicle to care of designated person	Not applicable	
15	Driver checks each seat at each location to verify no child is left on the vehicle	Not applicable	
16	Stationary seating for child, each child seated while vehicle is moving	Not applicable	
17	Doors locked when vehicle	Not applicable	

	staff		
28	Photo ID required when releasing child to unfamiliar, designated person	Not applicable	

**Staff (II.F.)**

S No.	Questions	Answer	Comments
1	Center director meets qualifications	Observed	
2	Child care workers/teachers/subs meet qualification and have 12 hours of training within 30 days of employment	Certified/Discussed	
3	Child care workers/teachers/subs meet requirements for Health & Safety training	Observed	
4	Aides/assistant teachers not counted in ratio	Observed	
5	Service staff not counted in ratio unless they meet qualifications of staff for whom substituting	Certified/Discussed	
6	Driver at least 19 years old with valid driver's license	Not applicable	
7	Substitute staff meet qualifications of staff for whom substituting	Certified/Discussed	
8	By August 1, 2022, director/all teachers/substitutes/all service staff must be enrolled in the Alabama Pathway's Professional Development Registry	Not applicable	
9	By August 1, 2022, directors must complete orientation training on the department's Quality rating and	Not applicable	

1	Licensee assumes full authority and responsibility for meeting and maintaining Standards	Certified/Discussed	
2	Licensee provides operating funds	Certified/Discussed	
3	Licensee designates director and delegates authority and responsibility for operation and management of center to director	Certified/Discussed	
4	Written operating policies established	Certified/Discussed	
5	Copy of operating policies provided to parent at time of child's enrollment	Certified/Discussed	
6	Copy of operating policies submitted to DHR	Certified/Discussed	
7	Operating policies do not contradict Standards	Certified/Discussed	
8	Changes in operating policies provided to parents and DHR	Certified/Discussed	
9	Change in ownership	Certified/Discussed	
10	Change in location	Certified/Discussed	
11	Change in director of center	Certified/Discussed	
12	Change in chief executive officer of corporation or members of the board	Certified/Discussed	
13	Alterations to center or grounds	Certified/Discussed	
14	Major change or extension of hours of program	Certified/Discussed	
15	Change in address or telephone number	Certified/Discussed	
16	Any illness/injury of child or staff requiring professional medical treatment	Certified/Discussed	

	specified		
31	Requirements for drop-in care met	Certified/Discussed	
32	Children's records and information about children and their families kept confidential	Certified/Discussed	
33	Individual records on each child on file on first day of attendance	Certified/Discussed	
34	Children's records maintained 2 years after child has left the center	Certified/Discussed	
35	Records filed alphabetically	Certified/Discussed	
36	Inactive files maintained separately	Certified/Discussed	
37	Daily attendance records on all staff and children	Certified/Discussed	
38	Transportation checklists	Not applicable	
39	Vehicle safety check	Not applicable	
40	Sign in/sign out sheets	Observed	
41	Most recent license, permit, or approval	Certified/Discussed	
42	Public notice form	Certified/Discussed	
43	Most recent licensing evaluation	Certified/Discussed	
44	Most recent deficiency report	Certified/Discussed	
45	Corrective/adverse action notices	Certified/Discussed	
46	Most recent fire inspection report within 5 years	Certified/Discussed	
47	Most recent Health department inspection report and food permit or written permission for catering food	Certified/Discussed	
48	Menu for meals and snacks/dated	Certified/Discussed	

	CPR and first aid in center during hours of operation		
11	All children supervised at all times	Not applicable	
12	Each staff assigned responsibility for same children nightly	Not applicable	
13	At least one staff in each room of sleeping children	Not applicable	
14	Staff able to see all the children at all times	Not applicable	
15	All staff awake and alert to needs of children	Not applicable	
16	At least two staff in center whenever children are present/required ratios met	Not applicable	
17	Lighting maintained so children are visible while sleeping	Not applicable	
18	Nightly activity schedule posted	Not applicable	
19	Outdoor time available during daylight hours	Not applicable	
20	Staff assist each child as needed, in dressing and grooming	Not applicable	
21	Breakfast served to children going directly to school	Not applicable	
22	Evening meal served to children in attendance	Not applicable	
23	Clean water provided for each child	Not applicable	
24	Each child bathed separately	Not applicable	
25	Each child supervised while bathing	Not applicable	
26	Individual soap, towel and washcloth provided for each child	Not applicable	

19	Shelving for equipment and supplies/anchored	Observed	
20	Individual, labeled storage space for each child	Observed	
21	Furniture child size, clean, good condition	Observed	
22	Cribs in accordance with US Consumer Product Safety Act of 2008	Observed	
23	Electrical outlets covered	Observed	
24	Barriers around heaters, fans	Not applicable	
25	Hazardous substances locked	Observed	
26	Containers labeled	Observed	
27	Medication locked	Observed	
28	Screens on windows which are opened	Not applicable	
29	Lighting adequate	Observed	

**Furnishings and equipment (II.C.8) - Checklist for Infants - Infant 1B(CI06320)**

S No.	Questions	Answer	Comments
1	*Washable soft crib toys – 2 per child	Observed	
2	*Push and pull toys – 1	Observed	
3	*A device that plays a variety of age appropriate music	Observed	
4	*Age appropriate books – 2 per child	Observed	
5	*Large balls (8 + inches) – 1	Observed	
6	*Nesting and stacking toys – 2 sets	Observed	
7	*Washable baby doll – 1	Observed	
8	*Musical toy – 1	Observed	

**Furnishings and equipment (II.C.8) - Checklist for Infants - Infant 2A(CI06321)**

S No.	Questions	Answer	Comments
1	*Washable soft crib toys – 2 per child	Observed	
2	*Push and pull toys – 1	Observed	
3	*A device that plays a variety of age appropriate music	Observed	
4	*Age appropriate books – 2 per child	Observed	
5	*Large balls (8 + inches) – 1	Observed	
6	*Nesting and stacking toys – 2 sets	Observed	
7	*Washable baby doll – 1	Observed	
8	*Musical toy – 1	Observed	
9	*Colorful pictures and posters	Observed	
10	*Activity boxes, such as busy boxes – 3	Observed	
11	Diapering area	Observed	
12	Sink, warm water, soap, paper towels	Observed	
13	Plastic-lined, covered container	Observed	
14	Tub (portable plastic acceptable)	Observed	
15	Feeding chairs	Observed	
16	Cribs/2 feet of space between occupied cribs	Observed	
17	Waterproof mattress, sheets	Observed	
18	Indoor thermometer (child safe)	Observed	
19	Shelving for equipment and supplies/anchored	Observed	
20	Individual, labeled storage space for each child	Observed	

11	Diapering area	Observed	
12	Sink, warm water, soap, paper towels	Observed	
13	Plastic-lined, covered container	Observed	
14	Tub (portable plastic acceptable)	Observed	
15	Feeding chairs	Observed	
16	Cribs/2 feet of space between occupied cribs	Observed	
17	Waterproof mattress, sheets	Observed	
18	Indoor thermometer (child safe)	Observed	
19	Shelving for equipment and supplies/anchored	Observed	
20	Individual, labeled storage space for each child	Observed	
21	Furniture child size, clean, good condition	Observed	
22	Cribs in accordance with US Consumer Product Safety Act of 2008	Observed	
23	Electrical outlets covered	Observed	
24	Barriers around heaters, fans	Not applicable	
25	Hazardous substances locked	Observed	
26	Containers labeled	Observed	
27	Medication locked	Observed	
28	Screens on windows which are opened	Not applicable	
29	Lighting adequate	Observed	

**Furnishings and equipment (II.C.8) - Checklist for Infants - Infant 3A(CI06323)**

S No.	Questions	Answer	Comments
-------	-----------	--------	----------

	Act of 2008		
23	Electrical outlets covered	Observed	
24	Barriers around heaters, fans	Not applicable	
25	Hazardous substances locked	Observed	
26	Containers labeled	Observed	
27	Medication locked	Observed	
28	Screens on windows which are opened	Not applicable	
29	Lighting adequate	Observed	

**Furnishings and equipment (II.C.8) - Checklist for Infants - Infant 3B(CI06324)**

S No.	Questions	Answer	Comments
1	*Washable soft crib toys – 2 per child	Observed	
2	*Push and pull toys – 1	Observed	
3	*A device that plays a variety of age appropriate music	Observed	
4	*Age appropriate books – 2 per child	Observed	
5	*Large balls (8 + inches) – 1	Observed	
6	*Nesting and stacking toys – 2 sets	Observed	
7	*Washable baby doll – 1	Observed	
8	*Musical toy – 1	Observed	
9	*Colorful pictures and posters	Observed	
10	*Activity boxes, such as busy boxes – 3	Observed	
11	Diapering area	Observed	
12	Sink, warm water, soap, paper towels	Observed	

3	*A device that plays a variety of age appropriate music	Observed	
4	*Age appropriate books – 2 per child	Observed	
5	*Large balls (8 + inches) – 1	Observed	
6	*Nesting and stacking toys – 2 sets	Observed	
7	*Washable baby doll – 1	Observed	
8	*Musical toy – 1	Observed	
9	*Colorful pictures and posters	Observed	
10	*Activity boxes, such as busy boxes – 3	Observed	
11	Diapering area	Observed	
12	Sink, warm water, soap, paper towels	Observed	
13	Plastic-lined, covered container	Observed	
14	Tub (portable plastic acceptable)	Observed	
15	Feeding chairs	Observed	
16	Cribs/2 feet of space between occupied cribs	Observed	
17	Waterproof mattress, sheets	Observed	
18	Indoor thermometer (child safe)	Observed	
19	Shelving for equipment and supplies/anchored	Observed	
20	Individual, labeled storage space for each child	Observed	
21	Furniture child size, clean, good condition	Observed	
22	Cribs in accordance with US Consumer Product Safety Act of 2008	Observed	
23	Electrical outlets covered	Observed	
24	Barriers around heaters,	Not applicable	

15	Feeding chairs	Observed	
16	Cribs/2 feet of space between occupied cribs	Observed	
17	Waterproof mattress, sheets	Observed	
18	Indoor thermometer (child safe)	Observed	
19	Shelving for equipment and supplies/anchored	Observed	
20	Individual, labeled storage space for each child	Observed	
21	Furniture child size, clean, good condition	Observed	
22	Cribs in accordance with US Consumer Product Safety Act of 2008	Observed	
23	Electrical outlets covered	Observed	
24	Barriers around heaters, fans	Not applicable	
25	Hazardous substances locked	Observed	
26	Containers labeled	Observed	
27	Medication locked	Observed	
28	Screens on windows which are opened	Not applicable	
29	Lighting adequate	Observed	

**4. Ad Hoc Deficiency**

S No.	Deficiency
-------	------------

  
 \_\_\_\_\_  
 Provider's Signature