

**ALABAMA DEPARTMENT OF HUMAN RESOURCES
CHILD CARE PERFORMANCE STANDARDS DEFICIENCY REPORT**

SECTION A- IDENTIFYING INFORMATION

Facility Name: SOUTH SHELBY EARLY LEARNING CENTER PRE-K	Type of Facility : Center ☒ Day ☒ OST ☐ Night ☐ Family ☐ University ☐ Group ☐	Date of Visit: 10/22/2025
Facility Address: 1734 14TH STREET, CALERA, AL, 35040, Shelby	Licensee: WENDY PIERCE	Telephone #: (205) 690-8180
Ages: 10 Years	Director (if applicable): WENDY PIERCE	Capacity: 54 / NA Day Night

SECTION B - DEFICIENCY INFORMATION

Performance Standard Deficiency <i>HAZARDS MUST BE CORRECTED IMMEDIATELY*</i>	Date Corrected by Licensee
Deficiency Summary Failed - Required ratios maintained at all times, Inspection Form Comments: classrooms out of ratio due to staff not having a CAN form Failed - 4 years up to school age 1 to 18, Inspection Form Comments: ratios not met due to staff not having a CAN form Failed - 2½ and older 1 to 36, Inspection Form Comments: ratios not met due to staff not having a CAN form Failed - Two staff with infant-child CPR and first aid present during all hours of operation, Inspection Form Comments: Two staff not present with First Aid/CPR Failed - By August 1, 2022, director/all teachers/substitutes/all service staff must be enrolled in the Alabama Pathway's Professional Development Registry, Inspection Form Comments: some staff not enrolled in the Alabama Pathway's Professional Development registry Failed - Inactive files maintained separately, Inspection Form Comments: Inactive children files filed with active files Failed - Parents provided with information on influenza annually, Inspection Form Comments: There is no evidence information on influenza is provided to parents annually Failed - Parents provided information on child development and children's health annually, Inspection Form Comments: There is no evidence information on child development	

and children's health provided to parents annually.

Failed - Photo ID Verification, Staff Checklist

Comments: missing

Failed - CA/N Clearance Form (Every Five Years), Staff Checklist 10/22/2025

Comments: no can

Failed - Ongoing Training, Staff Checklist

Comments: missing

Failed - Health and Safety Training, Staff Checklist

Comments: missing

Failed - Application, Staff Checklist

Comments: missing page 3

Failed - Photo ID Verification, Staff Checklist

Comments: missing

Failed - CA/N Clearance Form (Every Five Years), Staff Checklist 10/22/2025

Comments: missing

Failed - Photo ID Verification, Staff Checklist

Comments: missing

Failed - CA/N Clearance Form (Every Five Years), Staff Checklist 10/22/2025

Comments: missing

Failed - Ongoing Training, Staff Checklist

Comments: missing

Failed - Health and Safety Training, Staff Checklist

Comments: missing

Failed - Photo ID Verification, Staff Checklist

Comments: missing

Failed - References, Staff Checklist

Comments: missing

Failed - CA/N Clearance Form (Every Five Years), Staff Checklist 10/21/2025

Comments: missing

Failed - Photo ID Verification, Staff Checklist

Comments: missing

Failed - CA/N Clearance Form (Every Five Years), Staff Checklist 10/22/2025

Comments: missing

Failed - Health and Safety Training, Staff Checklist

Comments: missing

Failed - Photo ID Verification, Staff Checklist

Comments: missing

Failed - Medical, Staff Checklist

Comments: missing

Failed - TB Test Date and Results, Staff Checklist

Comments: missing

Failed - Verification of Education, Staff Checklist

Comments: missing

Failed - Infant -Child CPR Certification, Staff Checklist

Comments: missing

Failed - Infant -Child First Aid Certificate, Staff Checklist

Comments: missing

Failed - Ongoing Training, Staff Checklist

Comments: missing

Failed - Photo ID Verification, Staff Checklist

Comments: missing
Failed - Medical, Staff Checklist
Comments: missing
Failed - TB Test Date and Results, Staff Checklist
Comments: missing
Failed - CA/N Clearance Form (Every Five Years), Staff Checklist 10/22/2025
Comments: missing
Failed - Ongoing Training, Staff Checklist
Comments: 12 hours
Failed - Written Verification of Standards Read, Staff Checklist
Comments: missing
Failed - Application, Staff Checklist
Comments: missing signature page
Failed - Photo ID Verification, Staff Checklist
Comments: missing
Failed - CA/N Clearance Form (Every Five Years), Staff Checklist 10/22/2025
Comments: missing
Failed - Ongoing Training, Staff Checklist
Comments: missing
Failed - Health and Safety Training, Staff Checklist
Comments: missing
Failed - Application, Staff Checklist
Comments: missing
Failed - Photo ID Verification, Staff Checklist
Comments: missing
Failed - Medical, Staff Checklist
Comments: missing
Failed - TB Test Date and Results, Staff Checklist
Comments: missing
Failed - Verification of Education, Staff Checklist
Comments: missing
Failed - References, Staff Checklist
Comments: missing
Failed - CA/N Clearance Form (Every Five Years), Staff Checklist 10/22/2025
Comments: missing
Failed - Written Verification of Standards Read, Staff Checklist
Comments: missing
Failed - Ongoing Training, Staff Checklist
Comments: missing
Failed - Health and Safety Training, Staff Checklist
Comments: missing
Failed - Infant -Child CPR Certification, Staff Checklist
Comments: missing
Failed - Infant -Child First Aid Certificate, Staff Checklist
Comments: missing
Failed - Preadmission Form, Child Checklist
Comments: pre admission form missing complete addresses on
page 1 and page 2
Failed - Immunization Certificate, Child Checklist
Comments: expired 10-9-2025

10/22/2025

Failed - Hazardous substances locked, Classroom Checklist / Prek 10/22/2025
Red

Comments: A hazard (hand sanitizer) not under lock and key in the Red Room (4 yrs - 5 yrs)

None of the children are enrolled in Arise, Ad Hoc 10/22/2025

Comments: NA

15 children files are completed on non-complaint Pre-Admission Form. The form is missing the acknowledgment of McKinney-Vento Homeless Assistance Act, Ad Hoc

Comments: NA

Two staff present in the facility supervising children in the Red Room (ages 4yrs - 5yrs) without a staff file, Ad Hoc

Comments: NA

INSTRUCTIONS TO LICENSEE: Column 2, Date Corrected by Licensee, is to be completed by the facility representative after each deficiency is corrected. The facility representative must put the date of correction and his/her initials in Column 2. This form must be returned to the Department of Human Resources on or before 11/5/2025, as verification that deficiencies have been corrected.

NOTICE: Any misleading or any false statements or reports made to the Department and/or failure to correct the listed deficiencies can be the basis for adverse action. None of these requirements are to be interpreted to allow anyone to operate in violation of Performance Standards. A facility licensed by the Department must always meet Performance Standards applicable to that facility. It is the responsibility of the licensee to operate in compliance with Performance Standards.

Wendy Kerp
Signature of Facility Representative

BRIDGETTE SMITH

Signature of DHR Licensing Representative

10/22/25
Date

10-22-25
Date

COPIES TO: Director