

BY CERTIFIED MAIL

### CORRECTIVE ACTION REPORT FORM

#### SECTION A - IDENTIFYING INFORMATION

Facility Name: TERRI'S LITTLE ONES	Type of Facility: <input checked="" type="checkbox"/> Center <input type="checkbox"/> Family <input type="checkbox"/> Night <input type="checkbox"/> Group
Physical Address: 1032 B FOURTH AVENUE SE DECATUR, AL 35601	Mailing Address: 1032 B FOURTH AVENUE SE DECATUR, AL 35601
Telephone Number: (256) 686-0916	Licensee: TERRI WHITE
Capacity: 60	Director: TERRI WHITE
Age Range: 6 WEEKS - 12 YEARS	Date Prepared 12/5/25

#### SECTION B - BASIS FOR CORRECTIVE ACTION List violation(s) and/or attach deficiency report(s)

1. An infant was left sleeping in a crib in the Infant 1 room without any staff member present for direct supervision. The health, welfare and safety of the child were at risk.
2. Transportation checklists were incomplete. The designated staff had not signed the transportation checklist as required. The health, welfare and safety of the children were at risk.
3. The child/staff ratios were out of compliance during transportation due to there being no rider while transporting children younger than the lawful school age. The health, welfare and safety of the children were at risk.
4. The driver failed to sign the required transportation checklist to verify that he/she had checked each seat at each location. The health, welfare and safety of the children were at risk.
5. Children under 40 pounds were transported without using a full-size car seat. The health, welfare and safety of the children were at risk.
6. Children under six (6) years were not transported with a booster seat. The health, welfare and safety of the children were at risk.

12/2022

**CORRECTIVE ACTION REPORT FORM (continued)**

Facility Name:	TERRI'S LITTLE ONES
Date Prepared:	12/5/25

**SECTION C - CORRECTIVE ACTION**

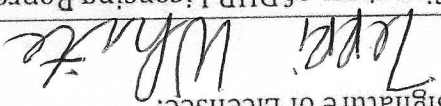
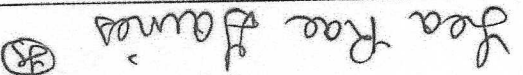
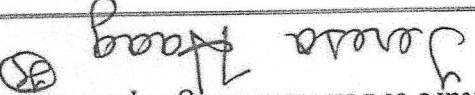
List action needed below with dates to be corrected listed for each action

<i>Corrective Action Required</i>	<i>Date to be completed</i>
1. The Owner/Director and all staff must obtain two (2) hours of training on the <u>Child Care Licensing and Performance Standards for Day Care Centers and Nighttime Centers</u> provided by the Department.	January 23, 2026
2. The Owner/Director and all staff must obtain two (2) hours of training on Safe Transportation of Children from Child Care Central of Huntsville. This training must be in person. Proof of the completed training must be submitted to the Department.	January 23, 2026
3. The Owner/Director and all staff must obtain two (2) hours of training on Active Supervision from Child Care Central of Huntsville. This training must be in person. Proof of the completed training must be submitted to the Department.	January 23, 2026
Written notification of the corrective action taken by the Department of Human Resources must be given to all parents by December 15, 2025. The Corrective Action Report Form must be posted in a conspicuous place in the center. In addition, all parents must be notified to report any violations of the Performance Standards to the center and to the Alabama Department of Human Resources at 1-866-528-1694.	
Failure to comply with the conditions imposed by this corrective action is a basis for immediate revocation without further opportunity to correct the deficiencies.	

**SECTION D**

NOTICE: Any misleading or any false statements or reports made to the Department and/or failure to correct the listed deficiencies can be the basis for adverse action. None of these requirements are to be interpreted to allow anyone to operate in violation of Performance Standards. A facility licensed by the Department must meet Performance Standards applicable to that facility at all times. It is the responsibility of the licensee to operate in compliance with Performance Standards.

By signing this Corrective Action Report Form, the licensee agrees to correct these violations by the date indicated. Continued failure to maintain Performance Standards may result in further adverse action. The licensee must sign below and return this form to the Department of Human Resources by 12/15/25.

Date: 12/15/25	Signature of Licensee: 
Date: 12/5/25	Signature of DHR Licensing Representative: 
Date: 12/5/25	Signature of DHR Licensing Supervisor: 

ALABAMA DEPARTMENT OF HUMAN RESOURCES  
CHILD CARE PERFORMANCE STANDARDS DEFICIENCY REPORT

SECTION A - IDENTIFYING INFORMATION

Facility Name: TERRI'S LITTLE ONES	Type of Facility : Center <input checked="" type="checkbox"/> Day <input checked="" type="checkbox"/> Night <input type="checkbox"/> Family <input type="checkbox"/> University <input type="checkbox"/> Group <input type="checkbox"/>	Date of Visit: 11/14/2025
Facility Address: 1032 B FOURTH AVENUE SE, DECATUR, AL 35601, Morgan	Licenses: TERRI WHITE	Telephone #: (256) 686-0916
Ages: 6 Weeks to 12 Years	Director (if applicable): TERRI WHITE	Capacity: 60 Day , NA Night

SECTION B - DEFICIENCY INFORMATION

<p>Performance Standard Deficiency <b>HAZARDS MUST BE CORRECTED IMMEDIATELY</b></p>		Date Corrected by Licensee
<p><b>Deficiency Summary</b> [InspectionSummaryDescription]</p> <p>Failed - Required ratios maintained at all times, Inspection Form Comments: observed 6 infants with one staff in infant II room and 6 infants with one staff in infant I</p> <p>Failed - For infants, clean bottom sheets daily or more often if needed, sheets fit snugly, Inspection Form Comments: crib sheets do not fit snugly to mattress</p> <p>Failed - Formula provided by parent, must be labeled, ready to feed, and refrigerated, Inspection Form Comments: observed canned formula, parents must prepare and bring bottles ready to feed</p> <p>Failed - Foods that may cause choking prepared appropriately for the child, Inspection Form Comments: Older infants observed eating a whole piece of pizza that was not cut up.</p> <p>Failed - Foods eaten from a dish, Inspection Form Comments: pizza was not served on a plate for all children</p> <p>Failed - Child care workers/teachers/subs meet qualification and have 12 hours of training within 30 days of employment, Inspection Form Comments: some staff hours incomplete</p> <p>Failed - Child care workers/teachers/subs meet requirements for Health &amp; Safety training, Inspection Form Comments: some staff hours incomplete</p>		
Pending Correction	Failed - Required ratios maintained at all times, Inspection Form	
Pending Correction	Failed - For infants, clean bottom sheets daily or more often if needed, sheets fit snugly, Inspection Form	
Pending Correction	Failed - Formula provided by parent, must be labeled, ready to feed, and refrigerated, Inspection Form	
Pending Correction	Failed - Foods eaten from a dish, Inspection Form	
Pending Correction	Failed - Child care workers/teachers/subs meet qualification and have 12 hours of training within 30 days of employment, Inspection Form	
Pending Correction	Failed - Child care workers/teachers/subs meet requirements for Health & Safety training, Inspection Form	

**INSTRUCTIONS TO LICENSEE:** Column 2, Date Corrected by Licensee, is to be completed by the facility representative after each deficiency is corrected. The facility representative must put the date of correction and his/her initials in Column 2. This form must be returned to the Department of Human Resources on or before 11/28/25, as verification that deficiencies have been corrected.

Pending Correction	Failed - Transportation checklists used as required, Inspection Form
Pending Correction	Comments: transportation checklists are incomplete Failed - Designated staff complete and sign checklist, Inspection Form
Pending Correction	Comments: staff not completing checklist Failed - Driver signs checklist, indicating he/she has checked each seat, Inspection Form
Pending Correction	Comments: staff not completing checklist Failed - Staff-child ratio met for children younger than lawful school-age, driver not counted, Inspection Form
Pending Correction	Comments: there was no rider when transporting Pre-K children. Failed - Each child under 5 years or weighing less than 40 pounds secured in forward facing child restraint, installed according to manufacturer's instructions, maintained in good condition, Inspection Form
Pending Correction	Comments: children under 40 pounds not transported using a full-size car seat Failed - Each child under 6 years shall be properly secured in a booster seat which is properly anchored to the vehicle, installed according to manufacturer's instructions, maintained in good condition, Inspection Form
Pending Correction	Comments: children under six not transported with a booster seat Failed - 0 up to 18 months 1 to 5, Inspection Form Comments: an infant was left unsupervised in a crib while the staff took the rest of the class to eat lunch in the lunchroom. Failed - Ongoing Training, Staff Checklist
Pending Correction	Comments: expired Failed - CAV Clearance Form (Every Five Years), Staff Checklist
Pending Correction	Comments: incomplete Failed - Health and Safety Training, Staff Checklist
Pending Correction	Comments: incomplete Failed - Health and Safety Training, Staff Checklist
Pending Correction	Comments: incomplete Failed - Feeding chairs, Classroom Checklist / Infants (Infant II)
Pending Correction	Comments: no feeding chairs attached Failed - Waterproof mattress, sheets, Classroom Checklist / Infants (Infant II) small room Comments: sheets do not fit snugly to mattress

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Lea RAE GAINES  
Signature of Facility Representative

11/17/2025  
Date

LEA RAE GAINES

Signature of DHR Licensing Representative

11/14/25  
Date

COPIES TO: \_\_\_\_\_