

# Evaluation Form

## 1. Inspection Schedule Details

**Inspection Type:** Annual inspection

**Facility Name:** MAISONET DAYCARE

**Inspector/Investigator:** Deborah.Lang-Dixon@dhr.alabama.gov

**Visit Type:** Unannounced

**Facility Address:** 1319 BAY AVENUE, MOBILE, AL 36605, Mobile

**Visit Date:** 2/26/2026

**Inspection Status:** Completed

## 2. Inspection Questionnaire

### Licensing Procedures - Provisions of License/Permit (II.B. 7)

| S No. | Questions                                                                        | Answer   | Comments |
|-------|----------------------------------------------------------------------------------|----------|----------|
| 1     | Number of children in the care of the licensee does not exceed licensed capacity | Observed |          |
| 2     | Age range of children in care conforms to ages on license                        | Observed |          |
| 3     | Current license/permit posted                                                    | Observed |          |

### The Home - Indoor Area (II.C. 2)

| S No. | Questions                                                                    | Answer         | Comments |
|-------|------------------------------------------------------------------------------|----------------|----------|
| 1     | Home free of apparent hazardous conditions                                   | Observed       |          |
| 2     | Home has electricity water gas waste disposal                                | Observed       |          |
| 3     | Home has working telephone                                                   | Observed       |          |
| 4     | Dangerous substances locked                                                  | Observed       |          |
| 5     | Aggressive animals not kept                                                  | Not applicable |          |
| 6     | Animals that pose a threat kept away from children                           | Not applicable |          |
| 7     | Animal feeding/watering containers and litter boxes inaccessible to children | Not applicable |          |
| 8     | Radiators heaters and fans inaccessible to children                          | Observed       |          |
| 9     | Fireplaces not used during hours of operation                                | Not applicable |          |

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| 10 | Electrical outlets covered                                                                 | Observed            |  |
| 11 | Are any guns or firearms kept in the home or on the premises?                              | Not applicable      |  |
| 12 | Guns/firearms unloaded                                                                     | Not applicable      |  |
| 13 | Guns/firearms in locked storage                                                            | Not applicable      |  |
| 14 | Ammunition stored separately from guns/firearms in locked storage                          | Not applicable      |  |
| 15 | Stairs have handrails in child's reach                                                     | Not applicable      |  |
| 16 | Smoking prohibited during hours of care                                                    | Certified/Discussed |  |
| 17 | Clear glass doors marked at child level                                                    | Observed            |  |
| 18 | Tools and machinery inaccessible                                                           | Observed            |  |
| 19 | Hot tubs covered securely or drained during hours of care                                  | Not applicable      |  |
| 20 | Working flashlight conveniently located                                                    | Observed            |  |
| 21 | Consumption of alcohol prohibited during hours of care and must be stored and locked       | Certified/Discussed |  |
| 22 | Non-prescription narcotic or illegal substances prohibited                                 | Certified/Discussed |  |
| 23 | Bio-contaminants shall be stored in a labeled container and disposed of properly           | Certified/Discussed |  |
| 24 | Bio-contaminants stored outside shall be disposed of properly                              | Observed            |  |
| 25 | Bathroom clean                                                                             | Observed            |  |
| 26 | Foot stools for handwashing and toileting                                                  | Observed            |  |
| 27 | Potty chairs (if used) emptied washed disinfected after each use                           | Certified/Discussed |  |
| 28 | Staff shall use Universal Precautions when diapering or being exposed to bodily fluids     | Observed            |  |
| 29 | Bodily fluids shall be cleaned up immediately and surfaces disinfected staff wash hands    | Observed            |  |
| 30 | Contaminated materials shall be disposed of properly in the bio-contaminant receptacle     | Certified/Discussed |  |
| 31 | Mops used for cleaning body fluids disinfected appropriately                               | Certified/Discussed |  |
| 32 | Contaminated rugs and carpets cleaned and sanitized appropriately                          | Certified/Discussed |  |
| 33 | Contaminated clothing items stored or washed properly                                      | Certified/Discussed |  |
| 34 | Rodent/insect infestation prevented/eliminated                                             | Observed            |  |
| 35 | Garbage and trash stored in covered water-tight fly-proof containers and removed regularly | Observed            |  |
| 36 | Bedding toys utensils toilets sinks used by a sick person cleaned and                      | Certified/Discussed |  |

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|    | disinfected before use by another person                                                         |                     |  |
| 37 | Windows and doors used for ventilation screened                                                  | Certified/Discussed |  |
| 38 | Rooms well-lighted ventilated comfortably cooled or heated as appropriate to the season          | Observed            |  |
| 39 | Space for providing privacy to a child in care and members of the household as needed            | Observed            |  |
| 40 | Clean appropriate facilities for protection storage preparation of food                          | Observed            |  |
| 41 | Crib bed playpen or cot provided for each child for rest/sleep during hours of care              | Observed            |  |
| 42 | Number of cribs that meet US consumer Product Safety Act of 2008:                                | Observed            |  |
| 43 | Number of playpens:                                                                              | Observed            |  |
| 44 | No child shall sleep with an adult                                                               | Certified/Discussed |  |
| 45 | Each child younger than 12 months sleeps alone in a crib or playpen                              | Certified/Discussed |  |
| 46 | Crib slats no more than 2 3/8 inches apart                                                       | Observed            |  |
| 47 | Crib mattress waterproof in good condition                                                       | Observed            |  |
| 48 | No infant put to sleep on sofa soft mattress or other soft surface                               | Observed            |  |
| 49 | Doors not closed in any area where children are sleeping                                         | Observed            |  |
| 50 | Each child 12-18 months sleeps alone in a crib play pen or low cot                               | Observed            |  |
| 51 | Children 18 months and older must sleep on a cot or bed                                          | Observed            |  |
| 52 | Two children of the same sex may share a double or larger bed or may sleep alone                 | Certified/Discussed |  |
| 53 | Beds cribs cots or playpens clean and sanitary and free of hazards maintained in good condition  | Observed            |  |
| 54 | Lighting adequate at nap/rest time to allow children to be seen                                  | Observed            |  |
| 55 | Bedding adequate appropriate to season                                                           | Observed            |  |
| 56 | Sheets and covers laundered weekly or more often when soiled                                     | Certified/Discussed |  |
| 57 | When not in use by family members beds covered with clean linens before used by children in care | Not applicable      |  |
| 58 | Upper/top bunk beds not used by a child                                                          | Not applicable      |  |
| 59 | No child sleeps/naps on floor                                                                    | Observed            |  |
| 60 | Required indoor equipment                                                                        | Certified/Discussed |  |

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|    | provided                                                                                         |                     |  |
| 61 | Recorded/printed material shall be previewed for appropriateness before shown to children        | Certified/Discussed |  |
| 62 | All material with sexually explicit frightening or violent content kept inaccessible to children | Certified/Discussed |  |

#### Equipment Checklist - Children Up to 2½ Years

| S.No. | Questions                                                          | Answer         | Comments |
|-------|--------------------------------------------------------------------|----------------|----------|
| 1     | Small wheel toys                                                   | Not applicable |          |
| 2     | Push and pull toys                                                 | Not applicable |          |
| 3     | Boxes of assorted sizes                                            | Not applicable |          |
| 4     | Swings with safety seat, infant swing                              | Not applicable |          |
| 5     | Sand or digging area, toys for digging, pouring, sifting           | Not applicable |          |
| 6     | Large Balls                                                        | Not applicable |          |
| 7     | Simple puzzles                                                     | Not applicable |          |
| 8     | Nesting and stacking toys                                          | Not applicable |          |
| 9     | Soft dolls and clothes                                             | Not applicable |          |
| 10    | Cars, trucks, trains                                               | Not applicable |          |
| 11    | Large beads or spools to string                                    | Not applicable |          |
| 12    | Picture books                                                      | Not applicable |          |
| 13    | Paper                                                              | Not applicable |          |
| 14    | Non-toxic crayons                                                  | Not applicable |          |
| 15    | Non-toxic watercolor markers                                       | Not applicable |          |
| 16    | Non-toxic play dough                                               | Not applicable |          |
| 17    | Crib mobiles (for infants younger than 5 months)                   | Not applicable |          |
| 18    | Washable teething rings                                            | Not applicable |          |
| 19    | Rattle toys                                                        | Not applicable |          |
| 20    | Squeeze toys                                                       | Not applicable |          |
| 21    | Soft cuddly toys                                                   | Not applicable |          |
| 22    | Busy boxes                                                         | Not applicable |          |
| 23    | Dolls, and clothes and blankets                                    | Not applicable |          |
| 24    | Dress-up clothes                                                   | Not applicable |          |
| 25    | Home-living area-pretend kitchen appliances may be made from boxes | Not applicable |          |
| 26    | Toys, dishes, pans, spoons, plastic containers with lids           | Not applicable |          |
| 27    | Toy telephone                                                      | Not applicable |          |
| 28    | Puppets                                                            | Not applicable |          |

#### Equipment Checklist- Children 2½ Years up to 6 Years

| S.No. | Questions                                                                                                                                                                                              | Answer         | Comments |
|-------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|----------|
| 1     | Sand or digging area with items for digging, filling, sifting, and pouring                                                                                                                             | Not applicable |          |
| 2     | Climbing structure with soft surface underneath                                                                                                                                                        | Not applicable |          |
| 3     | Wheel toys                                                                                                                                                                                             | Not applicable |          |
| 4     | Buckets for water play, items for pouring, measuring, floating                                                                                                                                         | Not applicable |          |
| 5     | Puzzles                                                                                                                                                                                                | Not applicable |          |
| 6     | Beads or spools and string for stringing                                                                                                                                                               | Not applicable |          |
| 7     | Peg boards and pegs                                                                                                                                                                                    | Not applicable |          |
| 8     | Matching games such as lotto, picture dominoes and other simple games                                                                                                                                  | Not applicable |          |
| 9     | Creative construction sets                                                                                                                                                                             | Not applicable |          |
| 10    | Blocks                                                                                                                                                                                                 | Not applicable |          |
| 11    | Small cars, trucks, boats, trains                                                                                                                                                                      | Not applicable |          |
| 12    | Dolls, with clothes, blankets, storage area                                                                                                                                                            | Not applicable |          |
| 13    | Doll stroller                                                                                                                                                                                          | Not applicable |          |
| 14    | Doll bed or cradle                                                                                                                                                                                     | Not applicable |          |
| 15    | Dress-up clothes                                                                                                                                                                                       | Not applicable |          |
| 16    | Home living area-kitchen appliances may be purchased or made from cardboard boxes                                                                                                                      | Not applicable |          |
| 17    | Play dishes, plastic baby bottles, pots and pans, measuring spoons                                                                                                                                     | Not applicable |          |
| 18    | Puppets                                                                                                                                                                                                | Not applicable |          |
| 19    | Sheet or bedspread for making a tent                                                                                                                                                                   | Not applicable |          |
| 20    | Cardboard boxes in assorted sizes                                                                                                                                                                      | Not applicable |          |
| 21    | Mirror                                                                                                                                                                                                 | Not applicable |          |
| 22    | Toy telephone                                                                                                                                                                                          | Not applicable |          |
| 23    | Dish pan                                                                                                                                                                                               | Not applicable |          |
| 24    | Sponges                                                                                                                                                                                                | Not applicable |          |
| 25    | Bubble mixture                                                                                                                                                                                         | Not applicable |          |
| 26    | Strainers                                                                                                                                                                                              | Not applicable |          |
| 27    | Funnels                                                                                                                                                                                                | Not applicable |          |
| 28    | Egg beaters                                                                                                                                                                                            | Not applicable |          |
| 29    | Small boats and other floating toys                                                                                                                                                                    | Not applicable |          |
| 30    | Non-toxic art materials - large pencils and crayons, watercolor markers, paper, chalk, blunt-end scissors, paste, glue, playdough, paints (tempera or watercolor), long handled brushes, finger paints | Not applicable |          |
| 31    | A variety of age-appropriate books accessible to the children                                                                                                                                          | Not applicable |          |
| 32    | A device that plays a variety of age-appropriate music                                                                                                                                                 | Not applicable |          |

|    |                                           |                |  |
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| 33 | Rhythm instruments                        | Not applicable |  |
| 34 | Collections of rocks, leaves, seeds, etc. | Not applicable |  |
| 35 | Aquarium with fish (must be covered)      | Not applicable |  |
| 36 | Magnifying glass                          | Not applicable |  |
| 37 | Magnets                                   | Not applicable |  |
| 38 | Measuring equipment                       | Not applicable |  |

|                                                         |  |  |  |
|---------------------------------------------------------|--|--|--|
| <b>Equipment Checklist - Children 6 Years and Older</b> |  |  |  |
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| S.No. | Questions                                                                                                              | Answer         | Comments |
|-------|------------------------------------------------------------------------------------------------------------------------|----------------|----------|
| 1     | Children shall have a separate area for storing their personal items and projects                                      | Not applicable |          |
| 2     | Non-toxic art materials: a variety of kinds of paper, scissors, glue, crayons, markers, chalk, paints, clay, playdough | Not applicable |          |
| 3     | Books and magazines appropriate to the ages of the children                                                            | Not applicable |          |
| 4     | A device that plays a variety of age-appropriate music and stories                                                     | Not applicable |          |
| 5     | Dress-up clothes                                                                                                       | Not applicable |          |
| 6     | Dolls and dolls clothes                                                                                                | Not applicable |          |
| 7     | Costumes and masks                                                                                                     | Not applicable |          |
| 8     | Interlocking manipulative play sets                                                                                    | Not applicable |          |
| 9     | Jigsaw puzzles                                                                                                         | Not applicable |          |
| 10    | Board games and playing cards                                                                                          | Not applicable |          |
| 11    | Balls                                                                                                                  | Not applicable |          |
| 12    | Bats                                                                                                                   | Not applicable |          |
| 13    | Tether ball                                                                                                            | Not applicable |          |
| 14    | Croquet set                                                                                                            | Not applicable |          |
| 15    | Badminton set                                                                                                          | Not applicable |          |
| 16    | Horseshoes                                                                                                             | Not applicable |          |
| 17    | Wheel toys                                                                                                             | Not applicable |          |

|                                          |  |  |  |
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| <b>The Home - Outdoor Area (II, C-3)</b> |  |  |  |
|------------------------------------------|--|--|--|

| S.No. | Questions                                                        | Answer              | Comments                                                                           |
|-------|------------------------------------------------------------------|---------------------|------------------------------------------------------------------------------------|
| 1     | Children supervised at all times                                 | Certified/Discussed |                                                                                    |
| 2     | Outdoor play area and equipment free from apparent hazards       | Not Met             | There is one kitchen cabinet on the playground, that's accessible to the children. |
| 3     | Fence at least 4 feet in height free from sharp protruding edges | Observed            |                                                                                    |

|    |                                                                                                                                                                       |                     |  |
|----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|--|
|    | (except where prohibited by federal law)                                                                                                                              |                     |  |
| 4  | Required outdoor equipment provided                                                                                                                                   | Certified/Discussed |  |
| 5  | Outdoor play equipment not designed to be portable anchored                                                                                                           | Observed            |  |
| 6  | Concrete or asphalt not used under equipment                                                                                                                          | Observed            |  |
| 7  | Area free of stacked lumber construction materials firewood                                                                                                           | Observed            |  |
| 8  | Stair/steps have handrails in child's reach                                                                                                                           | Observed            |  |
| 9  | Home and grounds free of apparent hazards including abandoned automobiles unused appliances uncovered wells and cisterns stacked lumber with exposed nails explosives | Observed            |  |
| 10 | Tools and machinery inaccessible to children                                                                                                                          | Observed            |  |
| 11 | All poison kept in locked area                                                                                                                                        | Observed            |  |
| 12 | Water hazards on or adjacent to home inaccessible to children                                                                                                         | Observed            |  |

|                                         |  |  |  |
|-----------------------------------------|--|--|--|
| <b>Swimming and Wading (II. C. 3.c)</b> |  |  |  |
|-----------------------------------------|--|--|--|

| S.No. | Questions                                                                                                                               | Answer         | Comments |
|-------|-----------------------------------------------------------------------------------------------------------------------------------------|----------------|----------|
| 1     | Is there a pool on the premises?                                                                                                        | No             |          |
| 2     | Swimming pool 2 feet or more in depth enclosed by fence or solid wall at least 4 feet in height with no doors windows or other openings | Not applicable |          |
| 3     | Swimming pool has locking gate; and gate and other access areas are locked when pool is not in use                                      | Not applicable |          |
| 4     | Do children in care use a pool/wading structure?                                                                                        | NA             |          |
| 5     | Adult to child ratio in pool area within arms-length (touch supervision)                                                                | Not applicable |          |
| 6     | One adult to each child younger than 2½ years old                                                                                       | Not applicable |          |
| 7     | One adult to three children 2½ to 6 years old                                                                                           | Not applicable |          |
| 8     | One adult to five children 6 years and older                                                                                            | Not applicable |          |
| 9     | Person with current American Red Cross Lifeguard Training Certificate in pool area at all times pool is in use                          | Not applicable |          |
| 10    | Copy of Lifeguard Training Certificate on file in home                                                                                  | Not applicable |          |

|    |                                                                                |                |  |
|----|--------------------------------------------------------------------------------|----------------|--|
| 11 | Wading structure less than 2 feet in depth has continuous adult supervision    | Not applicable |  |
| 12 | Wading structure/pool filled with clean water each day emptied when not in use | Not applicable |  |
| 13 | The licensee is present during any swimming/wading activities                  | Not applicable |  |

**The Home - Transportation (II. C. 4)**

| S No. | Questions                                                                                                                                                                                                 | Answer         | Comments |
|-------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|----------|
| 1     | Does the licensee provide transportation for the children in care?                                                                                                                                        | No             |          |
| 2     | NOTE: The Department of Human Resources does not inspect activities away from the home. The licensee shall assume full authority and responsibility for away from the home activities                     | Not applicable |          |
| 3     | Licensee responsible for children they transport                                                                                                                                                          | Not applicable |          |
| 4     | Licensee responsible for picking child up at the designated location and delivering the child to the care of the designated person                                                                        | Not applicable |          |
| 5     | Transportation Checklist used for transporting by vehicle or walking                                                                                                                                      | Not applicable |          |
| 6     | Written consent to transport child                                                                                                                                                                        | Not applicable |          |
| 7     | No child left unsupervised in vehicle                                                                                                                                                                     | Not applicable |          |
| 8     | Driver has valid driver's license                                                                                                                                                                         | Not applicable |          |
| 9     | Vehicle doors locked when moving                                                                                                                                                                          | Not applicable |          |
| 10    | All passengers and driver secured in a seatbelt or child restraint which is properly anchored to the vehicle installed and used according to manufacturer's instructions and maintained in good condition | Not applicable |          |
| 11    | Each child secured in passenger restraint system appropriate to age and size                                                                                                                              | Not applicable |          |
| 12    | Each child younger than 1 year or weighing less than 20 pounds secured in infant only or convertible seat used in rear-facing position                                                                    | Not applicable |          |
| 13    | Each child younger than 5 years or weighing less than 40 pounds secured in convertible/forward facing seat                                                                                                | Not applicable |          |

|    |                                                                             |                |  |
|----|-----------------------------------------------------------------------------|----------------|--|
| 14 | Each child younger than 6 years secured in a booster seat                   | Not applicable |  |
| 15 | Each child 6 years and older secured in an individual seat belt             | Not applicable |  |
| 16 | No child transported in front seat of vehicle with passenger side air bag   | Not applicable |  |
| 17 | Vehicle safety check done annually signed and dated by a certified mechanic | Not applicable |  |

#### Emergency Preparedness and Response Plan (II. C.4)

| S.No. | Questions                                                                                                 | Answer              | Comments |
|-------|-----------------------------------------------------------------------------------------------------------|---------------------|----------|
| 1     | Emergency list posted by the telephone                                                                    | Observed            |          |
| 2     | Substitutes/caregivers informed of responsibilities in case of an emergency                               | Observed            |          |
| 3     | Licensee and each caregiver has current infant-child CPR and first aid certificate copies on file in home | Certified/Discussed |          |
| 4     | Current and complete emergency plans and procedures submitted to the Department                           | Observed            |          |
| 5     | Fire                                                                                                      | Observed            |          |
| 6     | Tornado                                                                                                   | Observed            |          |
| 7     | Lockdown                                                                                                  | Observed            |          |
| 8     | Relocation                                                                                                | Observed            |          |
| 9     | Available to all staff and employees                                                                      | Observed            |          |
| 10    | Posted in a conspicuous place                                                                             | Observed            |          |
| 11    | Copies provided to all parents/guardians                                                                  | Certified/Discussed |          |

#### Licensee and Members of the Household (II. D)

| S.No. | Questions                                                                                                                                             | Answer         | Comments                                                                                                                                      |
|-------|-------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-----------------------------------------------------------------------------------------------------------------------------------------------|
| 1     | By August 1 2022 the licensee must complete an orientation training on the assessment tools utilized by the Department's QRIS                         | Not applicable |                                                                                                                                               |
| 2     | By August 1 2022 all home staff including licensee/substitutes/assistant caregivers must enroll in Alabama Pathways Professional Development Registry | Not Met        | Some staff have expired CPR & First-Aid, and required health & safety training/ongoing and education in the incorrect staff's account, in the |

|   |                                                                   |                     |                                           |
|---|-------------------------------------------------------------------|---------------------|-------------------------------------------|
|   |                                                                   |                     | Alabama Pathways<br>Development Registry. |
| 3 | Financial resources available                                     | Certified/Discussed |                                           |
| 4 | At least one substitute available                                 | Observed            |                                           |
| 5 | Licensee does not work or attend school during hours of childcare | Certified/Discussed |                                           |

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|-------------------------------------|--|--|
| <b>Care of the Children (II. E)</b> |  |  |
|-------------------------------------|--|--|

| S.No. | Questions                                                                                                                                 | Answer              | Comments |
|-------|-------------------------------------------------------------------------------------------------------------------------------------------|---------------------|----------|
| 1     | Children supervised at all times                                                                                                          | Observed            |          |
| 2     | Licensee responsible for care and supervision at all times                                                                                | Certified/Discussed |          |
| 3     | Infants and children handled gently                                                                                                       | Certified/Discussed |          |
| 4     | Each child observed for illness or injury upon arrival                                                                                    | Certified/Discussed |          |
| 5     | Illness injury change in health reported to parent                                                                                        | Certified/Discussed |          |
| 6     | Exposure to contagious disease reported to parent                                                                                         | Certified/Discussed |          |
| 7     | No child who is ill admitted to home                                                                                                      | Certified/Discussed |          |
| 8     | Ill injured child separated from group but continuously supervised                                                                        | Certified/Discussed |          |
| 9     | Ill or injured child's parents notified immediately and required to come for the child or arrange for designated person to come for child | Certified/Discussed |          |
| 10    | If parent/designated person cannot be reached or if illness/injury is severe licensee shall obtain emergency treatment                    | Certified/Discussed |          |
| 11    | Parents urged to notify licensee if child is exposed to contagious disease                                                                | Certified/Discussed |          |
| 12    | Children with food allergies should have a written plan with required components that is available and known by the child's caregiver     | Certified/Discussed |          |
| 13    | Does the Licensee Administer medication/medical procedures?                                                                               | No                  |          |
| 14    | Medication/medical procedures administered only with written authorization from parent and child's health professional                    | Certified/Discussed |          |
| 15    | Blanket authorization forms are prohibited                                                                                                | Certified/Discussed |          |
| 16    | Prescription or over-the-counter drugs in original container                                                                              | Certified/Discussed |          |
| 17    | Prescription drugs have pharmacy label or written physician's written instructions                                                        | Certified/Discussed |          |

|    |                                                                                                                           |                     |  |
|----|---------------------------------------------------------------------------------------------------------------------------|---------------------|--|
| 18 | Over-the-counter drugs labeled with child's name and directions                                                           | Certified/Discussed |  |
| 19 | Medication not used beyond date of expiration                                                                             | Certified/Discussed |  |
| 20 | Measuring device provided (if measuring required)                                                                         | Certified/Discussed |  |
| 21 | Medication for children or household members locked                                                                       | Observed            |  |
| 22 | Medicines returned to child's parent when no longer needed                                                                | Certified/Discussed |  |
| 23 | Time and date of medication documented in writing and kept in child's file in home                                        | Certified/Discussed |  |
| 24 | Copies of documentation available to parents on request                                                                   | Certified/Discussed |  |
| 25 | Each infant placed on back to sleep unless he/she has a written physician's instructions                                  | Certified/Discussed |  |
| 26 | Each infant placed on stomach part of the time he/she is awake and observed                                               | Certified/Discussed |  |
| 27 | Caregivers engage with infants on the ground each day                                                                     | Certified/Discussed |  |
| 28 | Infants not seated more than 15 minutes at a time                                                                         | Certified/Discussed |  |
| 29 | Positioning devices that restrict movement not used without written physician's instructions                              | Certified/Discussed |  |
| 30 | Soft materials including pillows quilts comforters sheepskins bumper pads stuffed toys prohibited in sleeping environment | Observed            |  |
| 31 | Diapering area washable cleaned and disinfected after each use                                                            | Observed            |  |
| 32 | Clean diapers and clothing provided for infants/toddlers                                                                  | Observed            |  |
| 33 | Wet soiled diapers and clothing changed promptly                                                                          | Observed            |  |
| 34 | Soiled diapers disposed of in plastic-lined containers                                                                    | Observed            |  |
| 35 | Licensee/caregivers use Universal Precautions after diapering or assisting with toileting and contact with bodily fluids  | Observed            |  |
| 36 | Individual disposable paper towels used for hand drying                                                                   | Observed            |  |
| 37 | Clean disposable gloves used for diapering each child                                                                     | Observed            |  |
| 38 | Each child's hands washed after diapering                                                                                 | Observed            |  |
| 39 | No child left unattended while being diapered                                                                             | Certified/Discussed |  |
| 40 | Diapering area separate from food service preparation and storage areas                                                   | Observed            |  |

|    |                                                                                                                                                                                   |                     |  |
|----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|--|
| 41 | Infants handled gently each infant's head supported rough or harsh handling prohibited.                                                                                           | Certified/Discussed |  |
| 42 | No screen time for children under the age of 2 years old                                                                                                                          | Certified/Discussed |  |
| 43 | Screen time for children 2 years and older: 30 minutes for a half-day 1 hour for full day programs                                                                                | Certified/Discussed |  |
| 44 | Drinking water with no added sweeteners or carbonation offered during the day                                                                                                     | Observed            |  |
| 45 | A variety of indoor/outdoor activities which included 60 minutes of active physical activity for full day and 30 minutes for half day                                             | Certified/Discussed |  |
| 46 | Known or suspected child abuse/neglect reported as required                                                                                                                       | Certified/Discussed |  |
| 47 | Child abuse/neglect reports confidential                                                                                                                                          | Certified/Discussed |  |
| 48 | Licensee caregivers and household members cooperate with DHR or any child abuse/neglect investigation including providing information and allowing access to children and records | Certified/Discussed |  |
| 49 | Meals and snacks provided as required                                                                                                                                             | Observed            |  |
| 50 | Formula or food for infants & other special diets prepared as directed or provided by parent/guardian                                                                             | Certified/Discussed |  |
| 51 | Special foods for children labeled with child's name and stored as directed                                                                                                       | Certified/Discussed |  |
| 52 | Formula provided by parent must be ready to feed labeled and refrigerated                                                                                                         | Certified/Discussed |  |
| 53 | Bottles (breastmilk/formula) and food served according to parental request microwaves not used for bottles                                                                        | Certified/Discussed |  |
| 54 | Unused breastmilk returned to parent in bottle/container                                                                                                                          | Certified/Discussed |  |
| 55 | Fluid milk served; no powdered milk used for drinking                                                                                                                             | Observed            |  |
| 56 | Small hard candies or nuts not served to children younger than 4 years old                                                                                                        | Certified/Discussed |  |
| 57 | Foods that may cause choking prepared appropriately for the children                                                                                                              | Observed            |  |
| 58 | Foods served only under close supervision as required                                                                                                                             | Observed            |  |
| 59 | Licensee caregivers each child washes hands with soap and warm running water as required                                                                                          | Observed            |  |

|    |                                                                                       |                     |  |
|----|---------------------------------------------------------------------------------------|---------------------|--|
| 60 | Individual disposable paper towels used for hand drying                               | Observed            |  |
| 61 | Feeding chairs provided for infants                                                   | Observed            |  |
| 62 | Feeding chairs and tables cleaned and disinfected before and after meals and snacks   | Observed            |  |
| 63 | Each child's food served from an individual dish                                      | Observed            |  |
| 64 | Each infant/toddler encouraged to experiment with self-feeding                        | Observed            |  |
| 65 | Utensils provided for each child                                                      | Observed            |  |
| 66 | Disposable utensils and cups used only under close supervision                        | Observed            |  |
| 67 | Formula and food brought from child's home labeled and stored properly                | Certified/Discussed |  |
| 68 | Milk and formula refrigerated immediately                                             | Observed            |  |
| 69 | Previously opened baby food jars not accepted                                         | Certified/Discussed |  |
| 70 | Formula left in bottle after feeding discarded                                        | Certified/Discussed |  |
| 71 | Each infant held for bottle feeding. No bottles propped                               | Certified/Discussed |  |
| 72 | Size of servings adequate to meet child's needs                                       | Observed            |  |
| 73 | Food not forced or withheld                                                           | Observed            |  |
| 74 | Each child seated while eating                                                        | Observed            |  |
| 75 | Food in good condition                                                                | Observed            |  |
| 76 | No home-canned foods used                                                             | Certified/Discussed |  |
| 77 | Food protected from contamination                                                     | Observed            |  |
| 78 | Food preparation surfaces and utensils cleaned before and after use                   | Observed            |  |
| 79 | Food that has been served to a child not served again                                 | Certified/Discussed |  |
| 80 | Tableware utensils food contact surfaces cleaned after each use                       | Certified/Discussed |  |
| 81 | Animals not allowed in food storage preparation or service areas during hours of care | Not applicable      |  |
| 82 | Floors in food preparation and service areas swept or vacuumed daily mopped as needed | Certified/Discussed |  |
| 83 | Appropriate seasonal clothing for each child provided by parent                       | Certified/Discussed |  |
| 84 | Sufficient clean dry diapers and clothing provided for each infant/toddler            | Observed            |  |
| 85 | Space for each child for storing personal belongings                                  | Observed            |  |
| 86 | Discipline appropriate to the age and developmental level of the children             | Certified/Discussed |  |

|     |                                                                                       |                     |  |
|-----|---------------------------------------------------------------------------------------|---------------------|--|
| 87  | No corporal/physical punishment                                                       | Certified/Discussed |  |
| 88  | No verbal abuse                                                                       | Certified/Discussed |  |
| 89  | Discipline not associated with food naps or bathroom procedures                       | Certified/Discussed |  |
| 90  | No physical restraint as punishment                                                   | Certified/Discussed |  |
| 91  | No punishment administered by another child                                           | Certified/Discussed |  |
| 92  | Rough or harsh handling prohibited                                                    | Certified/Discussed |  |
| 93  | Physical activity/outdoor time taken away as punishment is prohibited                 | Certified/Discussed |  |
| 94  | Infants spend time outdoors 2-3 times daily weather permitting                        | Certified/Discussed |  |
| 95  | Toddlers/preschoolers spend 60 to 90 minutes outdoors weather permitting              | Certified/Discussed |  |
| 96  | Each child signed in and signed out with a written signature or a biometric ID        | Observed            |  |
| 97  | No child released to anyone without written authorization from parent                 | Certified/Discussed |  |
| 98  | Photo ID required for unfamiliar designated persons picking up a child                | Certified/Discussed |  |
| 99  | Parents have the right to visit at any time                                           | Certified/Discussed |  |
| 100 | Parents informed of the right to visit                                                | Certified/Discussed |  |
| 101 | Parents provided with information on child development and children's health annually | Observed            |  |

|                                                                            |
|----------------------------------------------------------------------------|
| <b>Administration - General Administrative Responsibilities (II, F, I)</b> |
|----------------------------------------------------------------------------|

| S No. | Questions                                                           | Answer              | Comments |
|-------|---------------------------------------------------------------------|---------------------|----------|
| 1     | Current license/permit posted                                       | Observed            |          |
| 2     | Most recent licensing evaluation posted                             | Observed            |          |
| 3     | Most recent deficiency report posted                                | Observed            |          |
| 4     | Public notice form posted                                           | Observed            |          |
| 5     | Corrective/adverse action notices posted                            | Certified/Discussed |          |
| 6     | Emergency Preparedness and Response Plan posted                     | Observed            |          |
| 7     | Daily schedule posted that includes 60 minutes of physical activity | Observed            |          |
| 8     | Information about children kept confidential                        | Observed            |          |
| 9     | Written rules and policies provided                                 | Observed            |          |

|    |                                                                                                                               |                     |  |
|----|-------------------------------------------------------------------------------------------------------------------------------|---------------------|--|
|    | to parents when child is enrolled                                                                                             |                     |  |
| 10 | Parents and DHR notified of changes in written rules and policies                                                             | Certified/Discussed |  |
| 11 | Licensee's social security number or tax ID available to parents on request                                                   | Not applicable      |  |
| 12 | Enrollment reports submitted as requested                                                                                     | Certified/Discussed |  |
| 13 | Child abuse/neglect reported as required by law                                                                               | Certified/Discussed |  |
| 14 | The following reported to DHR within 24 hours written report within 5 days:                                                   | Certified/Discussed |  |
| 15 | Any illness/injury requiring professional medical treatment                                                                   | Certified/Discussed |  |
| 16 | Any illness/injury requiring emergency medical treatment                                                                      | Certified/Discussed |  |
| 17 | Any death occurring in the home                                                                                               | Certified/Discussed |  |
| 18 | Changes in caregivers or substitutes                                                                                          | Certified/Discussed |  |
| 19 | Change in licensee's name                                                                                                     | Certified/Discussed |  |
| 20 | Change in name or number of street address                                                                                    | Certified/Discussed |  |
| 21 | Change in telephone number                                                                                                    | Certified/Discussed |  |
| 22 | Serious accident or illness of the licensee or members of the household                                                       | Certified/Discussed |  |
| 23 | Serious damage to the home or grounds                                                                                         | Certified/Discussed |  |
| 24 | Changes in members of the household                                                                                           | Certified/Discussed |  |
| 25 | Any arrest of licensee household member caregiver substitute volunteer                                                        | Certified/Discussed |  |
| 26 | Final disposition of any child abuse/neglect investigation involving licensee household member caregiver substitute volunteer | Certified/Discussed |  |
| 27 | Any disastrous events                                                                                                         | Certified/Discussed |  |
| 28 | Physical/structural changes to home or grounds reported in advance                                                            | Certified/Discussed |  |
| 29 | Any change in location reported in advance (New license required)                                                             | Certified/Discussed |  |
| 30 | Record for licensee/household member                                                                                          | Certified/Discussed |  |
| 31 | Records for caregivers/substitutes                                                                                            | Certified/Discussed |  |
| 32 | Records on caregivers/substitutes kept at least two years after the person leaves                                             | Certified/Discussed |  |
| 33 | Certificate of rabies vaccination                                                                                             | Not applicable      |  |
| 34 | Children's records complete                                                                                                   | Certified/Discussed |  |
| 35 | Children's records kept at least two                                                                                          | Certified/Discussed |  |

|    |                                                                                        |                     |  |
|----|----------------------------------------------------------------------------------------|---------------------|--|
|    | years after the child leaves                                                           |                     |  |
| 36 | Children's records and information about children and their families kept confidential | Certified/Discussed |  |
| 37 | Confidential information accessible only to authorized persons                         | Certified/Discussed |  |
| 38 | Transportation checklist kept for current year plus two additional years               | Not applicable      |  |
| 39 | Sign-in/sign-out sheets kept for current year plus two additional years                | Certified/Discussed |  |
| 40 | Vehicle safety checklist                                                               | Not applicable      |  |

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| <b>Nighttime Care (II-G)</b> |  |  |  |
|------------------------------|--|--|--|

| S.No. | Questions                                                                                      | Answer              | Comments |
|-------|------------------------------------------------------------------------------------------------|---------------------|----------|
| 1     | This Section to be completed for homes providing care after 7:00 p.m.                          | Certified/Discussed |          |
| 2     | Number and age range of children does not exceed number and age range on license/permit        | Certified/Discussed |          |
| 3     | Clean water provided for each child                                                            | Certified/Discussed |          |
| 4     | Each child bathed separately                                                                   | Certified/Discussed |          |
| 5     | Each child supervised while bathing                                                            | Certified/Discussed |          |
| 6     | Individual soap towel and washcloth provided for each child                                    | Certified/Discussed |          |
| 7     | Each child younger than 18 months sleeps alone in crib                                         | Certified/Discussed |          |
| 8     | Infants place on back to sleep                                                                 | Certified/Discussed |          |
| 9     | Each child 18 months and older sleeps in a bed                                                 | Certified/Discussed |          |
| 10    | Each child's toilet articles labeled with name kept separate kept in sanitary condition        | Certified/Discussed |          |
| 11    | Breakfast served to each child who goes directly to school unless provided by school or parent | Not applicable      |          |
| 12    | Evening meal provided for each child continuing from daytime care                              | Certified/Discussed |          |

|                                    |  |  |  |
|------------------------------------|--|--|--|
| <b>Group Day Care Homes (II-H)</b> |  |  |  |
|------------------------------------|--|--|--|

| S.No. | Questions                       | Answer              | Comments |
|-------|---------------------------------|---------------------|----------|
| 1     | At least two adults present and | Certified/Discussed |          |

|   |                                                                        |                     |  |
|---|------------------------------------------------------------------------|---------------------|--|
|   | supervising the children when seven or more children are present       |                     |  |
| 2 | If a substitute is used the licensee or assistant caregiver is present | Certified/Discussed |  |
| 3 | Complete record for assistant caregiver                                | Certified/Discussed |  |
| 4 | Outdoor play area fenced                                               | Observed            |  |
| 5 | Required equipment provided                                            | Not applicable      |  |

### Group Nighttime Homes (II)

| S.No. | Questions                                                                               | Answer              | Comments |
|-------|-----------------------------------------------------------------------------------------|---------------------|----------|
| 1     | At least two adults present and supervising the children when seven or more are present | Certified/Discussed |          |
| 2     | Number and age range of children does not exceed number and age range on license/permit | Certified/Discussed |          |

### 3 Classroom Checklist

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| S.No. | Questions | Answer | Comments |
|-------|-----------|--------|----------|
|       |           |        |          |

### 4 Ad Hoc Deficiency

| S.No. | Deficiency |  |  |
|-------|------------|--|--|
|-------|------------|--|--|

Amina Maier  
Provider's Signature