

**ALABAMA DEPARTMENT OF HUMAN RESOURCES  
CHILD CARE PERFORMANCE STANDARDS DEFICIENCY REPORT**

**SECTION A- IDENTIFYING INFORMATION**

|  |   |   |
|--|---|---|
| Facility Name:<br>JAN'S TINY TOTS HOME DAYCARE                   | Type of Facility : Center [ ]<br>Day [X]            OST [ ]<br>Night [ ]        Family [X]<br>University [ ]<br>Group [ ] | Date of Visit:<br>3/27/2026                       |
| Facility Address:<br>2963 ALSTON DR, MOBILE, AL<br>36605, Mobile | Licensee:<br>JAN HUNT COLEMAN   | Telephone #:<br>(251) 376-9074                    |
| Ages:<br>12 Months to 5 Years                                    | Director (if applicable):   | Capacity:<br>5        /    NA<br>Day        Night |

**SECTION B - DEFICIENCY INFORMATION**

| <b>Performance Standard Deficiency<br/>HAZARDS MUST BE CORRECTED IMMEDIATELY*</b>   | <b>Date Corrected by<br/>Licensee</b> |
|---|---------------------------------------|
| <b>Deficiency Summary</b>   |                                       |
| Failed - By August 1 2022 all home staff including licensee/substitutes/assistant caregivers must enroll in Alabama Pathways Professional Development Registry, Inspection Form<br>Comments: Some staff is not completely uploading current training certificates, education and CPR & 1st Aid Certifications in AL Pathways. | Pending Correction                    |
| Failed - Suitability Determination (Every 5 years), Staff Checklist<br>Comments: Substitute's file has an expired Suitability Determination Letter.   | 3/12/2026                             |
| Failed - Ongoing Training, Staff Checklist<br>Comments: Substitute's file has a total of 5 1/2 hours of required ongoing training certificates and will need 30 additional hours of to meet the requirements.   | 3/26/2026                             |
| Failed - Health and Safety Training, Staff Checklist<br>Comments: Substitute's file is missing required Health & Safety training certificates for topics # 1, & # 2.  | 2/12/2026                             |
| Failed - Suitability Determination (Every 5 years), Staff Checklist<br>Comments: Substitute's file has an expired Suitability Determination   | 3/12/2026                             |

|   |                    |
|---|--------------------|
| Letter.   |                    |
| Failed - Ongoing Training, Staff Checklist<br>Comments: Substitute's file has a total of 5 1/2 hours of required ongoing training certificates and will need 30 additional hours of to meet the requirements. | 3/27/2026          |
| Failed - Health and Safety Training, Staff Checklist<br>Comments: Substitute's file is missing required Health & Safety training topics #1 & #2.  | Pending Correction |
| Failed - Suitability Determination (Every 5 years), Staff Checklist<br>Comments: License's file has an expired Suitability Determination Letter.  | 2/12/2026          |
| Failed - Immunization Certificate, Child Checklist<br>Comments: Child's immunization record has expired in the file.  | 2/13/2026          |
| 1) 2/12/26- Facility's Fire Inspection Report is expired., Ad Hoc<br>Comments: NA   | 3/27/2026          |

**INSTRUCTIONS TO LICENSEE:** Column 2, Date Corrected by Licensee, is to be completed by the facility representative after each deficiency is corrected. The facility representative must put the date of correction and his/her initials in Column 2. This form must be returned to the Department of Human Resources on or before 4/10/26, as verification that deficiencies have been corrected.

**NOTICE:** Any misleading or any false statements or reports made to the Department and/or failure to correct the listed deficiencies can be the basis for adverse action. None of these requirements are to be interpreted to allow anyone to operate in violation of Performance Standards. A facility licensed by the Department must always meet Performance Standards applicable to that facility. It is the responsibility of the licensee to operate in compliance with Performance Standards.

*Jan St. Coleman*  
Signature of Facility Representative

3-27-26  
Date

DEBORAH LANG-DIXON *Deborah L. Dixon*  
Signature of DHR Licensing Representative

3/27/26  
Date

COPIES TO: JAN COLEMAN