

ALABAMA DEPARTMENT OF HUMAN RESOURCES
CHILD CARE PERFORMANCE STANDARDS DEFICIENCY REPORT

SECTION A- IDENTIFYING INFORMATION

Facility Name: MONROE COUNTY EARLY LEARNING ACADEMY	Type of Facility : Center [X] Day [X] OST [] Night [] Family [] University [] Group []	Date of Visit: 6/25/2026
Facility Address: 1941 DREWRY ROAD, MONROEVILLE, AL 36460, Monroe	Licensee: COMMUNITY ACTION AGENCY OF SOUTH ALABAMA	Telephone #: (251) 575-4349
Ages: 6 Weeks to 5 Years	Director (if applicable): MELANIE HARRIS	Capacity: 84 / NA Day Night

SECTION B - DEFICIENCY INFORMATION

Performance Standard Deficiency <i>HAZARDS MUST BE CORRECTED IMMEDIATELY*</i>	Date Corrected by Licensee
Deficiency Summary	
Failed - By August 1, 2022, director/all teachers/substitutes/all service staff must be enrolled in the Alabama Pathway's Professional Development Registry, Inspection Form Comments: Some of the facility staff are not in the Alabama Pathway's registry.	5/15/2026
Failed - Tornado, Inspection Form Comments: Missing	5/15/2026
Failed - Health and Safety Training, Staff Checklist Comments: Missing	5/15/2026
Failed - CA/N Clearance Form (Every Five Years), Staff Checklist Comments: Missing	5/26/2026
Failed - Health and Safety Training, Staff Checklist Comments: Missing	5/15/2026
Failed - TB Test Date and Results, Staff Checklist	5/15/2026

Comments: Missing

Failed - Health and Safety Training, Staff Checklist 5/15/2026
Comments: Missing

Failed - Health and Safety Training, Staff Checklist 5/15/2026
Comments: Missing

Failed - CA/N Clearance Form (Every Five Years), Staff Checklist 5/15/2026
Comments: Expired

Failed - Health and Safety Training, Staff Checklist 5/15/2026
Comments: Missing

Failed - Health and Safety Training, Staff Checklist 5/15/2026
Comments: Missing

Failed - Health and Safety Training, Staff Checklist 5/15/2026
Comments: Missing

Failed - CA/N Clearance Form (Every Five Years), Staff Checklist 6/25/2026
Comments: Missing

Failed - Suitability Determination (Every 5 years), Staff Checklist 6/25/2026
Comments: Missing

Failed - Preadmission Form, Child Checklist 5/15/2026
Comments: Missing information

Failed - Preadmission Form, Child Checklist 5/15/2026
Comments: Missing information

Failed - Preadmission Form, Child Checklist 5/15/2026
Comments: Missing information

Failed - Preadmission Form, Child Checklist 5/1/2026
Comments: Missing information

Failed - Preadmission Form, Child Checklist 5/15/2026
Comments: Missing information

Failed - Preadmission Form, Child Checklist Comments: Missing information	5/1/2026
There are three staff persons who are missing their CA/N. , Ad Hoc Comments: NA	5/1/2026
There is a staff person who is missing their Photo ID, CA/N, and ongoing training., Ad Hoc Comments: NA	5/26/2026
There is a staff person who is missing their CA/N, and ongoing training. , Ad Hoc Comments: NA	5/15/2026
There is a staff who is missing their Verification of Education, Suitability Letter, and Health and Safety training. , Ad Hoc Comments: NA	5/1/2026
There is a staff person who is missing their Verification of Education, CA/N, and Suitability Letter., Ad Hoc Comments: NA	6/25/2026
There is a staff person who does not have a complete file. (Missing the application, photo id, medical, tb test, verification of education, references, CA/N, Suitability Letter, ongoing training and health and safety training.), Ad Hoc Comments: NA	6/8/2026
There is a staff person who is missing their CA/N, Suitability Letter and health and safety training. , Ad Hoc Comments: NA	5/15/2026
There is a staff person who is missing their CA/N and Suitability Letter. , Ad Hoc Comments: NA	6/25/2026
There is a staff person that is missing their medical, tb test, verification of education, CA/N, Suitability Letter, and health and safety training. , Ad Hoc Comments: NA	6/8/2026

INSTRUCTIONS TO LICENSEE: Column 2, Date Corrected by Licensee, is to be completed by the facility representative after each deficiency is corrected. The facility representative must

put the date of correction and his/her initials in Column 2. This form must be returned to the Department of Human Resources on or before _____, as verification that deficiencies have been corrected.

NOTICE: Any misleading or any false statements or reports made to the Department and/or failure to correct the listed deficiencies can be the basis for adverse action. None of these requirements are to be interpreted to allow anyone to operate in violation of Performance Standards. A facility licensed by the Department must always meet Performance Standards applicable to that facility. It is the responsibility of the licensee to operate in compliance with Performance Standards.

Elaine Cui
Signature of Facility Representative

06.25.2026
Date

ARIANN CHARITY

6/25/26

Signature of DHR Licensing Representative

Date

COPIES TO: _____