

**ALABAMA DEPARTMENT OF HUMAN RESOURCES
CHILD CARE HEALTH & SAFETY GUIDELINES DEFICIENCY REPORT**

SECTION A- IDENTIFYING INFORMATION

Facility Name: BOYS AND GIRLS CLUB-KIWANIS BRANCH	Type of Facility : Day ☒ [X] Night ☐ [] Both ☐ []	Date of Visit: 7/23/2026
Facility Address: 712 RICE STREET, MOBILE, AL 36607, Mobile		Telephone #: (251) 432-1235
Ages: 6 Years to 18 Years	Staff in Charge (if applicable): WILLIAMS BURKS	Capacity: 86 / NA Day Night

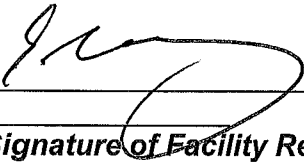
SECTION B - DEFICIENCY INFORMATION

<u>Health & Safety Guidelines</u> Deficiency	Date Corrected
Deficiency Summary	
Failed - Outdoor area, Inspection Form Comments: There is two pieces of wood laying on the playground and active antbed on the playground.	7/23/2026
Failed - Area well-drained, Inspection Form Comments: There is standing water on the playground by the swing set.	7/23/2026
Failed - Medical, Staff Checklist Comments: The medical report is missing.	7/31/2026
Failed - Ongoing Training, Staff Checklist Comments: Child development is missing.	7/31/2026
Failed - Ongoing Training, Staff Checklist Comments: There are two ongoing training missing.	7/31/2026
Failed - Preadmission Form, Child Checklist Comments: The preadmission form is not complete.	7/31/2026

INSTRUCTIONS TO PERSON IN CHARGE: Column 2, Date Corrected is to be completed by the facility representative after each deficiency is corrected. The facility representative must put the date of correction and his/her initials in Column 2. This form must be returned to the Department of Human Resources on or before

N/A, as verification that deficiencies have been corrected.

NOTICE: Any misleading or any false statements or reports made to the Department and/or failure to correct the listed deficiencies can be the basis for adverse action. None of these requirements are to be interpreted to allow anyone to operate in violation of Health & Safety Guidelines. A facility approved by the Department must meet Health & Safety Guidelines applicable to that facility at all times. It is the responsibility of the facility to operate in compliance with Health & Safety Guidelines.



Signature of Facility Representative

TAVIA WOODS

7/23/2026

Date

7/23/2026

Signature of DHR Representative

Date

COPIES TO: _____

ALABAMA DEPARTMENT OF HUMAN RESOURCES
CHILD CARE HEALTH & SAFETY GUIDELINES DEFICIENCY REPORT

Facility Name: BOYS AND GIRLS CLUB-KIWANIS
BRANCH

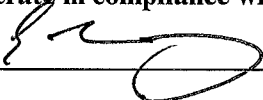
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SECTION B - DEFICIENCY INFORMATION (Continued)

<u>Health & Safety Guidelines</u> Deficiency	Date Corrected
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Failed - Preadmission Form, Child Checklist Comments: The preadmission form is not complete.	7/31/2026

INSTRUCTIONS TO FACILITY: Column 2, Date Corrected is to be completed by the facility representative after each deficiency is corrected. The facility representative must put the date of correction and his/her initials in Column 2. This form must be returned to the Department of Human Resources on or before N/A, as verification that deficiencies have been corrected.

NOTICE: Any misleading or any false statements or reports made to the Department and/or failure to correct the listed deficiencies can be the basis for adverse action. None of these requirements are to be interpreted to allow anyone to operate in violation of Health & Safety Guidelines. A facility approved by the Department must meet Health & Safety Guidelines applicable to that facility at all times. It is the responsibility of the facility to operate in compliance with the Health & Safety Guidelines



Signature of Facility Representative

TAVIA WOODS

7/23/2026

Date

7/23/2026

Signature of DHR Representative

Date

COPIES TO:

PROCEDURESDEFICIENCY REPORT

This form is to be used to record deficiencies observed by DHR Representative or admitted to by the facility's staff, during visits to facilities. The form may be used in conjunction with an evaluation form or at any time a deficiency is noted. The form should be completed and reviewed with the facility representative at the end of the visit. A copy of the form should be left at the facility or mailed to the facility after the visit. The original must be placed in the Department's file. The form is to be handwritten or printed so that it is readable. All sections are to be completed by the DHR representative unless otherwise noted. Additional pages may be used if needed. Note number of pages, such as page 1 of 3.

SECTION AIDENTIFYING INFORMATION

FACILITY NAMERecord name of the facility.

TYPE OF FACILITYCheck all that apply.

DATE OF VISITDate of completion of deficiency report.

FACILITY ADDRESSStreet address of the facility, not P. O. Box or mailing address.

TELEPHONE #Telephone number of the facility, including area code.

STAFF IN CHARGENAME of person in charge during visit.

AGESAge range of children.

CAPACITYNumber of children according to capacity requirements.

SECTION BDEFICIENCY INFORMATION

Column 1-**HEALTH & SAFETY GUIDELINES DEFICIENCY**-Describe the deficiency observed; for example: childstaff ratio in the three-year-old group, children's records incomplete.

Column 2-**DATE CORRECTED BY FACILITY REPRESENTATIVE** should record the date each deficiency is corrected and his/her initials in Column 2. A copy of the deficiency report with corrections noted must be sent to DHR on or before the date indicated. If a follow-up visit is conducted by the DHR representative and deficiencies have not been corrected, or if additional deficiencies are observed during the followup visit, a new deficiency report must be completed, listing any deficiencies listed on the previous report which has not been corrected and any new deficiencies observed. If no copy is received from the facility, the DHR representative may make a copy of the original form in the file for use during a followup visit. If the facility fails to submit the deficiency report by the date indicated, the DHR representative may contact the facility by telephone as a reminder. Such contact should be noted in the Department's file.

SIGNATURE OF FACILITY REPRESENTATIVE Staff member in charge may sign. If the facility representative refuses to sign the Deficiency Report, the DHR representative should indicate this on the signature line, "Facility representative refused to sign" or "No staff member in charge with authority to sign" and note the date.

COPIES TO – Indicates distribution. A copy should be sent to the facility. A record of distribution of copies, including interdepartmental copies must be maintained. The original must be maintained in the Department's file.