

# Evaluation Form

## 1. Inspection Schedule Details

**Inspection Type:** Annual inspection

**Facility Name:** DARLENE TAYLOR

**Inspector/Investigator:**

**Visit Type:** Unannounced

Olivia.Jackson@dhr.alabama.gov

**Facility Address:** 831 BRADY ROAD, BAY  
MINETTE, AL 36507, Baldwin

**Visit Date:** 04/02/2025

**Inspection Status:** Completed

## 2. Inspection Questionnaire

### Licensing Procedures - Provisions of License/Permit (II. B. 7)

S No.	Questions	Answer	Comments
1	Number of children in the care of the licensee does not exceed licensed capacity	Observed	
2	Current license/permit posted	Observed	
3	Age range of children in care conforms to ages on license	Observed	

### The Home - Indoor Area (II.C. 2)

S No.	Questions	Answer	Comments
1	Animal feeding/watering containers and litter boxes inaccessible to children	Not applicable	

2	Fireplaces not used during hours of operation	Certified/Discussed	
3	Contaminated rugs and carpets cleaned and sanitized appropriately	Certified/Discussed	
4	Rodent/insect infestation prevented/eliminated	Certified/Discussed	
5	Crib bed playpen or cot provided for each child for rest/sleep during hours of care	Certified/Discussed	
6	Number of playpens:	Observed	
7	Home free of apparent hazardous conditions	Not Met	MEDICATION/HAZARDOUS SUBSTANCES
8	Radiators heaters and fans inaccessible to children	Observed	
9	Stairs have handrails in child's reach	Not applicable	
10	Foot stools for handwashing and toileting	Observed	
11	Contaminated clothing items stored or washed properly	Certified/Discussed	
12	Clean appropriate facilities for protection storage preparation of food	Observed	
13	Children 18 months and older must sleep on a cot or bed	Certified/Discussed	
14	Upper/top bunk beds not used by a child	Not applicable	
15	Are any guns or firearms kept in the home or on the premises?	Certified/Discussed	
16	Guns/firearms in locked storage	Certified/Discussed	
17	Staff shall use Universal Precautions when diapering or being exposed to bodily fluids	Certified/Discussed	
18	Contaminated materials shall be disposed of properly in the bio-contaminant receptacle	Certified/Discussed	

19	Each child younger than 12 months sleeps alone in a crib or playpen	Certified/Discussed	
20	Crib mattress waterproof in good condition	Not applicable	
21	All material with sexually explicit frightening or violent content kept inaccessible to children	Certified/Discussed	
22	Electrical outlets covered	Observed	
23	Clear glass doors marked at child level	Not applicable	
24	Bio-contaminants stored outside shall be disposed of properly	Observed	
25	Garbage and trash stored in covered water-tight fly-proof containers and removed regularly	Observed	
26	Number of cribs that meet US consumer Product Safety Act of 2008:	Not applicable	
27	Doors not closed in any area where children are sleeping	Certified/Discussed	
28	Required indoor equipment provided	Observed	
29	Dangerous substances locked	Not Met	SPRAY DISENFECTIONANT, PAINT CAN, AUTOMOBILE TIRE SHINE SPRAY
30	Aggressive animals not kept	Not applicable	
31	Hot tubs covered securely or drained during hours of care	Not applicable	
32	Non-prescription narcotic or illegal substances prohibited	Certified/Discussed	
33	Bedding toys utensils toilets sinks used by a sick person cleaned and disinfected before use by another person	Certified/Discussed	

34	Windows and doors used for ventilation screened	Certified/Discussed	
35	Lighting adequate at nap/rest time to allow children to be seen	Observed	
36	Bedding adequate appropriate to season	Observed	
37	Smoking prohibited during hours of care	Certified/Discussed	
38	Tools and machinery inaccessible	Observed	
39	Bio-contaminants shall be stored in a labeled container and disposed of properly	Certified/Discussed	
40	Bathroom clean	Observed	
41	No infant put to sleep on sofa soft mattress or other soft surface	Certified/Discussed	
42	Each child 12-18 months sleeps alone in a crib play pen or low cot	Certified/Discussed	
43	When not in use by family members beds covered with clean linens before used by children in care	Not applicable	
44	No child sleeps/naps on floor	Certified/Discussed	
45	Guns/firearms unloaded	Certified/Discussed	
46	Ammunition stored separately from guns/firearms in locked storage	Certified/Discussed	
47	Potty chairs (if used) emptied washed disinfected after each use	Not applicable	
48	Bodily fluids shall be cleaned up immediately and surfaces disinfected staff wash hands	Certified/Discussed	
49	Mops used for cleaning body fluids disinfected appropriately	Certified/Discussed	

50	No child shall sleep with an adult	Certified/Discussed	
51	Crib slats no more than 2 3/8 inches apart	Not applicable	
52	Recorded/printed material shall be previewed for appropriateness before shown to children	Certified/Discussed	
53	Home has electricity water gas waste disposal	Observed	
54	Home has working telephone	Observed	
55	Animals that pose a threat kept away from children	Not applicable	
56	Working flashlight conveniently located	Observed	
57	Consumption of alcohol prohibited during hours of care and must be stored and locked	Certified/Discussed	
58	Rooms well-lighted ventilated comfortably cooled or heated as appropriate to the season	Observed	
59	Space for providing privacy to a child in care and members of the household as needed	Observed	
60	Two children of the same sex may share a double or larger bed or may sleep alone	Not applicable	
61	Beds cribs cots or playpens clean and sanitary and free of hazards maintained in good condition	Observed	
62	Sheets and covers laundered weekly or more often when soiled	Certified/Discussed	

**Equipment Checklist - Children Up to 2 Years**

S No.	Questions	Answer	Comments
1	Push and pull toys	Not applicable	
2	Crib mobiles (for infants younger than 5 months)	Not applicable	
3	Rattle toys	Not applicable	
4	Squeeze toys	Not applicable	
5	Busy boxes	Not applicable	
6	Boxes of assorted sizes	Not applicable	
7	Non-toxic crayons	Not applicable	
8	Soft cuddly toys	Not applicable	
9	Puppets	Not applicable	
10	Small wheel toys	Not applicable	
11	Non-toxic play dough	Not applicable	
12	Washable teething rings	Not applicable	
13	Nesting and stacking toys	Not applicable	
14	Soft dolls and clothes	Not applicable	
15	Toys, dishes, pans, spoons, plastic containers with lids	Not applicable	
16	Toy telephone	Not applicable	
17	Swings with safety seat, infant swing	Not applicable	
18	Large Balls	Not applicable	
19	Large beads or spools to string	Not applicable	
20	Paper	Not applicable	
21	Non-toxic watercolor markers	Not applicable	
22	Sand or digging area, toys for digging, pouring, sifting	Not applicable	
23	Picture books	Not applicable	
24	Dolls, and clothes and blankets	Not applicable	
25	Simple puzzles	Not applicable	
26	Cars, trucks, trains	Not applicable	

27	Dress-up clothes	Not applicable	
28	Home-living area-pretend kitchen appliances may be made from boxes	Not applicable	

### Equipment Checklist - Children 2 Years up to 6 Years

S No.	Questions	Answer	Comments
1	Buckets for water play, items for pouring, measuring, floating	Not applicable	
2	Beads or spools and string for stringing	Not applicable	
3	Mirror	Not applicable	
4	Dish pan	Not applicable	
5	Measuring equipment	Not applicable	
6	Matching games such as lotto, picture dominoes and other simple games	Not applicable	
7	Blocks	Not applicable	
8	Dolls, with clothes, blankets, storage area	Not applicable	
9	Play dishes, plastic baby bottles, pots and pans, measuring spoons	Not applicable	
10	Sheet or bedspread for making a tent	Not applicable	
11	Small cars, trucks, boats, trains	Not applicable	
12	Puppets	Not applicable	
13	Bubble mixture	Not applicable	
14	Magnifying glass	Not applicable	
15	Puzzles	Not applicable	
16	Peg boards and pegs	Not applicable	
17	Toy telephone	Not applicable	
18	Sponges	Not applicable	

19	Climbing structure with soft surface underneath	Not applicable	
20	Creative construction sets	Not applicable	
21	Cardboard boxes in assorted sizes	Not applicable	
22	Funnels	Not applicable	
23	Collections of rocks, leaves, seeds, etc.	Not applicable	
24	Doll stroller	Not applicable	
25	Home living area-kitchen appliances may be purchased or made from cardboard boxes	Not applicable	
26	Non-toxic art materials - large pencils and crayons, watercolor markers, paper, chalk, blunt-end scissors, paste, glue, playdough, paints (tempera or watercolor), long handled brushes, finger paints	Not applicable	
27	A variety of age-appropriate books accessible to the children	Not applicable	
28	Sand or digging area with items for digging, filling, sifting, and pouring	Not applicable	
29	Wheel toys	Not applicable	
30	Strainers	Not applicable	
31	Egg beaters	Not applicable	
32	Aquarium with fish (must be covered)	Not applicable	
33	Magnets	Not applicable	
34	Doll bed or cradle	Not applicable	
35	Dress-up clothes	Not applicable	
36	Small boats and other floating toys	Not applicable	
37	A device that plays a variety of age-appropriate music	Not applicable	
38	Rhythm instruments	Not applicable	

## Equipment Checklist - Children 6 Years and Older

S No.	Questions	Answer	Comments
1	Non-toxic art materials: a variety of kinds of paper, scissors, glue, crayons, markers, chalk, paints, clay, playdough	Not applicable	
2	Wheel toys	Not applicable	
3	A device that plays a variety of age-appropriate music and stories	Not applicable	
4	Dolls and dolls clothes	Not applicable	
5	Tether ball	Not applicable	
6	Badminton set	Not applicable	
7	Interlocking manipulative play sets	Not applicable	
8	Jigsaw puzzles	Not applicable	
9	Dress-up clothes	Not applicable	
10	Bats	Not applicable	
11	Costumes and masks	Not applicable	
12	Croquet set	Not applicable	
13	Children shall have a separate area for storing their personal items and projects	Not applicable	
14	Books and magazines appropriate to the ages of the children	Not applicable	
15	Horseshoes	Not applicable	
16	Board games and playing cards	Not applicable	
17	Balls	Not applicable	

S No.	Questions	Answer	Comments
1	Outdoor play equipment not designed to be portable anchored	Not Met	CLIMBING STRUCTURE NOT ANCHORED
2	Area free of stacked lumber construction materials firewood	Observed	
3	Water hazards on or adjacent to home inaccessible to children	Not applicable	
4	Children supervised at all times	Observed	
5	Fence at least 4 feet in height free from sharp protruding edges (except where prohibited by federal law)	Observed	
6	Stair/steps have handrails in child's reach	Observed	
7	All poison kept in locked area	Observed	
8	Home and grounds free of apparent hazards including abandoned automobiles unused appliances uncovered wells and cisterns stacked lumber with exposed nails explosives	Observed	
9	Tools and machinery inaccessible to children	Observed	
10	Concrete or asphalt not used under equipment	Observed	
11	Outdoor play area and equipment free from apparent hazards	Not Met	CLIMBING STRUCTURE NOT ANCHORED
12	Required outdoor equipment provided	Not applicable	

### Swimming and Wading (II. C. 3.c)

S No.	Questions	Answer	Comments
1	Person with current	Not applicable	

American Red Cross

Lifeguard Training

Certificate in pool area at

	all times pool is in use		
2	Wading structure less than 2 feet in depth has continuous adult supervision	Not applicable	
3	Adult to child ratio in pool area within arms-length (touch supervision)	Not applicable	
4	One adult to three children 2 to 6 years old	Not applicable	
5	Do children in care use a pool/wading structure?	No	
6	One adult to each child younger than 2 years old	Not applicable	
7	Wading structure/pool filled with clean water each day emptied when not in use	Not applicable	
8	Swimming pool has locking gate; and gate and other access areas are locked when pool is not in use	Not applicable	
9	Copy of Lifeguard Training Certificate on file in home	Not applicable	
10	Swimming pool 2 feet or more in depth enclosed by fence or solid wall at least 4 feet in height with no doors windows or other openings	Not applicable	
11	Is there a pool on the premises?	No	

12	One adult to five children 6 years and older	Not applicable	
13	The licensee is present during any swimming/wading activities	Not applicable	

### The Home - Transportation (II. C. 4)

S No.	Questions	Answer	Comments
1	Vehicle doors locked when moving	Not applicable	
2	Each child secured in passenger restraint system appropriate to age and size	Not applicable	
3	Transportation Checklist used for transporting by vehicle or walking	Not applicable	
4	No child left unsupervised in vehicle	Not applicable	
5	Does the licensee provide transportation for the children in care?	No	
6	NOTE: The Department of Human Resources does not inspect activities away from the home. The licensee shall assume full authority and responsibility for away from the home activities	Not applicable	
7	Licensee responsible for children they transport	Not applicable	
8	No child transported in front seat of vehicle with passenger side air bag	Not applicable	
9	Vehicle safety check done annually signed and dated by a certified mechanic	Not applicable	
10	Each child younger than 1 year or weighing less than 20 pounds secured in infant only or convertible seat used in rear-facing position	Not applicable	

11	Each child younger than 6 years secured in a booster seat	Not applicable	
12	Written consent to transport child	Not applicable	
13	Each child younger than 5 years or weighing less than 40 pounds secured in convertible/forward facing seat	Not applicable	
14	Driver has valid driver's license	Not applicable	
15	All passengers and driver secured in a seatbelt or child restraint which is properly anchored to the vehicle installed and used according to manufacturer's instructions and maintained in good condition	Not applicable	
16	Licensee responsible for picking child up at the designated location and delivering the child to the care of the designated person	Not applicable	
17	Each child 6 years and older secured in an individual seat belt	Not applicable	

### Emergency Preparedness and Response Plan (II. C.4)

S No.	Questions	Answer	Comments
1	Available to all staff and employees	Observed	
2	Copies provided to all parents/guardians	Certified/Discussed	
3	Licensee and each caregiver has current infant-child CPR and first aid certificate copies on file in home	Observed	
4	Lockdown	Observed	

5	Relocation	Observed	
6	Posted in a conspicuous place	Observed	
7	Current and complete emergency plans and procedures submitted to the Department	Observed	
8	Tornado	Observed	
9	Fire	Observed	
10	Emergency list posted by the telephone	Not applicable	
11	Substitutes/caregivers informed of responsibilities in case of an emergency	Observed	

#### Licensee and Members of the Household (II. D)

S No.	Questions	Answer	Comments
1	By August 1 2022 all home staff including licensee/substitutes/assistant caregivers must enroll in Alabama Pathways Professional Development Registry	Certified/Discussed	
2	At least one substitute available	Certified/Discussed	
3	Licensee does not work or attend school during hours of childcare	Certified/Discussed	
4	By August 1 2022 the licensee must complete an orientation training on the assessment tools utilized by the Department's QRIS	Certified/Discussed	
5	Financial resources available	Certified/Discussed	

#### Care of the Children (II. E)

S No.	Questions	Answer	Comments
1	Ill injured child separated from group but continuously supervised	Certified/Discussed	
2	If parent/designated person cannot be reached or if illness/injury is severe licensee shall obtain emergency treatment	Certified/Discussed	
3	Each infant placed on back to sleep unless he/she has a written physician's instructions	Certified/Discussed	
4	Caregivers engage with infants on the ground each day	Certified/Discussed	
5	No screen time for children under the age of 2 years old	Certified/Discussed	
6	Drinking water with no added sweeteners or carbonation offered during the day	Observed	
7	Licensee caregivers each child washes hands with soap and warm running water as required	Certified/Discussed	
8	Feeding chairs provided for infants	Observed	
9	No home-canned foods used	Certified/Discussed	
10	Food preparation surfaces and utensils cleaned before and after use	Certified/Discussed	
11	Physical activity/outdoor time taken away as punishment is prohibited	Certified/Discussed	
12	Toddlers/preschoolers spend 60 to 90 minutes outdoors weather permitting	Observed	
13	Children supervised at all times	Certified/Discussed	
14	Licensee responsible for care and supervision at all times	Certified/Discussed	

15	Medication not used beyond date of expiration	Not applicable	
16	Measuring device provided (if measuring required)	Not applicable	
17	Wet soiled diapers and clothing changed promptly	Certified/Discussed	
18	Soiled diapers disposed of in plastic-lined containers	Certified/Discussed	
19	Special foods for children labeled with child's name and stored as directed	Certified/Discussed	
20	Formula provided by parent must be ready to feed labeled and refrigerated	Certified/Discussed	
21	Previously opened baby food jars not accepted	Certified/Discussed	
22	Formula left in bottle after feeding discarded	Certified/Discussed	
23	Appropriate seasonal clothing for each child provided by parent	Certified/Discussed	
24	Sufficient clean dry diapers and clothing provided for each infant/toddler	Certified/Discussed	
25	No corporal/physical punishment	Certified/Discussed	
26	Parents provided with information on child development and children's health annually	Certified/Discussed	
27	Ill or injured child's parents notified immediately and required to come for the child or arrange for designated person to come for child	Certified/Discussed	
28	Parents urged to notify licensee if child is exposed to contagious disease	Certified/Discussed	
29	Each infant placed on stomach part of the time he/she is awake and observed	Certified/Discussed	
30	Infants not seated more than 15 minutes at a time	Certified/Discussed	

31	Screen time for children 2 years and older: 30 minutes for a half-day 1 hour for full day programs	Certified/Discussed	
32	A variety of indoor/outdoor activities which included 60 minutes of active physical activity for full day and 30 minutes for half day	Observed	
33	Foods served only under close supervision as required	Certified/Discussed	
34	Individual disposable paper towels used for hand drying	Certified/Discussed	
35	Feeding chairs and tables cleaned and disinfected before and after meals and snacks	Certified/Discussed	
36	Food in good condition	Certified/Discussed	
37	Food protected from contamination	Certified/Discussed	
38	Rough or harsh handling prohibited	Certified/Discussed	
39	Infants spend time outdoors 2-3 times daily weather permitting	Certified/Discussed	
40	Illness injury change in health reported to parent	Certified/Discussed	
41	Children with food allergies should have a written plan with required components that is available and known by the child's caregiver	Certified/Discussed	
42	Prescription or over-the-counter drugs in original container	Not applicable	
43	Time and date of medication documented in writing and kept in child's file in home	Not applicable	
44	Soft materials including pillows quilts comforters sheepskins bumper pads stuffed toys prohibited in sleeping environment	Certified/Discussed	

45	Clean disposable gloves used for diapering each child	Certified/Discussed	
46	Infants handled gently each infant's head supported rough or harsh handling prohibited.	Certified/Discussed	
47	Licensee caregivers and household members cooperate with DHR or any child abuse/neglect investigation including providing information and allowing access to children and records	Certified/Discussed	
48	Fluid milk served; no powdered milk used for drinking	Certified/Discussed	
49	Disposable utensils and cups used only under close supervision	Not applicable	
50	Food not forced or withheld	Certified/Discussed	
51	Tableware utensils food contact surfaces cleaned after each use	Certified/Discussed	
52	No punishment administered by another child	Certified/Discussed	
53	Photo ID required for unfamiliar designated persons picking up a child	Certified/Discussed	
54	Does the Licensee Administer medication/medical procedures?	No	
55	Blanket authorization forms are prohibited	Not applicable	
56	Medicines returned to child's parent when no longer needed	Not applicable	
57	Copies of documentation available to parents on request	Not applicable	
58	Child abuse/neglect reports confidential	Certified/Discussed	
59	Meals and snacks provided	Certified/Discussed	

	as required	ed	
60	Unused breastmilk returned to parent in bottle/container	Certified/Discussed	
61	Small hard candies or nuts not served to children younger than 4 years old	Certified/Discussed	
62	Food that has been served to a child not served again	Certified/Discussed	
63	Animals not allowed in food storage preparation or service areas during hours of care	Not applicable	
64	No verbal abuse	Certified/Discussed	
65	No physical restraint as punishment	Certified/Discussed	
66	Infants and children handled gently	Certified/Discussed	
67	Prescription drugs have pharmacy label or written physician's written instructions	Not applicable	
68	Over-the-counter drugs labeled with child's name and directions	Not applicable	
69	Licensee/caregivers use Universal Precautions after diapering or assisting with toileting and contact with bodily fluids	Certified/Discussed	
70	Individual disposable paper towels used for hand	Observed	

	drying		
71	Formula or food for infants & other special diets prepared as directed or provided by parent/guardian	Certified/Discussed	
72	Bottles (breastmilk/formula) and food served according to parental request microwaves not used for bottles	Certified/Discussed	
73	Formula and food brought from child's home labeled and stored properly	Certified/Discussed	
74	Milk and formula refrigerated immediately	Certified/Discussed	
75	Space for each child for storing personal belongings	Observed	
76	Discipline appropriate to the age and developmental level of the children	Certified/Discussed	
77	Parents informed of the right to visit	Certified/Discussed	
78	Each child observed for illness or injury upon arrival	Certified/Discussed	
79	Exposure to contagious disease reported to parent	Certified/Discussed	
80	Positioning devices that restrict movement not used without written physician's instructions	Certified/Discussed	

81	Diapering area washable cleaned and disinfected after each use	Certified/Discussed	
82	Each child's hands washed after diapering	Certified/Discussed	
83	Diapering area separate from food service preparation and storage areas	Certified/Discussed	
84	Each child's food served from an individual dish	Certified/Discussed	
85	Utensils provided for each child	Certified/Discussed	
86	Size of servings adequate to meet child's needs	Certified/Discussed	
87	Each child seated while eating	Certified/Discussed	
88	No child released to anyone without written authorization from parent	Certified/Discussed	
89	Parents have the right to visit at any time	Certified/Discussed	
90	No child who is ill admitted to home	Certified/Discussed	
91	Medication/medical procedures administered only with written authorization from parent and child's health professional	Not applicable	
92	Medication for children or household members locked	Not Met	ALLERGY MEDICATION NOT UNDER LOCK AND KEY
93	Clean diapers and clothing provided for infants/toddlers	Certified/Discussed	
94	No child left unattended while being diapered	Certified/Discussed	
95	Known or suspected child abuse/neglect reported as required	Certified/Discussed	
96	Foods that may cause choking prepared appropriately for the children	Certified/Discussed	

97	Each infant/toddler encouraged to experiment with self-feeding	Certified/Discussed	
98	Each infant held for bottle feeding. No bottles propped	Certified/Discussed	
99	Floors in food preparation and service areas swept or vacuumed daily mopped as needed	Certified/Discussed	
100	Discipline not associated with food naps or bathroom procedures	Certified/Discussed	
101	Each child signed in and signed out with a written signature or a biometric ID	Observed	

#### Administration - General Administrative Responsibilities (II. F.1)

S No.	Questions	Answer	Comments
1	Most recent deficiency report posted	Observed	
2	Corrective/adverse action notices posted	Not applicable	
3	Daily schedule posted that includes 60 minutes of physical activity	Observed	
4	Physical/structural changes to home or grounds reported in advance	Certified/Discussed	
5	Record for licensee/household member	Observed	
6	Records on caregivers/substitutes kept at least two years after the person leaves	Certified/Discussed	
7	Confidential information accessible only to authorized persons	Certified/Discussed	
8	Sign-in/sign-out sheets kept for current year plus two additional years	Certified/Discussed	

9	Current license/permit posted	Observed	
10	Changes in caregivers or substitutes	Certified/Discussed	
11	Change in licensee's name	Certified/Discussed	
12	Certificate of rabies vaccination	Not applicable	
13	Children's records and information about children and their families kept confidential	Certified/Discussed	
14	Information about children kept confidential	Certified/Discussed	
15	Parents and DHR notified of changes in written rules and policies	Certified/Discussed	
16	Any arrest of licensee household member caregiver substitute volunteer	Certified/Discussed	
17	Any disastrous events	Certified/Discussed	
18	Emergency Preparedness and Response Plan posted	Observed	
19	Child abuse/neglect reported as required by law	Certified/Discussed	
20	Change in name or number of street address	Certified/Discussed	
21	Records for caregivers/substitutes	Observed	
22	Transportation checklist kept for current year plus two additional years	Not applicable	
23	Public notice form posted	Observed	
24	Any illness/injury requiring professional medical treatment	Certified/Discussed	
25	Serious accident or illness of the licensee or members of the household	Certified/Discussed	
26	Any change in location reported in advance (New license required)	Certified/Discussed	

27	Vehicle safety checklist	Not applicable	
28	Enrollment reports submitted as requested	Certified/Discussed	
29	The following reported to DHR within 24 hours written report within 5 days:	Certified/Discussed	
30	Change in telephone number	Certified/Discussed	
31	Serious damage to the home or grounds	Certified/Discussed	
32	Written rules and policies provided to parents when child is enrolled	Certified/Discussed	
33	Licensee's social security number or tax ID available to parents on request	Certified/Discussed	
34	Changes in members of the household	Certified/Discussed	
35	Final disposition of any child abuse/neglect investigation involving licensee household member caregiver substitute volunteer	Certified/Discussed	
36	Most recent licensing evaluation posted	Observed	
37	Any illness/injury requiring emergency medical treatment	Certified/Discussed	
38	Any death occurring in the home	Certified/Discussed	
39	Children's records complete	Observed	
40	Children's records kept at least two years after the child leaves	Certified/Discussed	

### Nighttime Care (II.G)

S No.	Questions	Answer	Comments
1	This Section to be completed for homes	Not applicable	

	<p>providing care after 7:00</p> <p>p.m.</p>		
2	Clean water provided for each child	Not applicable	
3	Each child's toilet articles labeled with name kept separate kept in sanitary condition	Not applicable	
4	Breakfast served to each child who goes directly to school unless provided by school or parent	Not applicable	
5	Number and age range of children does not exceed number and age range on license/permit	Not applicable	
6	Each child bathed separately	Not applicable	

7	Each child younger than 18 months sleeps alone in crib	Not applicable	
8	Each child 18 months and older sleeps in a bed	Not applicable	
9	Evening meal provided for each child continuing from daytime care	Not applicable	
10	Individual soap towel and washcloth provided for each child	Not applicable	
11	Infants place on back to sleep	Not applicable	
12	Each child supervised while bathing	Not applicable	

### Group Day Care Homes (II. H)

S No.	Questions	Answer	Comments
1	At least two adults present and supervising the children when seven or more children are present	Not applicable	
2	Complete record for assistant caregiver	Not applicable	
3	Required equipment provided	Not applicable	
4	If a substitute is used the licensee or assistant caregiver is present	Not applicable	
5	Outdoor play area fenced	Not applicable	

### Group Nighttime Homes (II.I)

S No.	Questions	Answer	Comments
1	At least two adults present and supervising the children when seven or more are present	Not applicable	

2	Number and age range of children does not exceed number and age range on license/permit	Not applicable	
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**3. Classroom Checklist**

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S No.	Questions	Answer	Comments

**4. Ad Hoc Deficiency**

S No.	Deficiency