

Plan of Correction

SECTION A - IDENTIFYING INFORMATION

Facility Name: LEARNING ADVENTURE LLC	Type of Facility: Center ☒ OST ☐ Day ☒ Family ☐ University ☐ Night ☐ Group ☐
Physical Address: 115 N Dobson Ave Bay Minette, AL 36507	Mailing Address: 12978 Ibis Blvd. Spanish Fort, AL, 36527-____
Telephone Number: (985) 703-2012	Licensee: LEARNING ADVENTURE LLC
Capacity: 85	Director: JO NATHAN WILLIAMS
Age Range: 6 Weeks to 12 Years	Date Prepared: 8/5/2026

SECTION B - BASIS FOR PLAN OF CORRECTION

List each deficiency, the plan of action, and the target date for each item:

Deficiency Plan of Correction	Date to be completed
Staff files incomplete., Ad Hoc Plan of Action - completed	8/5/2026
Failed - Preadmission Form, Child Checklist Plan of Action - All preadmission forms will be reviewed and audited to identify missing information, incomplete sections, and absent parent signatures. Staff members responsible for enrollment and file maintenance will highlight all areas requiring parent signatures prior to providing paperwork to families. This will help parents easily identify each location that requires completion. Parents of children with incomplete forms will be contacted and asked to return to the center to complete any missing information or signatures as soon as possible. A second review of each completed packet will be conducted by the director or designated administrative staff to verify that all required sections and signatures have been completed before the file is considered complete. Going forward, enrollment packets will be double-checked at the time of submission to ensure all forms are complete and all parent signature lines have been signed before the child's file is filed. Administrative staff will conduct periodic file audits to ensure continued compliance and prevent future occurrences of incomplete preadmission documentation. This plan of action will help maintain accurate records, ensure compliance with licensing requirements, and improve the enrollment process for all families.	6/26/2026
Failed - Preadmission Form, Child Checklist Plan of Action - All preadmission forms will be reviewed and audited to identify missing information, incomplete sections, and absent parent	6/26/2026

signatures. Staff members responsible for enrollment and file maintenance will highlight all areas requiring parent signatures prior to providing paperwork to families. This will help parents easily identify each location that requires completion. Parents of children with incomplete forms will be contacted and asked to return to the center to complete any missing information or signatures as soon as possible. A second review of each completed packet will be conducted by the director or designated administrative staff to verify that all required sections and signatures have been completed before the file is considered complete. Going forward, enrollment packets will be double-checked at the time of submission to ensure all forms are complete and all parent signature lines have been signed before the child's file is filed. Administrative staff will conduct periodic file audits to ensure continued compliance and prevent future occurrences of incomplete preadmission documentation. This plan of action will help maintain accurate records, ensure compliance with licensing requirements, and improve the enrollment process for all families.	
Chemicals on counter in the toddlers classroom., Ad Hoc Plan of Action - Effective immediately, all staff members will ensure that cleaning products, disinfectants, sanitizers, and any other hazardous materials are stored in locked cabinets or placed completely out of children's reach at all times. Chemicals may only be used while actively cleaning and must be returned to their designated storage location immediately after use. To prevent future occurrences, the following corrective actions will be implemented: All staff will receive additional training regarding the proper storage and handling of hazardous materials and DHR minimum standards. Classroom safety checks will be conducted daily by classroom staff and management. The director or designated administrator will complete routine monitoring to ensure compliance. Any staff member found leaving chemicals accessible to children may be subject to disciplinary action in accordance with center policies. Safety reminders will be included during staff meetings and ongoing training sessions. The center is committed to maintaining a safe environment for all children and ensuring full compliance with state licensing regulations.	6/26/2026
Broken cabinet in the Pre-K one classroom., Ad Hoc Plan of Action - Broken cabinet has been fixed.	6/26/2026
Chemicals in the bathroom of the pre-k2 classroom is unlocked., Ad Hoc Plan of Action - Effective immediately, all staff members will ensure that cleaning products, disinfectants, sanitizers, and any other hazardous materials are stored in locked cabinets or placed completely out of children's reach at all times. Chemicals may only be used while actively cleaning and must be returned to their designated storage location immediately after use.	6/26/2026

To prevent future occurrences, the following corrective actions will be implemented: All staff will receive additional training regarding the proper storage and handling of hazardous materials and DHR minimum standards. Classroom safety checks will be conducted daily by classroom staff and management. The director or designated administrator will complete routine monitoring to ensure compliance. Any staff member found leaving chemicals accessible to children may be subject to disciplinary action in accordance with center policies. Safety reminders will be included during staff meetings and ongoing training sessions. The center is committed to maintaining a safe environment for all children and ensuring full compliance with state licensing regulations.	
Failed - Transportation checklists used as required, Inspection Form Plan of Action - Effective immediately, Learning Adventure will implement and require the use of the Transportation Checklist for every transportation trip. The checklist will be completed by the driver and verified by receiving staff upon arrival. Management will review completed forms daily to ensure compliance with Alabama DHR Minimum Standards. Staff members responsible for transportation will receive additional training regarding child accountability, attendance procedures, vehicle inspections, and required documentation. Failure to follow transportation procedures may result in disciplinary action up to and including termination.	6/26/2026
Plunger, toilet bowl cleaner, drain cleaner tool in bathroom in prek3., Ad Hoc Plan of Action - removed to locked cabinet.	8/6/2026
Hole in wall in prek3 classroom bathrooms., Ad Hoc Plan of Action - will be repaired	8/10/2026
Cabinet in prek 4 classroom with chemicals is missing lock and key., Ad Hoc Plan of Action - purchased lock	8/6/2026