

Plan of Correction

SECTION A - IDENTIFYING INFORMATION

Facility Name: LITTLE STEPS CHILD DEVELOPMENT	Type of Facility: Center ☒ OST ☐ Day ☒ Family ☐ University ☐ Night ☐ Group ☐
Physical Address: 15566 HWY 216 BROOKWOOD, AL 35444	Mailing Address: 15566 HWY 216 BROOKWOOD, AL, 35444
Telephone Number: (205) 632-5980	Licensee: LITTLE STEPS CHILD DEVELOPMENT INC
Capacity: 53	Director: SARA EATON
Age Range: 6 Weeks to 6 Years	Date Prepared: 8/19/2026

SECTION B - BASIS FOR PLAN OF CORRECTION

List each deficiency, the plan of action, and the target date for each item:

Deficiency Plan of Correction	Date to be completed
Failed - Medication locked, Classroom Checklist / Nursery Plan of Action - All medications will be kept locked and inaccessible to children at all times. Staff has been reminded of this requirement, and administration will routinely monitor medication storage to ensure continued compliance.	8/20/2026
Failed - Hazardous substances locked, Classroom Checklist / Toddlers Plan of Action - All hazardous substances will be properly labeled, stored, and kept locked and inaccessible to children at all times. Staff has been reminded of this requirement, and administration will routinely monitor for continued compliance.	8/20/2026
Failed - Medication locked, Classroom Checklist / Toddlers Plan of Action - All medications will be kept locked and inaccessible to children at all times. Staff has been reminded of this requirement, and administration will routinely monitor medication storage to ensure continued compliance.	8/20/2026
Failed - Containers labeled, Classroom Checklist / Twos Plan of Action - All medications will be kept in properly labeled containers and stored as required. Staff has been reminded of this requirement, and administration will routinely monitor to ensure continued compliance.	8/20/2026
Failed - Character and suitability review conducted on required person (every 5 years), Inspection Form Plan of Action - Character and suitability review will be completed for all required persons and maintained every five years as required. Administration will monitor expiration dates to ensure future reviews are completed timely.	9/4/2026

Failed - Infants held for bottle feeding, Inspection Form Plan of Action - Infant room staff have been reminded and instructed that all infants must be held during bottle feedings. Administration will continue to monitor the classroom to ensure this practice is followed at all times.	8/20/2026
Failed - Medical, Staff Checklist Plan of Action - All staff medical documentation will be obtained, updated as required, and maintained in each employees personal file. Administration will routinely review staff files to ensure all required medical documentation remains current and in compliance.	8/28/2026
Failed - CA/N Clearance Form (Every Five Years), Staff Checklist Plan of Action - All required CAN Forms will be completed and maintained in each staff members personal file. Administration will routinely review personnel files to ensure forms are completed, current, and in compliance with DHR requirements.	8/28/2026