Plan of Correction

SECTION A - IDENTIFYING INFORMATION

Facility Name: STEPPING STONES EARLY LEARNING CENTER	Type of Facility: Center [X] OST [ ] Day [X] Family [ ] University [ ] Night [ ] Group [ ]
Physical Address: 1624 KENT DAIRY ROAD ALABASTER, AL 35007	Mailing Address: 1624 KENT DAIRY ROAD ALABASTER, AL, 35007
Telephone Number: (205) 664-0026	Licensee: STEPPING STONES ELC, LLC
Capacity: 112	Director: TONYA COLLIER
Age Range: 6 Weeks to 5 Years	Date Prepared: 8/26/2026

SECTION B - BASIS FOR PLAN OF CORRECTION

List each deficiency, the plan of action, and the target date for each item:

Deficiency Plan of Correction	Date to be completed
Failed - By August 1, 2022, director/all teachers/substitutes/all service staff must be enrolled in the Alabama Pathway's Professional Development Registry, Inspection Form Plan of Action - All teachers are in Alabama Pathways.	8/27/2026
Failed - Electrical outlets covered, Classroom Checklist / Infant 1 Plan of Action - All outlets have been covered.	8/27/2026
Failed - Hazardous substances locked, Classroom Checklist / Infant 1 Plan of Action - Licked Medication boxes have been purchased for each room.	8/27/2026
Failed - Hazardous substances locked, Classroom Checklist / Toddlers Plan of Action - small lock box purchased for every classroom for medications.	8/27/2026
Failed - Medication locked, Classroom Checklist / Toddlers Plan of Action - Medication boxes have been purchased for each classroom	8/27/2026
Failed - Hazardous substances locked, Classroom Checklist / Infant Two Plan of Action - locked Medication box was purchased and all medications placed within	8/27/2026
Failed - Electrical outlets covered, Classroom Checklist / PS3 Plan of Action - All electrical outlets have been covered. EVERY outlet in the center has been checked.	8/27/2026
Failed - One handwashing sink with warm running water soap paper towels in each room where children are diapered, Inspection Form Plan of Action - Plumber will be called to check on hot water issues.	8/31/2026

Failed - Infants not seated for more than 15 minutes, Inspection Form Plan of Action - All infant teachers have been counseled and given a copy of DHR minimum standards for proper procedure for infant room apparatuses	8/27/2026
Failed - Each child's hands washed after diapering, Inspection Form Plan of Action - All teachers have been counseled on and given the DHR minimum standards for hand washing for children and teachers.	8/27/2026
Failed - Infants placed on back to sleep unless physician's statement indicates otherwise, Inspection Form Plan of Action - All infant room teachers have been counseled on the sleeping policies and were given the DHR minimum guidelines for this section.	8/27/2026
Failed - Formula provided by parent, must be labeled, ready to feed, and refrigerated, Inspection Form Plan of Action - All bottles in the center were checked for name labels, Waterproof name labels were given to each classroom for daily use. Also, a letter to parents was sent out addressing the importance of labeling bottles.	8/27/2026
Failed - Outdoor play area and equipment are free of apparent hazardous conditions, Inspection Form Plan of Action - New containers have been ordered for balls and sand toys. The broken one has been removed and thrown away.	8/27/2026
Failed - Outdoor play area free of apparent hazardous conditions:, Inspection Form Plan of Action - New outdoor bin has been ordered for balls and sand toys. Will arrive September 1st. Other one has been thrown away.	8/27/2026
08/26/2026 In the Infant 1 Room, the unused baby formula was not discarded after use. , Ad Hoc Plan of Action - Counsel all of the infant teachers on the guideline of discarding formula immediately after use.	8/27/2026
Failed - Preadmission Form, Child Checklist Plan of Action - Have parent fill in missing items	8/27/2026
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Plan of Action - Have parent add missing items.	
Failed - Preadmission Form, Child Checklist Plan of Action - Have parent add missing items.	8/27/2026
Failed - Medication in original container, labeled, Inspection Form Plan of Action - Locked Medication box has been purchased for the classroom.	8/27/2026
Failed - Time and date medication is given is documented in writing, kept in child's file/copies available to parents upon request, Inspection Form Plan of Action - All medication forms will be checked and a training class will be given on properly completed medication forms.	8/31/2026
SUPERVISION AT ALL TIMES, Allegation Plan of Action - ALWAYS SUPERVISE THE CHILDREN AT ALL TIMES	8/31/2026
CLEAN AND SAFE CONDITION, Allegation Plan of Action - Ongoing cleaning for entire center. Extra cleaning and focused attention in all classrooms.	9/4/2026
SUPERVISION AT ALL TIMES, Allegation Comments: Per witness statements, on 08/17/2026, a two (2) yrs. old child was left unsupervised on the playground for an undetermined amount of time. , Ad Hoc Plan of Action - NCLB training for all staff/FINISH ALL CORRECTIVE ACTION TRAININGS	10/13/2026
CLEAN AND SAFE CONDITION, Allegation Comments: On 08/26/2026, DHR Representative observed several cleaning and staff cabinets not under lock & key or combination lock. , Ad Hoc Plan of Action - All cabinets with chemical or medication has been locked.	8/27/2026