

Plan of Correction

SECTION A - IDENTIFYING INFORMATION

Facility Name: SUSANNA WESLEY EARLY EDUCATION MINISTRY	Type of Facility: Center ☒ OST ☐ Day ☒ Family ☐ University ☐ Night ☐ Group ☐
Physical Address: 111 GREENE STREET SE HUNTSVILLE, AL 35801	Mailing Address: 120 GREENE ST HUNTSVILLE, AL, 35801
Telephone Number: (256) 534-6866	Licensee: SUSANNA WESLEY EARLY ED MIN @ FUMC HSV
Capacity: 182	Director: TERRI LAYTON
Age Range: 8 Weeks to 6 Years	Date Prepared: 9/11/2026

SECTION B - BASIS FOR PLAN OF CORRECTION

List each deficiency, the plan of action, and the target date for each item:

Deficiency Plan of Correction	Date to be completed
Failed - Preadmission Form, Child Checklist Plan of Action - Parents will complete missing information on September 15th, 2026.	9/25/2026
Failed - Health and Safety Training, Staff Checklist Plan of Action - Health and Safety Training is complete.	9/11/2026
Failed - Health and Safety Training, Staff Checklist Plan of Action - Krystal Gonzalez will complete her Health and Safety Training by September 25th, 2026.	9/25/2026
Failed - Ongoing Training, Staff Checklist Plan of Action - Jennifer Hartwig will complete all training as soon as possible.	9/25/2026
Failed - Health and Safety Training, Staff Checklist Plan of Action - Jennifer Hartwig will complete the Health and Safety Training by September 25th, 2026.	9/25/2026
Failed - Ongoing Training, Staff Checklist Plan of Action - Alyssa Sanchez will complete the Health and Safety Training as soon as possible.	9/25/2026
Failed - By August 1, 2022, director/all teachers/substitutes/all service staff must be enrolled in the Alabama Pathway's Professional Development Registry, Inspection Form Plan of Action - Jennifer Hartwig will link her Pathways account to the facility.	9/25/2026