# Evaluation Form

## 1. Inspection Schedule Details

**Inspection Type:** Annual inspection

**Inspector/Investigator:** fitzgerald.mcqueen@dhr.alabama.gov

**Facility Address:** 105 PILGRIM CIRCLE, MADISON, AL 35757, Madison

**Inspection Status:** Completed

**Facility Name:** WHERE THE WILD THINGS GROW

**Visit Type:** Unannounced

**Visit Date:** 10/6/2026

## 2. Inspection Questionnaire

### Licensing Procedures - Provisions of License/Permit (II. B. 7)

| S No. | Questions | Answer | Comments |
|---|---|---|---|
| 1 | Number of children in the care of the licensee does not exceed licensed capacity | Observed | |
| 2 | Age range of children in care conforms to ages on license | Observed | |
| 3 | Current license/permit posted | Observed | |

### The Home - Indoor Area (II.C. 2)

| S No. | Questions | Answer | Comments |
|---|---|---|---|
| 1 | Home free of apparent hazardous conditions | Observed | |

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| 2 | Home has electricity water gas waste disposal | Observed | |
| 3 | Home has working telephone | Observed | |
| 4 | Dangerous substances locked | Certified/Discussed | |
| 5 | Aggressive animals not kept | Observed | |
| 6 | Animals that pose a threat kept away from children | Observed | |
| 7 | Animal feeding/watering containers and litter boxes inaccessible to children | Observed | |
| 8 | Radiators heaters and fans inaccessible to children | Certified/Discussed | |
| 9 | Fireplaces not used during hours of operation | Not applicable | |
| 10 | Electrical outlets covered | Observed | |
| 11 | Are any guns or firearms kept in the home or on the premises? | Not applicable | |
| 12 | Guns/firearms unloaded | Not applicable | |
| 13 | Guns/firearms in locked storage | Not applicable | |
| 14 | Ammunition stored separately from guns/firearms in locked storage | Not applicable | |
| 15 | Stairs have handrails in child’s reach | Observed | |
| 16 | Smoking prohibited during hours of care | Certified/Discussed | |
| 17 | Clear glass doors marked at child level | Observed | |
| 18 | Tools and machinery inaccessible | Observed | |
| 19 | Hot tubs covered securely or drained during hours of care | Not applicable | |
| 20 | Working flashlight conveniently located | Observed | |

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| 21 | Consumption of alcohol prohibited during hours of care and must be stored and locked | Certified/Discussed | |
| 22 | Non-prescription narcotic or illegal substances prohibited | Certified/Discussed | |
| 23 | Bio-contaminants shall be stored in a labeled container and disposed of properly | Observed | |
| 24 | Bio-contaminants stored outside shall be disposed of properly | Observed | |
| 25 | Bathroom clean | Observed | |
| 26 | Foot stools for handwashing and toileting | Observed | |
| 27 | Potty chairs (if used) emptied washed disinfected after each use | Certified/Discussed | |
| 28 | Staff shall use Universal Precautions when diapering or being exposed to bodily fluids | Certified/Discussed | |
| 29 | Bodily fluids shall be cleaned up immediately and surfaces disinfected staff wash hands | Certified/Discussed | |
| 30 | Contaminated materials shall be disposed of properly in the bio-contaminant receptacle | Observed | |
| 31 | Mops used for cleaning body fluids disinfected appropriately | Certified/Discussed | |
| 32 | Contaminated rugs and carpets cleaned and sanitized appropriately | Certified/Discussed | |
| 33 | Contaminated clothing items stored or washed properly | Certified/Discussed | |
| 34 | Rodent/insect infestation prevented/eliminated | Certified/Discussed | |
| 35 | Garbage and trash stored in covered water-tight fly-proof | Observed | |

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| | containers and removed regularly | | |
| 36 | Bedding toys utensils toilets sinks used by a sick person cleaned and disinfected before use by another person | Certified/Discussed | |
| 37 | Windows and doors used for ventilation screened | Certified/Discussed | |
| 38 | Rooms well-lighted ventilated comfortably cooled or heated as appropriate to the season | Observed | |
| 39 | Space for providing privacy to a child in care and members of the household as needed | Observed | |
| 40 | Clean appropriate facilities for protection storage preparation of food | Observed | |
| 41 | Crib bed playpen or cot provided for each child for rest/sleep during hours of care | Not applicable | |
| 42 | Number of cribs that meet US consumer Product Safety Act of 2008: | Not applicable | |
| 43 | Number of playpens: | Certified/Discussed | |
| 44 | No child shall sleep with an adult | Observed | |
| 45 | Each child younger than 12 months sleeps alone in a crib or playpen | Certified/Discussed | |
| 46 | Crib slats no more than 2 3/8 inches apart | Not applicable | |
| 47 | Crib mattress waterproof in good condition | Not applicable | |
| 48 | No infant put to sleep on sofa soft mattress or other soft surface | Observed | |
| 49 | Doors not closed in any area | Observed | |

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| | where children are sleeping | | |
| 50 | Each child 12-18 months sleeps alone in a crib play pen or low cot | Observed | |
| 51 | Children 18 months and older must sleep on a cot or bed | Observed | |
| 52 | Two children of the same sex may share a double or larger bed or may sleep alone | Certified/Discussed | |
| 53 | Beds cribs cots or playpens clean and sanitary and free of hazards maintained in good condition | Certified/Discussed | |
| 54 | Lighting adequate at nap/rest time to allow children to be seen | Observed | |
| 55 | Bedding adequate appropriate to season | Observed | |
| 56 | Sheets and covers laundered weekly or more often when soiled | Certified/Discussed | |
| 57 | When not in use by family members beds covered with clean linens before used by children in care | Not applicable | |
| 58 | Upper/top bunk beds not used by a child | Not applicable | |
| 59 | No child sleeps/naps on floor | Observed | |
| 60 | Required indoor equipment provided | Observed | |
| 61 | Recorded/printed material shall be previewed for appropriateness before shown to children | Certified/Discussed | |
| 62 | All material with sexually explicit frightening or violent content kept inaccessible to children | Certified/Discussed | |
| 63 | Number of beds: | | 0 |

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| 64 | Number of cots: | | 12 |

## Equipment Checklist - Children Up to 2 Years

| S No. | Questions | Answer | Comments |
|---|---|---|---|
| 1 | Small wheel toys | Observed | |
| 2 | Push and pull toys | Observed | |
| 3 | Boxes of assorted sizes | Observed | |
| 4 | Swings with safety seat, infant swing | Observed | |
| 5 | Sand or digging area, toys for digging, pouring, sifting | Observed | |
| 6 | Large Balls | Observed | |
| 7 | Simple puzzles | Observed | |
| 8 | Nesting and stacking toys | Observed | |
| 9 | Soft dolls and clothes | Observed | |
| 10 | Cars, trucks, trains | Observed | |
| 11 | Large beads or spools to string | Observed | |
| 12 | Picture books | Observed | |
| 13 | Paper | Observed | |
| 14 | Non-toxic crayons | Observed | |
| 15 | Non-toxic watercolor markers | Observed | |
| 16 | Non-toxic play dough | Observed | |
| 17 | Crib mobiles (for infants younger than 5 months) | Certified/Discussed | |
| 18 | Washable teething rings | Certified/Discussed | |
| 19 | Rattle toys | Certified/Discussed | |
| 20 | Squeeze toys | Observed | |
| 21 | Soft cuddly toys | Observed | |
| 22 | Busy boxes | Observed | |

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| 23 | Dolls, and clothes and blankets | Observed | |
| 24 | Dress‑up clothes | Observed | |
| 25 | Home-living area‑pretend kitchen appliances may be made from boxes | Observed | |
| 26 | Toys, dishes, pans, spoons, plastic containers with lids | Observed | |
| 27 | Toy telephone | Observed | |
| 28 | Puppets | Observed | |

**Equipment Checklist - Children 2 Years up to 6 Years**

| S No. | Questions | Answer | Comments |
|---|---|---|---|
| 1 | Sand or digging area with items for digging, filling, sifting, and pouring | Observed | |
| 2 | Climbing structure with soft surface underneath | Observed | |
| 3 | Wheel toys | Observed | |
| 4 | Buckets for water play, items for pouring, measuring, floating | Observed | |
| 5 | Puzzles | Observed | |
| 6 | Beads or spools and string for stringing | Observed | |
| 7 | Peg boards and pegs | Observed | |
| 8 | Matching games such as lotto, picture dominoes and other simple games | Observed | |
| 9 | Creative construction sets | Observed | |
| 10 | Blocks | Observed | |
| 11 | Small cars, trucks, boats, trains | Observed | |
| 12 | Dolls, with clothes, blankets, storage area | Observed | |

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| 13 | Doll stroller | Observed | |
| 14 | Doll bed or cradle | Observed | |
| 15 | Dress‑up clothes | Observed | |
| 16 | Home living area‑kitchen appliances may be purchased or made from cardboard boxes | Observed | |
| 17 | Play dishes, plastic baby bottles, pots and pans, measuring spoons | Observed | |
| 18 | Puppets | Observed | |
| 19 | Sheet or bedspread for making a tent | Observed | |
| 20 | Cardboard boxes in assorted sizes | Observed | |
| 21 | Mirror | Certified/Discussed | |
| 22 | Toy telephone | Observed | |
| 23 | Dish pan | Observed | |
| 24 | Sponges | Observed | |
| 25 | Bubble mixture | Observed | |
| 26 | Strainers | Certified/Discussed | |
| 27 | Funnels | Observed | |
| 28 | Egg beaters | Certified/Discussed | |
| 29 | Small boats and other floating toys | Observed | |
| 30 | Non-toxic art materials - large pencils and crayons, watercolor markers, paper, chalk, blunt-end scissors, paste, glue, playdough, paints (tempera or watercolor), long handled brushes, finger paints | Observed | |
| 31 | A variety of age-appropriate books accessible to the children | Observed | |

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| 32 | A device that plays a variety of age-appropriate music | Observed | |
| 33 | Rhythm instruments | Observed | |
| 34 | Collections of rocks, leaves, seeds, etc. | Observed | |
| 35 | Aquarium with fish (must be covered) | Not applicable | |
| 36 | Magnifying glass | Certified/Discussed | |
| 37 | Magnets | Observed | |
| 38 | Measuring equipment | Observed | |

## Equipment Checklist - Children 6 Years and Older

| S No. | Questions | Answer | Comments |
|---|---|---|---|
| 1 | Children shall have a separate area for storing their personal items and projects | Observed | |
| 2 | Non-toxic art materials: a variety of kinds of paper, scissors, glue, crayons, markers, chalk, paints, clay, playdough | Observed | |
| 3 | Books and magazines appropriate to the ages of the children | Observed | |
| 4 | A device that plays a variety of age-appropriate music and stories | Observed | |
| 5 | Dress-up clothes | Observed | |
| 6 | Dolls and dolls clothes | Observed | |
| 7 | Costumes and masks | Observed | |
| 8 | Interlocking manipulative play sets | Observed | |
| 9 | Jigsaw puzzles | Observed | |

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| 10 | Board games and playing cards | Observed | |
| 11 | Balls | Observed | |
| 12 | Bats | Observed | |
| 13 | Tether ball | Certified/Discussed | |
| 14 | Croquet set | Observed | |
| 15 | Badminton set | Observed | |
| 16 | Horseshoes | Observed | |
| 17 | Wheel toys | Observed | |

**The Home - Outdoor Area (II. C. 3)**

| S No. | Questions | Answer | Comments |
|---|---|---|---|
| 1 | Children supervised at all times | Observed | |
| 2 | Outdoor play area and equipment free from apparent hazards | Observed | |
| 3 | Fence at least 4 feet in height free from sharp protruding edges (except where prohibited by federal law) | Observed | |
| 4 | Required outdoor equipment provided | Observed | |
| 5 | Outdoor play equipment not designed to be portable anchored | Observed | |
| 6 | Concrete or asphalt not used under equipment | Observed | |
| 7 | Area free of stacked lumber construction materials firewood | Observed | |
| 8 | Stair/steps have handrails in child’s reach | Observed | |
| 9 | Home and grounds free of apparent hazards including | Observed | |

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| | abandoned automobiles unused appliances uncovered wells and cisterns stacked lumber with exposed nails explosives | | |
| 10 | Tools and machinery inaccessible to children | Observed | |
| 11 | All poison kept in locked area | Certified/Discussed | |
| 12 | Water hazards on or adjacent to home inaccessible to children | Observed | |

**Swimming and Wading (II. C. 3.c)**

| S No. | Questions | Answer | Comments |
|---|---|---|---|
| 1 | Is there a pool on the premises? | No | |
| 2 | Swimming pool 2 feet or more in depth enclosed by fence or solid wall at least 4 feet in height with no doors windows or other openings | Not applicable | |
| 3 | Swimming pool has locking gate; and gate and other access areas are locked when pool is not in use | Not applicable | |
| 4 | Do children in care use a pool/wading structure? | NA | |
| 5 | Adult to child ratio in pool area within arms-length (touch supervision) | Not applicable | |
| 6 | One adult to each child younger than 2 years old | Not applicable | |
| 7 | One adult to three children 2 to 6 years old | Not applicable | |
| 8 | One adult to five children 6 years and older | Not applicable | |
| 9 | Person with current American Red Cross | Not applicable | |

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| | Lifeguard Training Certificate in pool area at all times pool is in use | | |
| 10 | Copy of Lifeguard Training Certificate on file in home | Not applicable | |
| 11 | Wading structure less than 2 feet in depth has continuous adult supervision | Not applicable | |
| 12 | Wading structure/pool filled with clean water each day emptied when not in use | Not applicable | |
| 13 | The licensee is present during any swimming/wading activities | Not applicable | |

**The Home - Transportation (II. C. 4)**

| S No. | Questions | Answer | Comments |
|---|---|---|---|
| 1 | Does the licensee provide transportation for the children in care? | No | |
| 2 | NOTE: The Department of Human Resources does not inspect activities away from the home. The licensee shall assume full authority and responsibility for away from the home activities | Not applicable | |
| 3 | Licensee responsible for children they transport | Not applicable | |
| 4 | Licensee responsible for picking child up at the designated location and delivering the child to the care of the designated person | Not applicable | |
| 5 | Transportation Checklist used for transporting by vehicle or walking | Not applicable | |
| 6 | Written consent to transport child | Not applicable | |

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| 7 | No child left unsupervised in vehicle | Not applicable | |
| 8 | Driver has valid driver's license | Not applicable | |
| 9 | Vehicle doors locked when moving | Not applicable | |
| 10 | All passengers and driver secured in a seatbelt or child restraint which is properly anchored to the vehicle installed and used according to manufacturer's instructions and maintained in good condition | Not applicable | |
| 11 | Each child secured in passenger restraint system appropriate to age and size | Not applicable | |
| 12 | Each child younger than 1 year or weighing less than 20 pounds secured in infant only or convertible seat used in rear-facing position | Not applicable | |
| 13 | Each child younger than 5 years or weighing less than 40 pounds secured in convertible/forward facing seat | Not applicable | |
| 14 | Each child younger than 6 years secured in a booster seat | Not applicable | |
| 15 | Each child 6 years and older secured in an individual seat belt | Not applicable | |
| 16 | No child transported in front seat of vehicle with passenger side air bag | Not applicable | |
| 17 | Vehicle safety check done annually signed and dated by a certified mechanic | Not applicable | |

**Emergency Preparedness and Response Plan (II. C.4)**

| S No. | Questions | Answer | Comments |
|---|---|---|---|
| 1 | Emergency list posted by the telephone | Observed | |
| 2 | Substitutes/caregivers informed of responsibilities in case of an emergency | Observed | |
| 3 | Licensee and each caregiver has current infant-child CPR and first aid certificate copies on file in home | Observed | |
| 4 | Current and complete emergency plans and procedures submitted to the Department | Observed | |
| 5 | Fire | Observed | |
| 6 | Tornado | Observed | |
| 7 | Lockdown | Observed | |
| 8 | Relocation | Observed | |
| 9 | Available to all staff and employees | Observed | |
| 10 | Posted in a conspicuous place | Observed | |
| 11 | Copies provided to all parents/guardians | Certified/Discussed | |

## Licensee and Members of the Household (II. D)

| S No. | Questions | Answer | Comments |
|---|---|---|---|
| 1 | By August 1 2022 the licensee must complete an orientation training on the assessment tools utilized by the Department's QRIS | Not applicable | |
| 2 | By August 1 2022 all home staff including licensee/substitutes/assistant caregivers must enroll in Alabama Pathways | Not Met | Some of the staff are not registered in Alabama Pathways. |

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| | Professional Development Registry | | |
| 3 | Financial resources available | Certified/Discussed | |
| 4 | At least one substitute available | Observed | |
| 5 | Licensee does not work or attend school during hours of childcare | Observed | |

**Care of the Children (II. E)**

| S No. | Questions | Answer | Comments |
|---|---|---|---|
| 1 | Children supervised at all times | Observed | |
| 2 | Licensee responsible for care and supervision at all times | Certified/Discussed | |
| 3 | Infants and children handled gently | Observed | |
| 4 | Each child observed for illness or injury upon arrival | Certified/Discussed | |
| 5 | Illness injury change in health reported to parent | Certified/Discussed | |
| 6 | Exposure to contagious disease reported to parent | Certified/Discussed | |
| 7 | No child who is ill admitted to home | Certified/Discussed | |
| 8 | Ill injured child separated from group but continuously supervised | Certified/Discussed | |
| 9 | Ill or injured child’s parents notified immediately and required to come for the child or arrange for designated person to come for child | Certified/Discussed | |
| 10 | If parent/designated person cannot be reached or if | Certified/Discussed | |

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| | illness/injury is severe licensee shall obtain emergency treatment | | |
| 11 | Parents urged to notify licensee if child is exposed to contagious disease | Certified/Discussed | |
| 12 | Children with food allergies should have a written plan with required components that is available and known by the child's caregiver | Certified/Discussed | |
| 13 | Does the Licensee Administer medication/medical procedures? | No | |
| 14 | Medication/medical procedures administered only with written authorization from parent and child's health professional | Not applicable | |
| 15 | Blanket authorization forms are prohibited | Not applicable | |
| 16 | Prescription or over-the-counter drugs in original container | Not applicable | |
| 17 | Prescription drugs have pharmacy label or written physician's written instructions | Not applicable | |
| 18 | Over-the-counter drugs labeled with child's name and directions | Not applicable | |
| 19 | Medication not used beyond date of expiration | Not applicable | |
| 20 | Measuring device provided (if measuring required) | Not applicable | |
| 21 | Medication for children or household members locked | Certified/Discussed | |
| 22 | Medicines returned to child's parent when no longer needed | Not applicable | |
| 23 | Time and date of medication | Not applicable | |

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| | documented in writing and kept in child's file in home | | |
| 24 | Copies of documentation available to parents on request | Not applicable | |
| 25 | Each infant placed on back to sleep unless he/she has a written physician's instructions | Certified/Discussed | |
| 26 | Each infant placed on stomach part of the time he/she is awake and observed | Certified/Discussed | |
| 27 | Caregivers engage with infants on the ground each day | Certified/Discussed | |
| 28 | Infants not seated more than 15 minutes at a time | Observed | |
| 29 | Positioning devices that restrict movement not used without written physician's instructions | Certified/Discussed | |
| 30 | Soft materials including pillows quilts comforters sheepskins bumper pads stuffed toys prohibited in sleeping environment | Observed | |
| 31 | Diapering area washable cleaned and disinfected after each use | Observed | |
| 32 | Clean diapers and clothing provided for infants/toddlers | Observed | |
| 33 | Wet soiled diapers and clothing changed promptly | Certified/Discussed | |
| 34 | Soiled diapers disposed of in plastic-lined containers | Certified/Discussed | |
| 35 | Licensee/caregivers use Universal Precautions after diapering or assisting with toileting and contact with bodily fluids | Certified/Discussed | |
| 36 | Individual disposable paper towels used for hand drying | Certified/Discussed | |

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| 37 | Clean disposable gloves used for diapering each child | Observed | |
| 38 | Each child’s hands washed after diapering | Certified/Discussed | |
| 39 | No child left unattended while being diapered | Certified/Discussed | |
| 40 | Diapering area separate from food service preparation and storage areas | Observed | |
| 41 | Infants handled gently each infant’s head supported rough or harsh handling prohibited. | Observed | |
| 42 | No screen time for children under the age of 2 years old | Observed | |
| 43 | Screen time for children 2 years and older: 30 minutes for a half-day 1 hour for full day programs | Observed | |
| 44 | Drinking water with no added sweeteners or carbonation offered during the day | Certified/Discussed | |
| 45 | A variety of indoor/outdoor activities which included 60 minutes of active physical activity for full day and 30 minutes for half day | Certified/Discussed | |
| 46 | Known or suspected child abuse/neglect reported as required | Certified/Discussed | |
| 47 | Child abuse/neglect reports confidential | Certified/Discussed | |
| 48 | Licensee caregivers and household members cooperate with DHR or any child abuse/neglect investigation including providing information and allowing access to children and records | Certified/Discussed | |

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| 49 | Meals and snacks provided as required | Certified/Discussed | |
| 50 | Formula or food for infants & other special diets prepared as directed or provided by parent/guardian | Certified/Discussed | |
| 51 | Special foods for children labeled with child's name and stored as directed | Certified/Discussed | |
| 52 | Formula provided by parent must be ready to feed labeled and refrigerated | Certified/Discussed | |
| 53 | Bottles (breastmilk/formula) and food served according to parental request microwaves not used for bottles | Certified/Discussed | |
| 54 | Unused breastmilk returned to parent in bottle/container | Certified/Discussed | |
| 55 | Fluid milk served; no powdered milk used for drinking | Certified/Discussed | |
| 56 | Small hard candies or nuts not served to children younger than 4 years old | Certified/Discussed | |
| 57 | Foods that may cause choking prepared appropriately for the children | Certified/Discussed | |
| 58 | Foods served only under close supervision as required | Certified/Discussed | |
| 59 | Licensee caregivers each child washes hands with soap and warm running water as required | Certified/Discussed | |
| 60 | Individual disposable paper towels used for hand drying | Observed | |
| 61 | Feeding chairs provided for infants | Observed | |
| 62 | Feeding chairs and tables cleaned and disinfected before and after meals and snacks | Observed | |

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| 63 | Each child’s food served from an individual dish | Certified/Discussed | |
| 64 | Each infant/toddler encouraged to experiment with self-feeding | Certified/Discussed | |
| 65 | Utensils provided for each child | Certified/Discussed | |
| 66 | Disposable utensils and cups used only under close supervision | Certified/Discussed | |
| 67 | Formula and food brought from child’s home labeled and stored properly | Certified/Discussed | |
| 68 | Milk and formula refrigerated immediately | Certified/Discussed | |
| 69 | Previously opened baby food jars not accepted | Certified/Discussed | |
| 70 | Formula left in bottle after feeding discarded | Certified/Discussed | |
| 71 | Each infant held for bottle feeding. No bottles propped | Observed | |
| 72 | Size of servings adequate to meet child’s needs | Certified/Discussed | |
| 73 | Food not forced or withheld | Observed | |
| 74 | Each child seated while eating | Certified/Discussed | |
| 75 | Food in good condition | Certified/Discussed | |
| 76 | No home-canned foods used | Certified/Discussed | |
| 77 | Food protected from contamination | Certified/Discussed | |
| 78 | Food preparation surfaces and utensils cleaned before and after use | Certified/Discussed | |
| 79 | Food that has been served to a child not served again | Certified/Discussed | |
| 80 | Tableware utensils food contact surfaces cleaned after each use | Observed | |

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| 81 | Animals not allowed in food storage preparation or service areas during hours of care | Observed | |
| 82 | Floors in food preparation and service areas swept or vacuumed daily mopped as needed | Observed | |
| 83 | Appropriate seasonal clothing for each child provided by parent | Certified/Discussed | |
| 84 | Sufficient clean dry diapers and clothing provided for each infant/toddler | Observed | |
| 85 | Space for each child for storing personal belongings | Observed | |
| 86 | Discipline appropriate to the age and developmental level of the children | Observed | |
| 87 | No corporal/physical punishment | Observed | |
| 88 | No verbal abuse | Observed | |
| 89 | Discipline not associated with food naps or bathroom procedures | Observed | |
| 90 | No physical restraint as punishment | Observed | |
| 91 | No punishment administered by another child | Observed | |
| 92 | Rough or harsh handling prohibited | Observed | |
| 93 | Physical activity/outdoor time taken away as punishment is prohibited | Observed | |
| 94 | Infants spend time outdoors 2-3 times daily weather permitting | Certified/Discussed | |
| 95 | Toddlers/preschoolers spend 60 to 90 minutes outdoors weather permitting | Certified/Discussed | |
| 96 | Each child signed in and signed out with a written | Observed | |

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| | signature or a biometric ID | | |
| 97 | No child released to anyone without written authorization from parent | Certified/Discussed | |
| 98 | Photo ID required for unfamiliar designated persons picking up a child | Certified/Discussed | |
| 99 | Parents have the right to visit at any time | Certified/Discussed | |
| 100 | Parents informed of the right to visit | Certified/Discussed | |
| 101 | Parents provided with information on child development and children's health annually | Certified/Discussed | |
| 102 | Menu or food served on date of visit if observed: | | No food was served during the visit. |

**Administration - General Administrative Responsibilities (II. F.1)**

| S No. | Questions | Answer | Comments |
|---|---|---|---|
| 1 | Current license/permit posted | Observed | |
| 2 | Most recent licensing evaluation posted | Observed | |
| 3 | Most recent deficiency report posted | Observed | |
| 4 | Public notice form posted | Observed | |
| 5 | Corrective/adverse action notices posted | Not applicable | |
| 6 | Emergency Preparedness and Response Plan posted | Observed | |
| 7 | Daily schedule posted that includes 60 minutes of physical activity | Observed | |
| 8 | Information about children kept confidential | Certified/Discussed | |
| 9 | Written rules and policies | Certified/Discusse | |

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| | provided to parents when child is enrolled | d | |
| 10 | Parents and DHR notified of changes in written rules and policies | Certified/Discussed | |
| 11 | Licensee's social security number or tax ID available to parents on request | Certified/Discussed | |
| 12 | Enrollment reports submitted as requested | Certified/Discussed | |
| 13 | Child abuse/neglect reported as required by law | Certified/Discussed | |
| 14 | The following reported to DHR within 24 hours written report within 5 days: | Certified/Discussed | |
| 15 | Any illness/injury requiring professional medical treatment | Certified/Discussed | |
| 16 | Any illness/injury requiring emergency medical treatment | Certified/Discussed | |
| 17 | Any death occurring in the home | Certified/Discussed | |
| 18 | Changes in caregivers or substitutes | Certified/Discussed | |
| 19 | Change in licensee's name | Certified/Discussed | |
| 20 | Change in name or number of street address | Certified/Discussed | |
| 21 | Change in telephone number | Certified/Discussed | |
| 22 | Serious accident or illness of the licensee or members of the household | Certified/Discussed | |
| 23 | Serious damage to the home or grounds | Certified/Discussed | |
| 24 | Changes in members of the household | Certified/Discussed | |
| 25 | Any arrest of licensee household member caregiver substitute | Certified/Discussed | |

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| | volunteer | | |
| 26 | Final disposition of any child abuse/neglect investigation involving licensee household member caregiver substitute volunteer | Certified/Discussed | |
| 27 | Any disastrous events | Certified/Discussed | |
| 28 | Physical/structural changes to home or grounds reported in advance | Certified/Discussed | |
| 29 | Any change in location reported in advance (New license required) | Certified/Discussed | |
| 30 | Record for licensee/household member | Certified/Discussed | |
| 31 | Records for caregivers/substitutes | Certified/Discussed | |
| 32 | Records on caregivers/substitutes kept at least two years after the person leaves | Certified/Discussed | |
| 33 | Certificate of rabies vaccination | Certified/Discussed | |
| 34 | Children’s records complete | Certified/Discussed | |
| 35 | Children’s records kept at least two years after the child leaves | Certified/Discussed | |
| 36 | Children’s records and information about children and their families kept confidential | Certified/Discussed | |
| 37 | Confidential information accessible only to authorized persons | Certified/Discussed | |
| 38 | Transportation checklist kept for current year plus two additional years | Not applicable | |
| 39 | Sign-in/sign-out sheets kept for current year plus two additional years | Certified/Discussed | |

| | | | |
|---|---|---|---|
| 40 | Vehicle safety checklist | Not applicable | |

## Nighttime Care (II.G)

| S No. | Questions | Answer | Comments |
|---|---|---|---|
| 1 | This Section to be completed for homes providing care after 7:00 p.m. | Not applicable | |
| 2 | Number and age range of children does not exceed number and age range on license/permit | Not applicable | |
| 3 | Clean water provided for each child | Not applicable | |
| 4 | Each child bathed separately | Not applicable | |
| 5 | Each child supervised while bathing | Not applicable | |
| 6 | Individual soap towel and washcloth provided for each child | Not applicable | |
| 7 | Each child younger than 18 months sleeps alone in crib | Not applicable | |
| 8 | Infants place on back to sleep | Not applicable | |
| 9 | Each child 18 months and older sleeps in a bed | Not applicable | |
| 10 | Each child’s toilet articles labeled with name kept separate kept in sanitary condition | Not applicable | |
| 11 | Breakfast served to each child who goes directly to school unless provided by school or parent | Not applicable | |
| 12 | Evening meal provided for each child continuing from daytime care | Not applicable | |

## Group Day Care Homes (II. H)

| S No. | Questions | Answer | Comments |
|---|---|---|---|
| 1 | At least two adults present and supervising the children when seven or more children are present | Observed | |
| 2 | If a substitute is used the licensee or assistant caregiver is present | Certified/Discussed | |
| 3 | Complete record for assistant caregiver | Certified/Discussed | |
| 4 | Outdoor play area fenced | Observed | |
| 5 | Required equipment provided | Observed | |

## Group Nighttime Homes (II.I)

| S No. | Questions | Answer | Comments |
|---|---|---|---|
| 1 | At least two adults present and supervising the children when seven or more are present | Not applicable | |
| 2 | Number and age range of children does not exceed number and age range on license/permit | Not applicable | |

## 3. Classroom Checklist

| | |
|---|---|
| **Name of Teacher / Room #** | |
| **Age of Children** | |
| **Number of Children** | |
| **Number of Staff** | |

| |
|---|

| S No. | Questions | Answer | Comments |
|---|---|---|---|
| | | | |

## 4. Ad Hoc Deficiency

| S No. | Deficiency |
|---|---|
| 1 | All the children are not registered in Arise. |

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Provider’s Signature