Plan of Correction

SECTION A - IDENTIFYING INFORMATION

Facility Name: MATTHEW AND MARTHA'S CHRISTIAN ACADEMY	Type of Facility: Center [X] OST [ ] Day [X] Family [ ] University [ ] Night [X] Group [ ]
Physical Address: 2813 East South Boulevard Montgomery, AL 36116	Mailing Address:
Telephone Number: (334) 233-0924	Licensee: CAROL CRAYTON JONES
Capacity: 15	Director: LAKEITA SHAWNTRICE CARTER
Age Range: 6 Weeks to 12 Years 6 Weeks to 12 Years	Date Prepared: 9/18/2026

SECTION B - BASIS FOR PLAN OF CORRECTION

List each deficiency, the plan of action, and the target date for each item:

Deficiency Plan of Correction	Date to be completed
Failed - Immunization Certificate, Child Checklist Plan of Action - Disenrolled, new enrollment	8/10/2026
Failed - CA/N Clearance Form (Every Five Years), Staff Checklist Plan of Action - Corrected in file	8/24/2026
Infant room out of ratio due to staff having an incomplete file. (Missing CA/N and suitability letter), Ad Hoc Plan of Action - Corrected	8/26/2026
Failed - Suitability Determination (Every 5 years), Staff Checklist Plan of Action - Did prints in Vaughn Rd.	7/2/2026
Failed - By August 1, 2022, director/all teachers/substitutes/all service staff must be enrolled in the Alabama Pathway's Professional Development Registry, Inspection Form Plan of Action - Sorry I missed deadline but if you will extend to 4 September. Thank you	9/4/2026
Failed - Most recent Health department inspection report and food permit or written permission for catering food, Inspection Form Plan of Action - Post	7/24/2026
Lunch does not meet USDA guidelines. 8/26/26, Ad Hoc Plan of Action - Will post and meet all USDA requirements.	8/31/2026
No menu posted in facility. 8/26/26, Ad Hoc Plan of Action - Menu will be posted	8/31/2026
There is a staff person in the preschool room with an incomplete file. (Missing Photo ID, References, Suitability Letter, and 8 hours of ongoing training. , Ad Hoc	9/4/2026

Plan of Action - Making correction.	
Facility closed without notifying DHR. 9/18/26, Ad Hoc Plan of Action - Matthew & Martha's Christian Academy was not closed on Friday, September 18, 2026, we had 3 children and 2 workers until after nap, which can be proven by the outdoor and indoor cameras, parents thought we was closed because of our parental handbook that states we use the closure days as MPS, except Spring Break There was one worker after nap., our doorbell does not always work that's why we got a deficiency because we were in the lobby until 9am and back in the lobby after 3:00 because we can't hear the doorbell sometime and parents was getting upset, so now if we don't hear the bell, they will call in we will also work on other options to correct the problem, all workers do not have cars so that will make it look as if we are closed but parents are aware of no cars, I did look at the camera and there was a car there that belong to one of the workers when Ms. Charity got there. I am so sorry for the inconveniences. I would like to have the lobby approved so we can start back to wait for all parents to drop off and pickup until we get enough children to have someone in the area to receive children and visitors. sometimes we have 4 to six children which made it difficult to hire someone for the lobby.	9/30/2026