Plan of Correction

SECTION A - IDENTIFYING INFORMATION

Facility Name: BUILD N BLOCK, LLC	Type of Facility: Center [X] OST [ ] Day [X] Family [ ] University [ ] Night [ ] Group [ ]
Physical Address: 75 La Rue Finis Leesburg, AL 35983	Mailing Address:
Telephone Number: (256) 526-5437	Licensee: OLIVIA HESTER
Capacity: 100	Director:
Age Range: 6 Weeks to 12 Years	Date Prepared: 10/9/2026

SECTION B - BASIS FOR PLAN OF CORRECTION

List each deficiency, the plan of action, and the target date for each item:

Deficiency Plan of Correction	Date to be completed
INFANT/TODDLER DAILY PROG, Allegation Plan of Action - All TVs have been removed from all classrooms.	10/9/2026
PROHIBITED DISCIPLINE, Allegation Plan of Action - I was not aware of any prohibited discipline. Each staff member has been spoken to about the tones they use with the children, how they handle the children, and was encouraged to make sure that they were treating the children how they would want their child treated.	10/9/2026
QUALIFICATIONS OF STAFF, Allegation Plan of Action - All staff that did not meet state qualifications have been removed from schedule and will not be allowed to work again until requirements have been meet.	10/9/2026
SUPERVISION AT ALL TIMES, Allegation Plan of Action - Each staff member was reminded of the importance of making sure all children are supervised at all times. As well as ratio requirements.	10/9/2026
SUPERVISION OF CHILDREN, Allegation Plan of Action - Each staff member was reminded of the importance of making sure all children are supervised at all times. As well as ratio requirements.	10/9/2026
On 10-9-26 there was two tubes of diaper rash cream in the infant room in an unlocked cabinet. , Ad Hoc Plan of Action - Diaper rash cream was removed from the classroom while Mrs. Paulk was here and put in a locked cabinet. It was sent home with the child's parent at pickup.	10/9/2026
On 10-9-26 Department representative witnessed a classroom with nine children ages 3-5 years of age unsupervised. , Ad Hoc	10/9/2026

Plan of Action - Teacher was spoken with once Mrs. Paulk left. Teacher said that the child had ran back down the hallway and she went to get him. However, the teacher was reminded that she can never leave a class unattended to ask for assistance.	
On 10-9-26 there were children under 2 1/2 years of age combined with children over 2 1/2 years of age. , Ad Hoc Plan of Action - There was a mix up on the age of the child. The director and assistant director will verify birthdays before a child is placed in a classroom.	10/9/2026
There were 9 children ages 18 months-36 months with one staff member. (Out of ratio) , Ad Hoc Plan of Action - There was a mix up on the age of the child. The director and assistant director will verify birthdays before a child is placed in a classroom to make sure that ratios are being maintained.	10/9/2026
In the 2-year-old classroom there were cleaning supplies in an unlocked cabinet. , Ad Hoc Plan of Action - All cleaning supplies were removed from classrooms while Mrs. Paulk was here. The following day all cabinets had locks with keys installed.	10/10/2026
In the three-year-old classroom there were cleaning supplies in a unlocked cabinet.. , Ad Hoc Plan of Action - All cleaning supplies were removed from classrooms while Mrs. Paulk was here. The following day all cabinets had locks with keys installed.	10/10/2026
There was a plug cover that had no cover in it in the three-year-old classroom. , Ad Hoc Plan of Action - The assistant director replaced the missing plug cover while Mrs. Paulk was here. Staff was reminded to make sure that each plug as a cover on them and if one is missing to replace it.	10/9/2026
All classrooms in the center were out of ratio due to staff being in classroom without clearances and health and safety training. , Ad Hoc Plan of Action - Health and safety trainings have since been completed. Staff that did not have DHR required documents have been removed from the schedule.	10/9/2026
Per staff statements a 3-year-old male child was left alone in the classroom for an undetermined amount of time. , Ad Hoc Plan of Action - It was brought to our attention and it was immediately addressed. Teacher was reminded to be doing constant head counts throughout the day.	10/9/2026
Center staff failed to report an incidnet in which the health, safety and welfare of the children were at risk within 24 hours. , Ad Hoc Plan of Action - We were unaware that we needed to report. Since this issue was handled immediately by the director in house. If a future instance arises, we will make sure that it is reported immediately.	10/9/2026