

# Evaluation Form

## 1. Inspection Schedule Details

**Inspection Type:** Renewal inspection

**Facility Name:** BETHESDA  
LEARNING ACADEMY

**Inspector/Investigator:**  
shynecsa.blevins@dhr.alabama.gov

**Visit Type:** Unannounced

**Facility Address:** 201 SOUTH 4TH ST,  
OPELIKA, AL 36801, Lee

**Visit Date:** 04/14/2025

**Inspection Status:** Completed

## 2. Inspection Questionnaire

### Facilities - Indoor area (II.C.4.)

S No.	Questions	Answer	Comments
1	Exclusive use of activity areas	Observed	
2	Child safe thermometer	Not Met	Missing thermometer in all of the classrooms
3	Outside doors kept closed	Observed	
4	Smoking or use of tobacco prohibited on premises/center vehicles	Certified/Discussed	
5	Bio-contaminants stored outside shall be disposed of properly	Certified/Discussed	
6	One tub (portable plastic acceptable)	Observed	
7	Heating/air conditioning provided	Observed	
8	Lighting adequate at nap/rest time to allow	Not Met	In the 3yr-4yr classroom the



15	Mops used for cleaning bodily fluids disinfected appropriately	Certified/Discussed	
16	Contaminated rugs and carpets cleaned and sanitized appropriately	Certified/Discussed	
17	One flush toilet for each 15 children	Observed	
18	Storage space for teacher's supplies	Observed	
19	DHR notified if telephone is out of order or if the number changes	Certified/Discussed	
20	Medications and drugs kept under lock and key or combination lock, separate from harmful items	Certified/Discussed	
21	Floors, bathrooms fixtures cleaned/disinfected	Observed	
22	Designated space for each grouping of children	Observed	
23	Thermometer in each area used by children	Not Met	Missing thermometer in all of the classrooms
24	Outside windows that are open are screened	Not applicable	
25	Lighting adequate for activities	Observed	
26	Consumption of alcohol or use of non-prescription narcotic or illegal substances prohibited	Certified/Discussed	
27	Bio-contaminants shall be stored in a labeled container and disposed of properly	Certified/Discussed	
28	Operational telephone for center business only	Observed	
29	Center free of apparent hazards	Not Met	Missing thermometer
30	Clear glass doors are marked at child level	Not applicable	
31	Barriers around heaters, radiators, fans	Not applicable	

32	Bathrooms located on same level/under same roof	Observed	
33	One handwashing sink for each 15 children	Observed	
34	Office space provided	Observed	
35	Temperature between 68-82 degrees	Observed	
36	Carpets vacuumed daily	Observed	
37	Bodily fluids shall be cleaned up immediately, surfaces disinfected, and staff wash hands	Certified/Discussed	
38	Fixtures child size or adjusted for easy use	Observed	
39	One handwashing sink with warm running water soap paper towels in each room where children are diapered	Observed	
40	Containers labeled	Observed	
41	No firearms or ammunition kept or allowed in center except law enforcement	Certified/Discussed	
42	Contaminated materials shall be disposed of properly in the bio-contaminant receptacle	Certified/Discussed	
43	Contaminated clothing items stored or washed properly	Certified/Discussed	

### Facilities - Outdoor area (II.C.5)

S No.	Questions	Answer	Comments
1	Outdoor area adjoins or is safely accessible	Observed	
2	Shade and sun areas provided	Observed	
3	Outdoor play area free of apparent hazardous conditions:	Observed	

4	*Crawl-through equipment	Observed	
5	*Toys for digging	Observed	
6	Area well-drained	Observed	
7	Stairs/steps have handrails in child's reach	Not applicable	
8	Separate areas for children younger than 2	Not applicable	
9	Outdoor play area enclosed by a fence or wall at least 4 feet in height	Observed	
10	Equipment not designed to be portable, securely anchored	Observed	
11	*Wheeled vehicles to sit on and maneuver - 2	Observed	
12	*Balls-3	Observed	
13	Off-street loading/unloading provided	Observed	
14	Fence or wall free of sharp edges	Observed	
15	Gates secured	Observed	
16	Outdoor play area and equipment are free of apparent hazardous conditions	Observed	
17	*Digging or sand area	Observed	
18	Concrete/asphalt not used under equipment	Observed	
19	*Wheel vehicles to pull or push - 2	Observed	
20	*Climbing apparatus	Observed	

**Facilities - Swimming and wading at the center (II.C.6)**

S No.	Questions	Answer	Comments
1	Lifeguard Training Certificate, First Aid Certificate, CPR Certification on file	Not applicable	

2	One staff for each child younger than 2 years of age	Not applicable	
3	Wading structure emptied when not in use	Not applicable	
4	One staff for every 6 children ages 4 years up to 6 years of age	Not applicable	
5	Ratios determined by youngest child in the pool	Not applicable	
6	At least one staff with CPR & first aid at each wading structure	Not applicable	
7	At least two staff at each wading structure within arms-length "touch supervision"	Not applicable	
8	One staff for every 4 children ages 2 years up to 4 years of age	Not applicable	
9	Clean water provided each day	Not applicable	
10	Lifeguard at poolside at all times pool is in use	Not applicable	
11	Lifeguard not counted in ratios	Not applicable	
12	Staff provided to supervise children in pool area, but not in the pool	Not applicable	
13	If any part of a child's body is in the water, the child is considered in the pool	Not applicable	
14	Swimming and wading at the center	No	
15	One staff for every 10 children ages 6 years and older	Not applicable	
16	Required ratios met as stated in the standards	Not applicable	
17	Persons counted in ratios meet child care worker qualifications/in the pool at all times	Not applicable	
18	Pool enclosed with fence or solid wall at least 4 feet in height, constructed to	Not applicable	

	prevent accessibility by		
	children		

**Away from center activities (II.C.7)**

S No.	Questions	Answer	Comments
1	Note: The Department of Human Resources does not inspect activities away from the center, including swimming and wading activities. The licensee shall assume full authority and responsibility for away from the center activities.	Certified/Discussed	

## Child Care Program (II.D)

S No.	Questions	Answer	Comments
1	Required ratios maintained at all times	Observed	
2	Director authorized to conduct center business	Observed	
3	Staff in each room during napping/resting	Observed	
4	24 months to 36 months 1 to 8	Not applicable	
5	4 years up to school age 1 to 18	Observed	
6	All children supervised at all times	Observed	
7	Substitute staff available	Certified/Discussed	
8	8 years and older 1 to 22	Certified/Discussed	
9	Children younger than 2 grouped separately	Not applicable	
10	Staff free from other duties while working with the children	Observed	
11	0 up to 18 months 1 to 5	Not applicable	
12	Staff person in charge when director is absent, authorized to conduct center business	Observed	
13	Staff able to see all children	Observed	
14	Exception for group 24-36 months	Not applicable	
15	Exception for individual children's needs	Certified/Discussed	
16	Second staff available when 7 or more children present/required ratios met	Certified/Discussed	
17	No staff on duty more than 8 continuous hours on a regular basis	Certified/Discussed	

18	2 years up to 4 years 1 to 11	Observed	
19	Staff counted in ratio only when giving full attention to the children	Observed	
20	Two staff with infant-child CPR and first aid present during all hours of operation	Observed	
21	18 up to 2 years 1 to 7	Not applicable	
22	School age up to 8 years 1 to 21	Certified/Discussed	
23	Staff assigned responsibility for same infants/toddlers each day	Not applicable	
24	18 months up to 2 years 1 to 14	Not applicable	
25	0 up to 18 months 1 to 5	Not applicable	
26	2 and older 1 to 36	Observed	

### Infant/Toddler Program (II.D.2.)

S No.	Questions	Answer	Comments
1	Cries/signs of distress investigated immediately	Not applicable	
2	60 Minutes of physical activity full day/ 30 minutes half-day	Not applicable	
3	Infants placed on back to sleep unless physician's statement indicates otherwise	Not applicable	
4	No positioning device used unless specified by physician	Not applicable	
5	Formula provided by parent, must be labeled, ready to feed, and refrigerated	Not applicable	
6	Foods that may cause choking prepared appropriately for the child	Not applicable	

7	Individual paper towels for each washing and drying	Not applicable	
8	Freedom of movement outside cribs daily	Not applicable	
9	Infants not seated for more than 15 minutes	Not applicable	
10	Two feet between occupied cribs	Not applicable	
11	Cribs/cots cleaned and disinfected and sheets and covers washed before used by another child	Not applicable	
12	Bottles/food served according to parental request (microwaves not used for bottles)	Not applicable	
13	Expressed human milk sent in container labeled with infant's full name/date, and specific written instructions on how to prepare, store, and use	Not applicable	
14	Encouraged to play with a variety of toys	Not applicable	
15	No child diapered on the floor	Not applicable	
16	Staff use clean disposable gloves for diapering each child/for each diaper change	Not applicable	
17	Soft material prohibited in infant's sleeping environment, no pillows, quilts, comforters, etc.	Not applicable	
18	No infant put to sleep on sofa, soft mattress	Not applicable	
19	Disposable utensils used only with close supervision	Not applicable	
20	Foods eaten from a dish	Not applicable	
21	No screen time for children under 2 years of age	Not applicable	
22	Daily schedule posted that includes 60 minutes of physical activity (toddlers)	Not applicable	

23	Infants allowed to form own sleep patterns	Not applicable	
24	Infants who can easily turn placed on back but allowed to adopt preferred position	Not applicable	
25	Staff recognize differing needs of toddlers/allowed to follow their own sleep patterns	Not applicable	
26	Infant formula for a breastfed infant should only be used with parental consent	Not applicable	
27	Small hard candies, nuts not served to children under 4 years old	Not applicable	
28	Staff's hands washed before food preparation and service, after assisting with toileting, after diapering	Not applicable	
29	Wet/soiled diapers/clothing changed promptly	Not applicable	
30	No child left unattended while being diapered	Not applicable	
31	Wet/soiled diapers placed in covered, plastic-lined container and disposed of daily	Not applicable	
32	Potty chairs emptied, rinsed, disinfected after each use	Not applicable	
33	Feeding schedule according to child's needs	Not applicable	
34	No bottles propped	Not applicable	
35	Drinking water without added sweeteners or carbonation readily available throughout the day	Not applicable	
36	Food not used as a reward or punishment	Not applicable	
37	Time outdoors daily when weather permits	Not applicable	
38	Staff talks to each child and encourages response	Not applicable	

39	Changing area cleaned and disinfected	Not applicable	
40	Individual, disposable wipes used at each diaper change, disposed of properly	Not applicable	
41	For infants, clean bottom sheets daily or more often if needed, sheets fit snugly	Not applicable	
42	Meals and snacks comply with requirements	Not applicable	
43	Infants held for bottle feeding	Not applicable	
44	Child's hands washed before and after snacks, after diapering, toileting	Not applicable	
45	Placed on tummy part of time while awake and observed	Not applicable	
46	Clean, dry diaper/clothing provided	Not applicable	
47	Diapering area separate from food service area	Not applicable	
48	Cots positioned to allow space for access or emergency exit	Not applicable	
49	If formula provided by center, ready to feed, properly stored and handled	Not applicable	
50	When able, infants allowed to sit in feeding chair	Not applicable	
51	Child not forced or bribed to eat	Not applicable	
52	Each child's hands washed after diapering	Not applicable	
53	Staff use universal precautions when diapering	Not applicable	
54	For toddlers, clean bottom sheets and top coverings weekly, more often if needed	Not applicable	
55	Formula, food for infants if provided by center, planned with parent or	Not applicable	

	physician		
56	Toddlers seated while eating	Not applicable	
57	Child encouraged to experiment with self-feeding, utensils provided	Not applicable	
58	Dishes, bottles unbreakable	Not applicable	

**Preschool/School-age Program (II.D.3)**

S No.	Questions	Answer	Comments
1	Staff permit/encourage conversation among children	Observed	
2	Radio, TV, videos used only to supplement/enhance daily plan	Certified/Discussed	
3	Staff recognize differing needs of children	Observed	
4	Rest period at least 45 minutes, not more than 2 hours	Observed	
5	No child forced or bribed to eat	Observed	
6	Children's hands washed before meals and snack	Observed	

	and after toileting		
7	Disposable gloves used for diapering	Certified/Discussed	
8	No verbal abuse	Certified/Discussed	
9	No physical restraint as punishment	Certified/Discussed	
10	Measuring device provided	Certified/Discussed	
11	Locked storage provided for medication	Certified/Discussed	
12	Aggressive animals not kept in center or on grounds	Not applicable	
13	Certificate of rabies vaccination on file for animals	Not applicable	
14	Variety of indoor/outdoor activities that includes 60 minutes of active physical activity full day/30 minutes half-day	Certified/Discussed	
15	Cots cleaned and clean bottom sheets and top sheet/covers provided before used by another child	Certified/Discussed	
16	Cots positioned to allow space for access or emergency exit	Observed	
17	Staff able to see all children	Observed	

18	Unbreakable or single-use cups or glasses or a drinking fountain provided for water	Observed	
19	Food served on individual dishes or napkins, not directly on the table	Observed	
20	Physical activity/outdoor time cannot be taken away as punishment	Certified/Discussed	
21	Center open to visits from parents at any time	Certified/Discussed	
22	Medication administered only with written authorization from parent and child's health professional	Certified/Discussed	
23	Medication in original container, labeled	Certified/Discussed	
24	Children and staff wash hands after handling animals	Not applicable	
25	Time outdoors daily when weather permits for 60 to 90 minutes	Certified/Discussed	
26	If a child does not sleep after 45 minutes, quiet activities permitted	Certified/Discussed	
27	Staff use Universal Precautions when diapering or handling bodily fluids	Certified/Discussed	
28	Vending machines prohibited in areas used by children	Not applicable	
29	Staff hands washed before food preparation and service, and after assisting with toileting or contact with bodily fluids	Certified/Discussed	
30	No discipline associated with food, naps, or bathroom procedures	Certified/Discussed	
31	Staff available for communication/conferences	Certified/Discussed	
32	Children with food allergies	Certified/Discussed	

	<p>should have a written plan</p> <p>with required components</p> <p>that is available and known</p>	<p>ed</p>	
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	by the child's teacher		
33	Medication administered by designated staff	Certified/Discussed	
34	Extra children's clothing available	Certified/Discussed	
35	According to each child's needs, each child's hands washed	Certified/Discussed	
36	Children in attendance served breakfast or a.m. snack, lunch, p.m. snack	Certified/Discussed	
37	Small hard candies, nuts not served to children under four	Certified/Discussed	
38	Portions of food suited to child's needs; second portions available	Certified/Discussed	
39	Parents notified of complaint procedures	Certified/Discussed	
40	Parents provided information on child development and children's health annually	Certified/Discussed	
41	Parents notified of exposure to contagious disease/condition	Certified/Discussed	
42	Center reports contagious disease/condition to health department as required	Certified/Discussed	
43	Does the center's staff give medication/medical procedures?	Yes	

44	Schedule posted that includes 60 minutes of active play	Observed	
45	Clean sheet/covers provided weekly, more often if needed	Certified/Discussed	
46	At least one staff present in each room	Observed	
47	Drinking water without added sweeteners or carbonation readily available throughout the day	Certified/Discussed	
48	Children seated while eating	Observed	
49	Discipline, behavior problems discussed with parent	Certified/Discussed	
50	Parents informed of their right to visit	Certified/Discussed	
51	No blanket authorization forms for medication	Certified/Discussed	
52	Medication not used beyond date of expiration	Certified/Discussed	
53	Animals confined, cages kept clean, food and water available	Not applicable	
54	Videos previewed by staff for appropriateness	Certified/Discussed	
55	Sexually explicit, violent, frightening materials prohibited	Certified/Discussed	
56	Special dietary needs in accordance with written instructions	Certified/Discussed	
57	Meals and snacks provided by the center	Observed	
58	Individual paper towels for each washing and drying	Observed	
59	No Corporal/physical punishment	Certified/Discussed	
60	If a child becomes ill or is injured, he/she is separated from group, but continuously supervised	Certified/Discussed	

61	Parent of ill/injured child notified immediately and required to come for child	Certified/Discussed	
62	Used paper towels, wipes, tissues are disposed of immediately following use	Observed	
63	Toilet paper provided for use by children and staff	Observed	
64	No child required to watch TV or videos	Certified/Discussed	
65	Screen time for 2 years old and older limited to 30 minutes for half day and 1 hour for full day	Certified/Discussed	
66	Fluid milk served, no powdered milk for drinking	Observed	
67	No child deprived of meal or snack	Certified/Discussed	
68	Catered meals and snacks meet requirements	Not applicable	
69	Discipline appropriate to age and developmental level of the children	Certified/Discussed	
70	No ill child admitted	Certified/Discussed	
71	If parent cannot be reached or illness/injury severe, emergency medical attention shall be obtained	Certified/Discussed	
72	Time and date medication is given is documented in writing, kept in child's file/copies available to parents upon request	Certified/Discussed	
73	Toilet articles labeled and stored separately	Observed	
74	Staff give individual attention to each child daily	Observed	
75	Rest period for children in attendance more than 5 hours	Observed	
76	Meals and snacks comply with USDA guidelines	Observed	

77	Foods that may cause choking prepared appropriately for the child	Certified/Discussed	
78	Children not allowed in the kitchen	Certified/Discussed	
79	No punishment administered by another child	Certified/Discussed	
80	Parents provided with information on influenza annually	Certified/Discussed	
81	Parents urged to notify center if a child is exposed to a contagious disease outside the center	Certified/Discussed	
82	Medication returned to parent or disposed of when no longer needed	Certified/Discussed	
83	Animals that could pose a threat to health and safety kept away from children	Not applicable	

### Emergency Preparedness and Response Plan (II.D.3.G.11.H)

S No.	Questions	Answer	Comments
1	Copies provided to all parents/guardians	Certified/Discussed	
2	Available to all staff and employees	Observed	
3	Lockdown	Observed	
4	Relocation	Observed	
5	Posted in a conspicuous place	Observed	
6	Fire	Observed	
7	Current and complete emergency plans and procedures submitted to the Department	Observed	
8	Tornado	Observed	

## Transportation (II.E)

S No.	Questions	Answer	Comments
1	Driver signs checklist, indicating he/she has checked each seat	Certified/Discussed	
2	No child left in a vehicle without adult supervision	Certified/Discussed	
3	Each child 6 and older, the driver, and each adult passenger secured in an individual seat belt, properly anchored to the vehicle	Certified/Discussed	
4	Staff accompany each child under 2 from vehicle to care of designated person	Not applicable	
5	Driver checks each seat at each location to verify no child is left on the vehicle	Certified/Discussed	
6	Each child under 6 years shall be properly secured in a booster seat which is properly anchored to the vehicle, installed according to manufacturer's instructions, maintained in good condition	Certified/Discussed	
7	Vehicle safety check done annually, signed by certified mechanic, dated, and filed in center	Observed	
8	Staff-child ratio met for children younger than lawful school-age, driver not counted	Certified/Discussed	
9	For 15 or more children of lawful school age, one staff in addition to driver	Certified/Discussed	
10	Each child accompanied into and out of center	Observed	
11	Any child who arrives by walking or bus, signed in by staff	Certified/Discussed	
12	Transportation checklists used as required	Observed	

13	Doors locked when vehicle is moving	Certified/Discussed	
14	Children not transported in front seat of vehicle with passenger side air bag	Certified/Discussed	
15	Center responsible for picking up child at designated location and delivering child to designated person	Certified/Discussed	
16	Staff visually supervise each child 2 and older from vehicle to care of designated person	Certified/Discussed	
17	Each child under 5 years or weighing less than 40 pounds secured in forward facing child restraint, installed according to manufacturer's instructions, maintained in good condition	Certified/Discussed	
18	Designated staff complete and sign checklist	Observed	
19	Checklist kept on file for the current year plus two additional years	Certified/Discussed	
20	NOTE: The Department of Human Resources does not inspect activities away from the center, including swimming and wading activities. The licensee shall assume full authority and responsibility for away from the center activities	Certified/Discussed	
21	Does the center's staff provide transportation?	Yes	
22	Stationary seating for child, each child seated while vehicle is moving	Certified/Discussed	
23	Driver and all passengers secured when vehicle is moving	Certified/Discussed	
24	Each child under 1 year or weighing less than 20 pounds secured in rear facing child restraint, installed according to manufacturer's	Not applicable	



S No.	Questions	Answer	Comments
1	Records filed alphabetically	Observed	
2	Medical exam and TB test on file at time of employment	Not Met	Some staff has missing and expired medical and TB
3	Child care workers/teachers/subs meet qualification and have 12 hours of training within 30 days of employment	Observed	
4	By August 1, 2022, directors must complete orientation training on the department's Quality rating and Improvement System	Not applicable	
5	Inactive files maintained separately	Certified/Discussed	
6	Staff with symptoms of contagious disease/condition not in center	Certified/Discussed	
7	Aides/assistant teachers not counted in ratio	Certified/Discussed	
8	Records on file at time of employment	Not Met	Missing document
9	Center director meets qualifications	Observed	
10	Child care workers/teachers/subs meet requirements for Health & Safety training	Observed	
11	Records on staff kept confidential	Observed	
12	Records on staff maintained at least two years after person has left	Certified/Discussed	
13	Service staff not counted in ratio unless they meet qualifications of staff for whom substituting	Certified/Discussed	
14	Driver at least 19 years old with valid driver's license	Observed	

15	Substitute staff meet qualifications of staff for whom substituting	Certified/Discussed	
16	By August 1, 2022, director/all teachers/substitutes/all service staff must be enrolled in the Alabama Pathway's Professional Development Registry	Certified/Discussed	

### Character and Suitability (II.G.1)

S No.	Questions	Answer	Comments
1	Character and suitability review conducted on required person (every 5 years)	Observed	
2	Licensee informs DHR of any criminal convictions or current charges	Certified/Discussed	
3	Persons with determination of unsuitable character terminated	Certified/Discussed	

### Administration (II.H)

S No.	Questions	Answer	Comments
1	Change in director of center	Certified/Discussed	
2	Alterations to center or grounds	Certified/Discussed	
3	Licensee and all staff, employees, volunteers cooperate with DHR on any child abuse or neglect investigation	Certified/Discussed	
4	Age range of children in care conforms to ages specified	Observed	

5	Corrective/adverse action notices	Not applicable	
6	Most recent Health department inspection report and food permit or written permission for catering food	Observed	
7	Any illness/injury of child or staff requiring professional medical treatment	Certified/Discussed	
8	Any death occurring in the center or during away from the center activities	Certified/Discussed	
9	Any incident in which the health, welfare, or safety of a child is at risk	Certified/Discussed	
10	Child abuse/neglect reported as required by law	Certified/Discussed	
11	Law enforcement	Observed	
12	Poison control center	Observed	
13	Licensee provides operating funds	Certified/Discussed	
14	Operating policies do not contradict Standards	Observed	
15	Change in ownership	Certified/Discussed	
16	Children's records and information about children and their families kept confidential	Observed	
17	Children's records maintained 2 years after child has left the center	Certified/Discussed	
18	Most recent license, permit, or approval	Observed	
19	Most recent licensing evaluation	Observed	
20	Written operating policies established	Observed	
21	Copy of operating policies provided to parent at time of child's enrollment	Certified/Discussed	
22	Any traffic accident involving day care children using transportation	Certified/Discussed	

	provided by the center		
23	Any arrest of licensee, staff, employee, volunteer	Certified/Discussed	
24	Inactive files maintained separately	Certified/Discussed	
25	Daily attendance records on all staff and children	Certified/Discussed	
26	Emergency Preparedness and Response Plan	Observed	
27	Name of director/staff in charge	Observed	
28	Change in chief executive officer of corporation or members of the board	Certified/Discussed	
29	Major change or extension of hours of program	Certified/Discussed	
30	Total number of children in care, including children on the premises, children in transit, children on fieldtrips conforms to number specified	Observed	
31	Requirements for drop-in care met	Not applicable	
32	Most recent fire inspection report within 5 years	Observed	
33	Menu for meals and snacks/dated	Observed	
34	Licensee designates director and delegates authority and responsibility for operation and	Observed	



42	Changes in operating policies provided to parents and DHR	Certified/Discussed	
43	Change in address or telephone number	Certified/Discussed	
44	Major damage to facility	Certified/Discussed	
45	Any disastrous event	Certified/Discussed	
46	Individual records on each child on file on first day of attendance	Not Met	Missing information
47	Sign in/sign out sheets	Certified/Discussed	
48	Most recent deficiency report	Observed	
49	Medical assistance (ambulance or rescue)	Observed	
50	Change in location	Certified/Discussed	
51	Any illness/injury of child or staff requiring emergency medical treatment	Certified/Discussed	
52	Final disposition of any child abuse/neglect investigation involving licensee, staff, employee, volunteer	Certified/Discussed	
53	Records filed alphabetically	Certified/Discussed	
54	Public notice form	Observed	
55	Fire department	Observed	

### Nighttime Centers (II.I)

S No.	Questions	Answer	Comments
1	2 up to 4 years      1 to 18	Not applicable	
2	Required ratios for daytime maintained while children are awake	Not applicable	

3	Each child bathed separately	Not applicable	
4	Individual soap, towel and washcloth provided for each child	Not applicable	
5	Lighting maintained so children are visible while sleeping	Not applicable	
6	Nightly activity schedule posted	Not applicable	
7	Does the center provide care after 7:00 p.m.?	No	
8	All staff awake and alert to needs of children	Not applicable	
9	At least two staff in center whenever children are present/required ratios met	Not applicable	
10	In centers operating past midnight, cribs or cots fitted with a waterproof mattress shall be provided for each child	Not applicable	
11	Staff able to see all the children at all times	Not applicable	
12	Breakfast served to children going directly to school	Not applicable	
13	0 up to 18 months      1 to 5	Not applicable	
14	Each staff assigned responsibility for same children nightly	Not applicable	
15	Outdoor time available during daylight hours	Not applicable	
16	Does the center provide care after midnight?	No	
17	In centers operating past midnight, there shall be at least one bathing facility for every 15 children	Not applicable	
18	18 months up to 2      1 to 14	Not applicable	
19	4 years and older      1 to 25	Not applicable	
20	At least two staff, at least 18 years old meeting child	Not applicable	

care worker qualification,

with CPR and first aid in

center during hours of

	operation		
21	Clean water provided for each child	Not applicable	
22	Each child supervised while bathing	Not applicable	
23	All children supervised at all times	Not applicable	
24	At least one staff in each room of sleeping children	Not applicable	
25	Staff assist each child as needed, in dressing and grooming	Not applicable	
26	Evening meal served to children in attendance	Not applicable	

### 3. Classroom Checklist

#### Furnishings and equipment (II.C.8) - Checklist for Preschool (age 2 years to school age) - Pre-K(CI00619)

S No.	Questions	Answer	Comments
1	*Easel	Observed	
2	*Non-toxic playdough or clay	Observed	
3	*Large non-toxic crayons/watercolor	Observed	

	markers		
4	*Large sheets of paper	Observed	
5	*Non-toxic finger/cold water paints-primary colors	Observed	
6	*Scissors (blunt tip) – 2 pair Per 5 children	Observed	
7	*Non-toxic glue or paste; tape	Observed	
8	*Paint brushes four and 1 inch in width	Observed	
9	*Large/medium building blocks-app. 15 non-interlocking	Observed	
10	*Small building blocks-app. 100 non-interlocking	Observed	
11	*Small cars, trucks, boats, etc. - 6	Observed	
12	*Age appropriate puzzles-8 (complete with all pieces)	Observed	
13	*Interlocking manipulative play sets, different types-6	Observed	
14	*Matching games-6 (no more than 2 electronic	Observed	
15	*Puppets-2	Observed	
16	*Child-size stove/sink (or combo)	Observed	
17	*Small table and chairs/benches	Observed	
18	*Cooking utensils/dishes	Observed	

	(unbreakable)		
19	*Doll bed or cradle	Observed	
20	*Dolls (complete with all parts)-2	Observed	
21	*Doll clothes and blankets	Observed	
22	*Dress-up clothes for boys and girls	Observed	
23	*Storage for dress-up clothes	Observed	
24	*Unbreakable mirror-full length	Observed	
25	*Toy telephones-2	Observed	
26	*Age Appropriate children's books-2 per child	Observed	
27	*A device that plays a variety of age appropriate music	Observed	
28	*Rhythm instruments – 1 per child in group	Observed	
29	*Magnifying glass	Observed	
30	*Magnets	Observed	
31	*Nature collections	Observed	
32	*Measuring and pouring equipment	Observed	
33	Table space and chair for each child	Observed	
34	Cots, sheets, covers for each child	Observed	

35	Indoor thermometer (child safe)	Not Met	Missing thermometer
36	Written daily schedule posted with 60-90 minutes of active play	Observed	
37	Labeled storage space at child level	Observed	
38	Shelving for equipment and supplies/anchored	Observed	
39	Designated activity areas	Observed	
40	Electrical outlets covered	Observed	
41	Barriers around heaters, fans	Not applicable	
42	Hazardous substances locked	Observed	
43	Containers labeled	Observed	
44	Medication locked	Not applicable	
45	Screens on windows which are opened	Not applicable	
46	Lighting adequate	Observed	

**Furnishings and equipment (II.C.8) - Checklist for Preschool (age 2 years to school age) - PreSchool 3(CI00620)**

S No.	Questions	Answer	Comments
1	*Easel	Observed	
2	*Non-toxic playdough or clay	Observed	
3	*Large non-toxic crayons/watercolor markers	Observed	
4	*Large sheets of paper	Observed	
5	*Non-toxic finger/cold water paints-primary colors	Observed	
6	*Scissors (blunt tip) – 2 pair Per 5 children	Observed	
7	*Non-toxic glue or paste; tape	Observed	

8	*Paint brushes four and 1 inch in width	Observed	
9	*Large/medium building blocks-app. 15 non-interlocking	Observed	
10	*Small building blocks-app. 100 non-interlocking	Observed	
11	*Small cars, trucks, boats, etc. - 6	Observed	
12	*Age appropriate puzzles-8 (complete with all pieces)	Observed	
13	*Interlocking manipulative play sets, different types-6	Observed	
14	*Matching games-6 (no more than 2 electronic)	Observed	
15	*Puppets-2	Observed	
16	*Child-size stove/sink (or combo)	Observed	
17	*Small table and chairs/benches	Observed	
18	*Cooking utensils/dishes (unbreakable)	Observed	
19	*Doll bed or cradle	Observed	
20	*Dolls (complete with all parts)-2	Observed	
21	*Doll clothes and blankets	Observed	
22	*Dress-up clothes for boys and girls	Observed	
23	*Storage for dress-up clothes	Observed	
24	*Unbreakable mirror-full length	Observed	
25	*Toy telephones-2	Observed	
26	*Age Appropriate children's books-2 per child	Observed	
27	*A device that plays a variety of age appropriate music	Observed	
28	*Rhythm instruments – 1 per child in group	Observed	
29	*Magnifying glass	Observed	

30	*Magnets	Observed	
31	*Nature collections	Observed	
32	*Measuring and pouring equipment	Observed	
33	Table space and chair for each child	Observed	
34	Cots, sheets, covers for each child	Observed	
35	Indoor thermometer (child safe)	Not Met	Missing indoor thermometer
36	Written daily schedule posted with 60-90 minutes of active play	Observed	
37	Labeled storage space at child level	Observed	
38	Shelving for equipment and supplies/anchored	Observed	
39	Designated activity areas	Observed	
40	Electrical outlets covered	Observed	
41	Barriers around heaters, fans	Not applicable	
42	Hazardous substances locked	Observed	
43	Containers labeled	Observed	
44	Medication locked	Not applicable	
45	Screens on windows which are opened	Not applicable	
46	Lighting adequate	Observed	

**Furnishings and equipment (II.C.8) - Checklist for Preschool (age 2 years to school age) - Preschool 4(CI00622)**

S No.	Questions	Answer	Comments
1	*Easel	Observed	
2	*Non-toxic playdough or clay	Observed	
3	*Large non-toxic crayons/watercolor	Observed	

	markers		
4	*Large sheets of paper	Observed	
5	*Non-toxic finger/cold water paints-primary colors	Observed	
6	*Scissors (blunt tip) – 2 pair Per 5 children	Observed	
7	*Non-toxic glue or paste; tape	Observed	
8	*Paint brushes four and 1 inch in width	Observed	
9	*Large/medium building blocks-app. 15 non-interlocking	Observed	
10	*Small building blocks-app. 100 non-interlocking	Observed	
11	*Small cars, trucks, boats, etc. - 6	Observed	
12	*Age appropriate puzzles-8 (complete with all pieces)	Observed	
13	*Interlocking manipulative play sets, different types-6	Observed	
14	*Matching games-6 (no more than 2 electronic	Observed	
15	*Puppets-2	Observed	
16	*Child-size stove/sink (or combo)	Observed	
17	*Small table and chairs/benches	Observed	
18	*Cooking utensils/dishes	Observed	

	(unbreakable)		
19	*Doll bed or cradle	Observed	
20	*Dolls (complete with all parts)-2	Observed	
21	*Doll clothes and blankets	Observed	
22	*Dress-up clothes for boys and girls	Observed	
23	*Storage for dress-up clothes	Observed	
24	*Unbreakable mirror-full length	Observed	
25	*Toy telephones-2	Observed	
26	*Age Appropriate children's books-2 per child	Observed	
27	*A device that plays a variety of age appropriate music	Observed	
28	*Rhythm instruments – 1 per child in group	Observed	
29	*Magnifying glass	Observed	
30	*Magnets	Observed	
31	*Nature collections	Observed	
32	*Measuring and pouring equipment	Observed	
33	Table space and chair for each child	Observed	
34	Cots, sheets, covers for each child	Observed	

35	Indoor thermometer (child safe)	Not Met	Missing thermometer
36	Written daily schedule posted with 60-90 minutes of active play	Observed	
37	Labeled storage space at child level	Observed	
38	Shelving for equipment and supplies/anchored	Observed	
39	Designated activity areas	Observed	
40	Electrical outlets covered	Observed	
41	Barriers around heaters, fans	Not applicable	
42	Hazardous substances locked	Observed	
43	Containers labeled	Observed	
44	Medication locked	Not applicable	
45	Screens on windows which are opened	Not applicable	
46	Lighting adequate	Not Met	Lighting not adequate during nap time

#### 4. Ad Hoc Deficiency

S No.	Deficiency
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