

Evaluation Form

1. Inspection Schedule Details

Inspection Type: Renewal inspection

Facility Name: MS. JOANN'S DAYCARE

Inspector/Investigator: amy.horn@dhr.alabama.gov

Visit Type: Unannounced

Facility Address: 444 COTTONHILL ROAD,
EUFAULA, AL 36027, Barbour

Visit Date: 04/23/2025

Inspection Status: Completed

2. Inspection Questionnaire

Licensing Procedures - Provisions of License/Permit (II. B. 7)

| S No. | Questions | Answer | Comments |
|-------|--|----------|----------|
| 1 | Number of children in the care of the licensee does not exceed licensed capacity | Observed | |
| 2 | Age range of children in care conforms to ages on license | Observed | |
| 3 | Current license/permit posted | Observed | |

The Home - Indoor Area (II.C. 2)

| S No. | Questions | Answer | Comments |
|-------|--|---------------------|--|
| 1 | Home free of apparent hazardous conditions | Not Met | Antibacterial soap not under lock and key or combination lock in bathroom and kitchen. |
| 2 | Home has electricity water gas waste disposal | Observed | |
| 3 | Home has working telephone | Observed | |
| 4 | Dangerous substances locked | Not Met | Antibacterial soap not under lock and key or combination lock in bathroom and kitchen. |
| 5 | Aggressive animals not kept | Certified/Discussed | |
| 6 | Animals that pose a threat kept away from children | Certified/Discussed | |
| 7 | Animal feeding/watering containers and litter boxes inaccessible to children | Certified/Discussed | |
| 8 | Radiators heaters and fans | Not applicable | |

| | | | |
|----|---|---------------------|---------------------------------|
| | inaccessible to children | | |
| 9 | Fireplaces not used during hours of operation | Not applicable | |
| 10 | Electrical outlets covered | Observed | |
| 11 | Are any guns or firearms kept in the home or on the premises? | Not applicable | |
| 12 | Guns/firearms unloaded | Not applicable | |
| 13 | Guns/firearms in locked storage | Not applicable | |
| 14 | Ammunition stored separately from guns/firearms in locked storage | Not applicable | |
| 15 | Stairs have handrails in child's reach | Observed | |
| 16 | Smoking prohibited during hours of care | Certified/Discussed | |
| 17 | Clear glass doors marked at child level | Not Met | Clear glass door is not marked. |
| 18 | Tools and machinery inaccessible | Observed | |
| 19 | Hot tubs covered securely or drained during hours of care | Not applicable | |
| 20 | Working flashlight conveniently located | Observed | |
| 21 | Consumption of alcohol prohibited during hours of care and must be stored and locked | Certified/Discussed | |
| 22 | Non-prescription narcotic or illegal substances prohibited | Certified/Discussed | |
| 23 | Bio-contaminants shall be stored in a labeled container and disposed of properly | Certified/Discussed | |
| 24 | Bio-contaminants stored outside shall be disposed of properly | Certified/Discussed | |
| 25 | Bathroom clean | Observed | |
| 26 | Foot stools for handwashing and toileting | Observed | |
| 27 | Potty chairs (if used) emptied washed disinfected after each use | Certified/Discussed | |
| 28 | Staff shall use Universal Precautions when diapering or being exposed to bodily fluids | Not applicable | |
| 29 | Bodily fluids shall be cleaned up immediately and surfaces disinfected staff wash hands | Not applicable | |
| 30 | Contaminated materials shall be disposed of properly in the bio-contaminant receptacle | Not applicable | |
| 31 | Mops used for cleaning body fluids disinfected appropriately | Not applicable | |
| 32 | Contaminated rugs and carpets cleaned and sanitized appropriately | Not applicable | |
| 33 | Contaminated clothing items stored or washed properly | Not applicable | |
| 34 | Rodent/insect infestation prevented/eliminated | Not applicable | |
| 35 | Garbage and trash stored in | Observed | |

| | | | |
|----|--|---------------------|--------------------------------|
| | covered water-tight fly-proof containers and removed regularly | | |
| 36 | Bedding toys utensils toilets sinks used by a sick person cleaned and disinfected before use by another person | Certified/Discussed | |
| 37 | Windows and doors used for ventilation screened | Certified/Discussed | |
| 38 | Rooms well-lighted ventilated comfortably cooled or heated as appropriate to the season | Observed | |
| 39 | Space for providing privacy to a child in care and members of the household as needed | Observed | |
| 40 | Clean appropriate facilities for protection storage preparation of food | Observed | |
| 41 | Crib bed playpen or cot provided for each child for rest/sleep during hours of care | Observed | |
| 42 | Number of cribs that meet US consumer Product Safety Act of 2008: | Not Met | No manufactured date for crib. |
| 43 | Number of playpens: | Observed | |
| 44 | No child shall sleep with an adult | Certified/Discussed | |
| 45 | Each child younger than 12 months sleeps alone in a crib or playpen | Certified/Discussed | |
| 46 | Crib slats no more than 2 3/8 inches apart | Observed | |
| 47 | Crib mattress waterproof in good condition | Observed | |
| 48 | No infant put to sleep on sofa soft mattress or other soft surface | Certified/Discussed | |
| 49 | Doors not closed in any area where children are sleeping | Certified/Discussed | |
| 50 | Each child 12-18 months sleeps alone in a crib play pen or low cot | Certified/Discussed | |
| 51 | Children 18 months and older must sleep on a cot or bed | Certified/Discussed | |
| 52 | Two children of the same sex may share a double or larger bed or may sleep alone | Not applicable | |
| 53 | Beds cribs cots or playpens clean and sanitary and free of hazards maintained in good condition | Certified/Discussed | |
| 54 | Lighting adequate at nap/rest time to allow children to be seen | Certified/Discussed | |
| 55 | Bedding adequate appropriate to season | Certified/Discussed | |
| 56 | Sheets and covers laundered weekly or more often when soiled | Certified/Discussed | |
| 57 | When not in use by family members beds covered with clean linens before used by children in care | Not applicable | |

| | | | |
|----|--|---------------------|--|
| 58 | Upper/top bunk beds not used by a child | Not applicable | |
| 59 | No child sleeps/naps on floor | Certified/Discussed | |
| 60 | Required indoor equipment provided | Observed | |
| 61 | Recorded/printed material shall be previewed for appropriateness before shown to children | Certified/Discussed | |
| 62 | All material with sexually explicit frightening or violent content kept inaccessible to children | Certified/Discussed | |

Equipment Checklist - Children Up to 2½ Years

| S No. | Questions | Answer | Comments |
|-------|--|----------------|----------|
| 1 | Small wheel toys | Observed | |
| 2 | Push and pull toys | Observed | |
| 3 | Boxes of assorted sizes | Observed | |
| 4 | Swings with safety seat, infant swing | Observed | |
| 5 | Sand or digging area, toys for digging, pouring, sifting | Observed | |
| 6 | Large Balls | Observed | |
| 7 | Simple puzzles | Observed | |
| 8 | Nesting and stacking toys | Observed | |
| 9 | Soft dolls and clothes | Observed | |
| 10 | Cars, trucks, trains | Observed | |
| 11 | Large beads or spools to string | Not applicable | |
| 12 | Picture books | Observed | |
| 13 | Paper | Observed | |
| 14 | Non-toxic crayons | Observed | |
| 15 | Non-toxic watercolor markers | Observed | |
| 16 | Non-toxic play dough | Not applicable | |
| 17 | Crib mobiles (for infants younger than 5 months) | Observed | |
| 18 | Washable teething rings | Observed | |
| 19 | Rattle toys | Observed | |
| 20 | Squeeze toys | Observed | |
| 21 | Soft cuddly toys | Observed | |
| 22 | Busy boxes | Observed | |
| 23 | Dolls, and clothes and blankets | Observed | |
| 24 | Dress-up clothes | Observed | |
| 25 | Home-living area-pretend kitchen appliances may be made from boxes | Observed | |
| 26 | Toys, dishes, pans, spoons, plastic containers with lids | Observed | |
| 27 | Toy telephone | Observed | |
| 28 | Puppets | Not applicable | |

Equipment Checklist - Children 2½ Years up to 6 Years

| S No. | Questions | Answer | Comments |
|-------|--|----------------|----------|
| 1 | Sand or digging area with items for digging, filling, sifting, and pouring | Observed | |
| 2 | Climbing structure with soft surface underneath | Observed | |
| 3 | Wheel toys | Observed | |
| 4 | Buckets for water play, items for pouring, measuring, floating | Not applicable | |
| 5 | Puzzles | Observed | |
| 6 | Beads or spools and string for stringing | Observed | |
| 7 | Peg boards and pegs | Observed | |
| 8 | Matching games such as lotto, picture dominoes and other simple games | Observed | |
| 9 | Creative construction sets | Observed | |
| 10 | Blocks | Observed | |
| 11 | Small cars, trucks, boats, trains | Observed | |
| 12 | Dolls, with clothes, blankets, storage area | Observed | |
| 13 | Doll stroller | Not applicable | |
| 14 | Doll bed or cradle | Observed | |
| 15 | Dress-up clothes | Observed | |
| 16 | Home living area-kitchen appliances may be purchased or made from cardboard boxes | Observed | |
| 17 | Play dishes, plastic baby bottles, pots and pans, measuring spoons | Observed | |
| 18 | Puppets | Observed | |
| 19 | Sheet or bedspread for making a tent | Not applicable | |
| 20 | Cardboard boxes in assorted sizes | Observed | |
| 21 | Mirror | Observed | |
| 22 | Toy telephone | Observed | |
| 23 | Dish pan | Observed | |
| 24 | Sponges | Observed | |
| 25 | Bubble mixture | Observed | |
| 26 | Strainers | Observed | |
| 27 | Funnels | Observed | |
| 28 | Egg beaters | Observed | |
| 29 | Small boats and other floating toys | Not applicable | |
| 30 | Non-toxic art materials - large pencils and crayons, watercolor markers, paper, chalk, blunt-end scissors, paste, glue, playdough, paints (tempera or watercolor), | Observed | |

| | | | |
|----|---|----------------|--|
| | long handled brushes, finger paints | | |
| 31 | A variety of age-appropriate books accessible to the children | Observed | |
| 32 | A device that plays a variety of age-appropriate music | Not applicable | |
| 33 | Rhythm instruments | Observed | |
| 34 | Collections of rocks, leaves, seeds, etc. | Observed | |
| 35 | Aquarium with fish (must be covered) | Not applicable | |
| 36 | Magnifying glass | Observed | |
| 37 | Magnets | Not applicable | |
| 38 | Measuring equipment | Observed | |

Equipment Checklist - Children 6 Years and Older

| S No. | Questions | Answer | Comments |
|-------|--|----------------|----------|
| 1 | Children shall have a separate area for storing their personal items and projects | Observed | |
| 2 | Non-toxic art materials: a variety of kinds of paper, scissors, glue, crayons, markers, chalk, paints, clay, playdough | Observed | |
| 3 | Books and magazines appropriate to the ages of the children | Observed | |
| 4 | A device that plays a variety of age-appropriate music and stories | Observed | |
| 5 | Dress-up clothes | Observed | |
| 6 | Dolls and dolls clothes | Observed | |
| 7 | Costumes and masks | Not applicable | |
| 8 | Interlocking manipulative play sets | Observed | |
| 9 | Jigsaw puzzles | Observed | |
| 10 | Board games and playing cards | Not applicable | |
| 11 | Balls | Observed | |
| 12 | Bats | Not applicable | |
| 13 | Tether ball | Observed | |
| 14 | Croquet set | Not applicable | |
| 15 | Badminton set | Not applicable | |
| 16 | Horseshoes | Not applicable | |
| 17 | Wheel toys | Observed | |

The Home - Outdoor Area (II. C. 3)

| S No. | Questions | Answer | Comments |
|-------|----------------------------------|---------------------|----------|
| 1 | Children supervised at all times | Certified/Discussed | |

| | | | |
|----|---|----------------|---|
| 2 | Outdoor play area and equipment free from apparent hazards | Not Met | Electrical outlet uncovered on patio. Vines on fence. Climbing apparatus and seesaw airplane not anchored. Wasp nest inside toy kitchen. Off spray on patio not under lock and key or combination lock. |
| 3 | Fence at least 4 feet in height free from sharp protruding edges (except where prohibited by federal law) | Observed | |
| 4 | Required outdoor equipment provided | Observed | |
| 5 | Outdoor play equipment not designed to be portable anchored | Not Met | Climbing apparatus and seesaw airplane not anchored. |
| 6 | Concrete or asphalt not used under equipment | Not applicable | |
| 7 | Area free of stacked lumber construction materials firewood | Observed | |
| 8 | Stair/steps have handrails in child's reach | Observed | |
| 9 | Home and grounds free of apparent hazards including abandoned automobiles unused appliances uncovered wells and cisterns stacked lumber with exposed nails explosives | Not Met | indoor and outdoor hazards |
| 10 | Tools and machinery inaccessible to children | Observed | |
| 11 | All poison kept in locked area | Not Met | Off spray on patio not under lock and key or combination lock. |
| 12 | Water hazards on or adjacent to home inaccessible to children | Observed | |

Swimming and Wading (II. C. 3.c)

| S No. | Questions | Answer | Comments |
|-------|---|----------------|----------|
| 1 | Is there a pool on the premises? | No | |
| 2 | Swimming pool 2 feet or more in depth enclosed by fence or solid wall at least 4 feet in height with no doors windows or other openings | Not applicable | |
| 3 | Swimming pool has locking gate; and gate and other access areas are locked when pool is not in use | Not applicable | |
| 4 | Do children in care use a pool/wading structure? | No | |
| 5 | Adult to child ratio in pool area | Not applicable | |

| | | | |
|----|--|----------------|--|
| | within arms-length (touch supervision) | | |
| 6 | One adult to each child younger than 2½ years old | Not applicable | |
| 7 | One adult to three children 2½ to 6 years old | Not applicable | |
| 8 | One adult to five children 6 years and older | Not applicable | |
| 9 | Person with current American Red Cross Lifeguard Training Certificate in pool area at all times pool is in use | Not applicable | |
| 10 | Copy of Lifeguard Training Certificate on file in home | Not applicable | |
| 11 | Wading structure less than 2 feet in depth has continuous adult supervision | Not applicable | |
| 12 | Wading structure/pool filled with clean water each day emptied when not in use | Not applicable | |
| 13 | The licensee is present during any swimming/wading activities | Not applicable | |

The Home - Transportation (II. C. 4)

| S No. | Questions | Answer | Comments |
|-------|---|---------------------|--------------------------|
| 1 | Does the licensee provide transportation for the children in care? | Yes | Walking for emergencies. |
| 2 | NOTE: The Department of Human Resources does not inspect activities away from the home. The licensee shall assume full authority and responsibility for away from the home activities | Certified/Discussed | |
| 3 | Licensee responsible for children they transport | Certified/Discussed | |
| 4 | Licensee responsible for picking child up at the designated location and delivering the child to the care of the designated person | Certified/Discussed | |
| 5 | Transportation Checklist used for transporting by vehicle or walking | Not applicable | |
| 6 | Written consent to transport child | Not applicable | |
| 7 | No child left unsupervised in vehicle | Not applicable | |
| 8 | Driver has valid driver's license | Not applicable | |
| 9 | Vehicle doors locked when moving | Not applicable | |
| 10 | All passengers and driver secured in a seatbelt or child restraint which is properly anchored to the vehicle installed and used according to | Not applicable | |

| | | | |
|----|--|----------------|--|
| | manufacturer's instructions and maintained in good condition | | |
| 11 | Each child secured in passenger restraint system appropriate to age and size | Not applicable | |
| 12 | Each child younger than 1 year or weighing less than 20 pounds secured in infant only or convertible seat used in rear-facing position | Not applicable | |
| 13 | Each child younger than 5 years or weighing less than 40 pounds secured in convertible/forward facing seat | Not applicable | |
| 14 | Each child younger than 6 years secured in a booster seat | Not applicable | |
| 15 | Each child 6 years and older secured in an individual seat belt | Not applicable | |
| 16 | No child transported in front seat of vehicle with passenger side air bag | Not applicable | |
| 17 | Vehicle safety check done annually signed and dated by a certified mechanic | Not applicable | |

Emergency Preparedness and Response Plan (II. C.4)

| S No. | Questions | Answer | Comments |
|-------|---|---------------------|-----------------------------|
| 1 | Emergency list posted by the telephone | Observed | |
| 2 | Substitutes/caregivers informed of responsibilities in case of an emergency | Observed | |
| 3 | Licensee and each caregiver has current infant-child CPR and first aid certificate copies on file in home | Not Met | CPR & first aid is expired. |
| 4 | Current and complete emergency plans and procedures submitted to the Department | Observed | |
| 5 | Fire | Not Met | No documentation. |
| 6 | Tornado | Not Met | No documentation. |
| 7 | Lockdown | Not Met | No documentation. |
| 8 | Relocation | Not Met | No documentation. |
| 9 | Available to all staff and employees | Certified/Discussed | |
| 10 | Posted in a conspicuous place | Observed | |
| 11 | Copies provided to all parents/guardians | Certified/Discussed | |

Licensee and Members of the Household (II. D)

| S No. | Questions | Answer | Comments |
|-------|---|---------------------|---|
| 1 | By August 1 2022 the licensee must complete an orientation training on the assessment tools utilized by the Department's QRIS | Not applicable | |
| 2 | By August 1 2022 all home staff including licensee/substitutes/assistant caregivers must enroll in Alabama Pathways Professional Development Registry | Not Met | None of the facility staff are enrolled in the Alabama Pathways Registry. |
| 3 | Financial resources available | Certified/Discussed | |
| 4 | At least one substitute available | Observed | |
| 5 | Licensee does not work or attend school during hours of childcare | Certified/Discussed | |

Care of the Children (II. E)

| S No. | Questions | Answer | Comments |
|-------|---|---------------------|----------|
| 1 | Children supervised at all times | Observed | |
| 2 | Licensee responsible for care and supervision at all times | Certified/Discussed | |
| 3 | Infants and children handled gently | Observed | |
| 4 | Each child observed for illness or injury upon arrival | Certified/Discussed | |
| 5 | Illness injury change in health reported to parent | Certified/Discussed | |
| 6 | Exposure to contagious disease reported to parent | Certified/Discussed | |
| 7 | No child who is ill admitted to home | Certified/Discussed | |
| 8 | Ill injured child separated from group but continuously supervised | Certified/Discussed | |
| 9 | Ill or injured child's parents notified immediately and required to come for the child or arrange for designated person to come for child | Certified/Discussed | |
| 10 | If parent/designated person cannot be reached or if illness/injury is severe licensee shall obtain emergency treatment | Certified/Discussed | |
| 11 | Parents urged to notify licensee if child is exposed to contagious disease | Certified/Discussed | |
| 12 | Children with food allergies should have a written plan with required components that is available and known by the child's caregiver | Certified/Discussed | |
| 13 | Does the Licensee Administer | No | |

| | | | |
|----|---|---------------------|---|
| | medication/medical procedures? | | |
| 14 | Medication/medical procedures administered only with written authorization from parent and child's health professional | Certified/Discussed | |
| 15 | Blanket authorization forms are prohibited | Certified/Discussed | |
| 16 | Prescription or over-the-counter drugs in original container | Certified/Discussed | |
| 17 | Prescription drugs have pharmacy label or written physician's written instructions | Certified/Discussed | |
| 18 | Over-the-counter drugs labeled with child's name and directions | Certified/Discussed | |
| 19 | Medication not used beyond date of expiration | Certified/Discussed | |
| 20 | Measuring device provided (if measuring required) | Certified/Discussed | |
| 21 | Medication for children or household members locked | Certified/Discussed | |
| 22 | Medicines returned to child's parent when no longer needed | Certified/Discussed | |
| 23 | Time and date of medication documented in writing and kept in child's file in home | Certified/Discussed | |
| 24 | Copies of documentation available to parents on request | Certified/Discussed | |
| 25 | Each infant placed on back to sleep unless he/she has a written physician's instructions | Certified/Discussed | |
| 26 | Each infant placed on stomach part of the time he/she is awake and observed | Certified/Discussed | |
| 27 | Caregivers engage with infants on the ground each day | Certified/Discussed | |
| 28 | Infants not seated more than 15 minutes at a time | Certified/Discussed | |
| 29 | Positioning devices that restrict movement not used without written physician's instructions | Certified/Discussed | |
| 30 | Soft materials including pillows quilts comforters sheepskins bumper pads stuffed toys prohibited in sleeping environment | Certified/Discussed | |
| 31 | Diapering area washable cleaned and disinfected after each use | Not Met | Diapering area is not clean and disinfected after each use. |
| 32 | Clean diapers and clothing provided for infants/toddlers | Observed | |
| 33 | Wet soiled diapers and clothing changed promptly | Certified/Discussed | |
| 34 | Soiled diapers disposed of in plastic-lined containers | Certified/Discussed | |
| 35 | Licensee/caregivers use Universal Precautions after diapering or | Certified/Discussed | |

| | | | |
|----|---|---------------------|--|
| | assisting with toileting and contact with bodily fluids | | |
| 36 | Individual disposable paper towels used for hand drying | Certified/Discussed | |
| 37 | Clean disposable gloves used for diapering each child | Certified/Discussed | |
| 38 | Each child's hands washed after diapering | Certified/Discussed | |
| 39 | No child left unattended while being diapered | Certified/Discussed | |
| 40 | Diapering area separate from food service preparation and storage areas | Observed | |
| 41 | Infants handled gently each infant's head supported rough or harsh handling prohibited. | Certified/Discussed | |
| 42 | No screen time for children under the age of 2 years old | Certified/Discussed | |
| 43 | Screen time for children 2 years and older: 30 minutes for a half-day 1 hour for full day programs | Certified/Discussed | |
| 44 | Drinking water with no added sweeteners or carbonation offered during the day | Certified/Discussed | |
| 45 | A variety of indoor/outdoor activities which included 60 minutes of active physical activity for full day and 30 minutes for half day | Certified/Discussed | |
| 46 | Known or suspected child abuse/neglect reported as required | Certified/Discussed | |
| 47 | Child abuse/neglect reports confidential | Certified/Discussed | |
| 48 | Licensee caregivers and household members cooperate with DHR or any child abuse/neglect investigation including providing information and allowing access to children and records | Certified/Discussed | |
| 49 | Meals and snacks provided as required | Certified/Discussed | |
| 50 | Formula or food for infants & other special diets prepared as directed or provided by parent/guardian | Certified/Discussed | |
| 51 | Special foods for children labeled with child's name and stored as directed | Not Met | Baby bottle not labeled with child's name. |
| 52 | Formula provided by parent must be ready to feed labeled and refrigerated | Certified/Discussed | |
| 53 | Bottles (breastmilk/formula) and food served according to parental request microwaves not used for bottles | Certified/Discussed | |
| 54 | Unused breastmilk returned to parent in bottle/container | Certified/Discussed | |

| | | | |
|----|--|---------------------|--|
| 55 | Fluid milk served; no powdered milk used for drinking | Certified/Discussed | |
| 56 | Small hard candies or nuts not served to children younger than 4 years old | Certified/Discussed | |
| 57 | Foods that may cause choking prepared appropriately for the children | Certified/Discussed | |
| 58 | Foods served only under close supervision as required | Certified/Discussed | |
| 59 | Licensee caregivers each child washes hands with soap and warm running water as required | Certified/Discussed | |
| 60 | Individual disposable paper towels used for hand drying | Observed | |
| 61 | Feeding chairs provided for infants | Observed | |
| 62 | Feeding chairs and tables cleaned and disinfected before and after meals and snacks | Certified/Discussed | |
| 63 | Each child's food served from an individual dish | Certified/Discussed | |
| 64 | Each infant/toddler encouraged to experiment with self-feeding | Certified/Discussed | |
| 65 | Utensils provided for each child | Certified/Discussed | |
| 66 | Disposable utensils and cups used only under close supervision | Certified/Discussed | |
| 67 | Formula and food brought from child's home labeled and stored properly | Certified/Discussed | |
| 68 | Milk and formula refrigerated immediately | Certified/Discussed | |
| 69 | Previously opened baby food jars not accepted | Certified/Discussed | |
| 70 | Formula left in bottle after feeding discarded | Certified/Discussed | |
| 71 | Each infant held for bottle feeding. No bottles propped | Certified/Discussed | |
| 72 | Size of servings adequate to meet child's needs | Certified/Discussed | |
| 73 | Food not forced or withheld | Certified/Discussed | |
| 74 | Each child seated while eating | Certified/Discussed | |
| 75 | Food in good condition | Certified/Discussed | |
| 76 | No home-canned foods used | Certified/Discussed | |
| 77 | Food protected from contamination | Certified/Discussed | |
| 78 | Food preparation surfaces and utensils cleaned before and after use | Certified/Discussed | |
| 79 | Food that has been served to a child not served again | Certified/Discussed | |
| 80 | Tableware utensils food contact surfaces cleaned after each use | Certified/Discussed | |
| 81 | Animals not allowed in food storage preparation or service areas during hours of care | Certified/Discussed | |

| | | | |
|-----|---|---------------------|--|
| 82 | Floors in food preparation and service areas swept or vacuumed daily mopped as needed | Certified/Discussed | |
| 83 | Appropriate seasonal clothing for each child provided by parent | Certified/Discussed | |
| 84 | Sufficient clean dry diapers and clothing provided for each infant/toddler | Certified/Discussed | |
| 85 | Space for each child for storing personal belongings | Observed | |
| 86 | Discipline appropriate to the age and developmental level of the children | Certified/Discussed | |
| 87 | No corporal/physical punishment | Certified/Discussed | |
| 88 | No verbal abuse | Certified/Discussed | |
| 89 | Discipline not associated with food naps or bathroom procedures | Certified/Discussed | |
| 90 | No physical restraint as punishment | Certified/Discussed | |
| 91 | No punishment administered by another child | Certified/Discussed | |
| 92 | Rough or harsh handling prohibited | Certified/Discussed | |
| 93 | Physical activity/outdoor time taken away as punishment is prohibited | Certified/Discussed | |
| 94 | Infants spend time outdoors 2-3 times daily weather permitting | Certified/Discussed | |
| 95 | Toddlers/preschoolers spend 60 to 90 minutes outdoors weather permitting | Certified/Discussed | |
| 96 | Each child signed in and signed out with a written signature or a biometric ID | Observed | |
| 97 | No child released to anyone without written authorization from parent | Certified/Discussed | |
| 98 | Photo ID required for unfamiliar designated persons picking up a child | Certified/Discussed | |
| 99 | Parents have the right to visit at any time | Certified/Discussed | |
| 100 | Parents informed of the right to visit | Certified/Discussed | |
| 101 | Parents provided with information on child development and children's health annually | Certified/Discussed | |

Administration - General Administrative Responsibilities (II. F.1)

| S No. | Questions | Answer | Comments |
|-------|----------------------------------|----------|----------|
| 1 | Current license/permit posted | Observed | |
| 2 | Most recent licensing evaluation | Observed | |

| | | | |
|----|---|---------------------|------------------------|
| | posted | | |
| 3 | Most recent deficiency report posted | Observed | |
| 4 | Public notice form posted | Observed | |
| 5 | Corrective/adverse action notices posted | Not applicable | |
| 6 | Emergency Preparedness and Response Plan posted | Observed | |
| 7 | Daily schedule posted that includes 60 minutes of physical activity | Observed | |
| 8 | Information about children kept confidential | Certified/Discussed | |
| 9 | Written rules and policies provided to parents when child is enrolled | Certified/Discussed | |
| 10 | Parents and DHR notified of changes in written rules and policies | Certified/Discussed | |
| 11 | Licensee's social security number or tax ID available to parents on request | Certified/Discussed | |
| 12 | Enrollment reports submitted as requested | Certified/Discussed | |
| 13 | Child abuse/neglect reported as required by law | Certified/Discussed | |
| 14 | The following reported to DHR within 24 hours written report within 5 days: | Certified/Discussed | |
| 15 | Any illness/injury requiring professional medical treatment | Certified/Discussed | |
| 16 | Any illness/injury requiring emergency medical treatment | Certified/Discussed | |
| 17 | Any death occurring in the home | Certified/Discussed | |
| 18 | Changes in caregivers or substitutes | Certified/Discussed | |
| 19 | Change in licensee's name | Certified/Discussed | |
| 20 | Change in name or number of street address | Certified/Discussed | |
| 21 | Change in telephone number | Certified/Discussed | |
| 22 | Serious accident or illness of the licensee or members of the household | Certified/Discussed | |
| 23 | Serious damage to the home or grounds | Certified/Discussed | |
| 24 | Changes in members of the household | Certified/Discussed | |
| 25 | Any arrest of licensee household member caregiver substitute volunteer | Certified/Discussed | |
| 26 | Final disposition of any child abuse/neglect investigation involving licensee household member caregiver substitute volunteer | Certified/Discussed | |
| 27 | Any disastrous events | Certified/Discussed | |
| 28 | Physical/structural changes to | Not Met | Installed gate was not |

| | | | |
|----|--|---------------------|---|
| | home or grounds reported in advance | | reported to the Department. |
| 29 | Any change in location reported in advance (New license required) | Certified/Discussed | |
| 30 | Record for licensee/household member | Not Met | Missing documentation. |
| 31 | Records for caregivers/substitutes | Not Met | Missing documentation. |
| 32 | Records on caregivers/substitutes kept at least two years after the person leaves | Certified/Discussed | |
| 33 | Certificate of rabies vaccination | Not Met | Certificate is not on file in the home. |
| 34 | Children's records complete | Not Met | Missing documentation. |
| 35 | Children's records kept at least two years after the child leaves | Certified/Discussed | |
| 36 | Children's records and information about children and their families kept confidential | Certified/Discussed | |
| 37 | Confidential information accessible only to authorized persons | Certified/Discussed | |
| 38 | Transportation checklist kept for current year plus two additional years | Certified/Discussed | |
| 39 | Sign-in/sign-out sheets kept for current year plus two additional years | Certified/Discussed | |
| 40 | Vehicle safety checklist | Not applicable | |

Nighttime Care (II.G)

| S No. | Questions | Answer | Comments |
|-------|---|----------------|----------|
| 1 | This Section to be completed for homes providing care after 7:00 p.m. | Not applicable | |
| 2 | Number and age range of children does not exceed number and age range on license/permit | Not applicable | |
| 3 | Clean water provided for each child | Not applicable | |
| 4 | Each child bathed separately | Not applicable | |
| 5 | Each child supervised while bathing | Not applicable | |
| 6 | Individual soap towel and washcloth provided for each child | Not applicable | |
| 7 | Each child younger than 18 months sleeps alone in crib | Not applicable | |
| 8 | Infants place on back to sleep | Not applicable | |
| 9 | Each child 18 months and older sleeps in a bed | Not applicable | |
| 10 | Each child's toilet articles labeled with name kept separate kept in | Not applicable | |

| | | | |
|----|--|----------------|--|
| | sanitary condition | | |
| 11 | Breakfast served to each child who goes directly to school unless provided by school or parent | Not applicable | |
| 12 | Evening meal provided for each child continuing from daytime care | Not applicable | |

Group Day Care Homes (II. H)

| S No. | Questions | Answer | Comments |
|-------|--|----------------|----------|
| 1 | At least two adults present and supervising the children when seven or more children are present | Not applicable | |
| 2 | If a substitute is used the licensee or assistant caregiver is present | Not applicable | |
| 3 | Complete record for assistant caregiver | Not applicable | |
| 4 | Outdoor play area fenced | Not applicable | |
| 5 | Required equipment provided | Not applicable | |

Group Nighttime Homes (II.I)

| S No. | Questions | Answer | Comments |
|-------|---|----------------|----------|
| 1 | At least two adults present and supervising the children when seven or more are present | Not applicable | |
| 2 | Number and age range of children does not exceed number and age range on license/permit | Not applicable | |

3. Classroom Checklist

| S No. | Questions | Answer | Comments |
|-------|-----------|--------|----------|
| | | | |

4. Ad Hoc Deficiency

| |
|--|
| |
|--|

| S No. | Questions | Answer | Comments |
|-------|-----------|--------|----------|
| | | | |

 Joanne MCKemy

Provider's Signature