

Evaluation Form

1. Inspection Schedule Details

Inspection Type: Monitoring inspection

Facility Name: KINGSTON EARLY HS/ HEAD START CENTER

Inspector/Investigator:
Shundre.Nevels@dhr.alabama.gov

Visit Type: Unannounced

Facility Address: 801 46TH STREET,
BIRMINGHAM, AL 35212, Jefferson

Visit Date: 04/30/2025

Inspection Status: Completed

2. Inspection Questionnaire

Facilities - Indoor area (II.C.4.)

S No.	Questions	Answer	Comments
1	Bathrooms located on same level/under same roof	Observed	
2	One handwashing sink for each 15 children	Observed	
3	Office space provided	Observed	
4	Temperature between 68-82 degrees	Observed	
5	Carpets vacuumed daily	Certified/Discussed	
6	Bodily fluids shall be cleaned up immediately, surfaces disinfected, and staff wash hands	Certified/Discussed	
7	Exclusive use of activity areas	Observed	
8	Child safe thermometer	Observed	

9	Outside doors kept closed	Observed	
10	Smoking or use of tobacco prohibited on premises/center vehicles	Certified/Discussed	
11	Bio-contaminants stored outside shall be disposed of properly	Certified/Discussed	
12	Designated space for each grouping of children	Observed	
13	Thermometer in each area used by children	Observed	
14	Outside windows that are open are screened	Not applicable	
15	Lighting adequate for activities	Observed	
16	Consumption of alcohol or use of non-prescription narcotic or illegal substances prohibited	Certified/Discussed	
17	Bio-contaminants shall be stored in a labeled container and disposed of properly	Observed	
18	Fixtures child size or adjusted for easy use	Observed	
19	One handwashing sink with warm running water soap paper towels in each room where children are diapered	Observed	
20	Containers labeled	Observed	
21	No firearms or ammunition kept or allowed in center except law enforcement	Certified/Discussed	
22	Contaminated materials shall be disposed of properly in the bio-contaminant receptable	Certified/Discussed	
23	Contaminated clothing items stored or washed properly	Certified/Discussed	
24	Operational telephone for center business only	Observed	
25	Center free of apparent hazards	Not Met	Hazards not under lock and key in classrooms 401 and

			504 (cleaning supplies).
26	Clear glass doors are marked at child level	Observed	
27	Barriers around heaters, radiators, fans	Observed	
28	Space for ill or injured child	Observed	
29	Items used by ill child disinfected	Observed	
30	Hazardous substances under lock and key or combination lock	Not Met	Cabinets not locked that contained hazardous substances.
31	Stairways have hand-railings in child's reach	Observed	

32	Mops used for cleaning bodily fluids disinfected appropriately	Certified/Discussed	
33	Contaminated rugs and carpets cleaned and sanitized appropriately	Certified/Discussed	
34	One flush toilet for each 15 children	Observed	
35	Storage space for teacher's supplies	Observed	
36	DHR notified if telephone is out of order or if the number changes	Certified/Discussed	
37	Medications and drugs kept under lock and key or combination lock, separate from harmful items	Not Met	Toothpaste not under lock and key in classroom 501
38	Floors, bathrooms fixtures cleaned/disinfected	Certified/Discussed	
39	One tub (portable plastic acceptable)	Observed	
40	Heating/air conditioning provided	Observed	
41	Lighting adequate at nap/rest time to allow children to be seen	Observed	
42	Exposed electrical outlets have protective covers	Observed	
43	Cleaning does not interfere with children's activities	Certified/Discussed	

Facilities - Outdoor area (II.C.5)

S No.	Questions	Answer	Comments
1	Outdoor area adjoins or is safely accessible	Observed	
2	Separate areas for children younger than 2	Observed	
3	Outdoor play area enclosed by a fence or wall at least 4 feet in height	Observed	

4	Equipment not designed to be portable, securely anchored	Observed	
5	*Crawl-through equipment	Observed	
6	*Toys for digging	Observed	
7	Area well-drained	Observed	
8	Stairs/steps have handrails in child's reach	Observed	
9	*Wheeled vehicles to sit on and maneuver - 2	Observed	
10	*Balls-3	Observed	
11	Off-street loading/unloading provided	Observed	
12	Fence or wall free of sharp edges	Observed	
13	Gates secured	Observed	
14	Shade and sun areas provided	Observed	
15	Outdoor play area free of apparent hazardous conditions:	Observed	
16	Outdoor play area and equipment are free of apparent hazardous conditions	Observed	
17	*Digging or sand area	Observed	
18	Concrete/asphalt not used under equipment	Observed	
19	*Wheel vehicles to pull or push - 2	Observed	
20	*Climbing apparatus	Observed	

Facilities - Swimming and wading at the center (II.C.6)

S No.	Questions	Answer	Comments
1	One staff for every 6 children ages 4 years up to 6 years of age	Not applicable	

2	Ratios determined by youngest child in the pool	Not applicable	
3	At least one staff with CPR & first aid at each wading structure	Not applicable	
4	At least two staff at each wading structure within arms-length "touch supervision"	Not applicable	
5	Persons counted in ratios meet child care worker qualifications/in the pool at all times	Not applicable	
6	Pool enclosed with fence or solid wall at least 4 feet in height, constructed to prevent accessibility by children	Not applicable	
7	Staff provided to supervise children in pool area, but not in the pool	Not applicable	
8	If any part of a child's body is in the water, the child is considered in the pool	Not applicable	
9	Swimming and wading at the center	No	
10	One staff for every 10 children ages 6 years and older	Not applicable	
11	Required ratios met as stated in the standards	Not applicable	
12	One staff for every 4 children ages 2 years up to 4 years of age	Not applicable	
13	Clean water provided each day	Not applicable	
14	Lifeguard at poolside at all times pool is in use	Not applicable	
15	Lifeguard not counted in ratios	Not applicable	
16	Lifeguard Training Certificate, First Aid Certificate, CPR Certification on file	Not applicable	
17	One staff for each child younger than 2 years of	Not applicable	

	age		
18	Wading structure emptied when not in use	Not applicable	

Away from center activities (II.C.7)

S No.	Questions	Answer	Comments
1	Note: The Department of Human Resources does not inspect activities away from the center, including swimming and wading activities. The licensee shall assume full authority and responsibility for away from the center activities.	Certified/Discussed	

Child Care Program (II.D)

S No.	Questions	Answer	Comments
1	Required ratios maintained at all times	Certified/Discussed	
2	Director authorized to conduct center business	Observed	
3	Staff in each room during napping/resting	Observed	

4	0 up to 18 months 1 to 5	Certified/Discussed	
5	2 and older 1 to 36	Certified/Discussed	
6	8 years and older 1 to 22	Certified/Discussed	
7	Children younger than 2 grouped separately	Observed	
8	Staff free from other duties while working with the children	Certified/Discussed	
9	2 years up to 4 years 1 to 11	Certified/Discussed	
10	Staff counted in ratio only when giving full attention to the children	Certified/Discussed	
11	Two staff with infant-child CPR and first aid present during all hours of operation	Observed	
12	24 months to 36 months 1 to 8	Certified/Discussed	
13	4 years up to school age 1 to 18	Certified/Discussed	
14	All children supervised at all times	Certified/Discussed	
15	Substitute staff available	Certified/Discussed	
16	18 up to 2 years 1 to 7	Certified/Discussed	
17	School age up to 8 years 1 to 21	Certified/Discussed	
18	Staff assigned responsibility for same infants/toddlers each day	Certified/Discussed	
19	18 months up to 2 years 1 to 14	Certified/Discussed	
20	0 up to 18 months 1 to 5	Certified/Discussed	
21	Staff person in charge when director is absent, authorized to conduct center business	Certified/Discussed	

22	Staff able to see all children	Observed	
23	Exception for group 24-36 months	Observed	
24	Exception for individual children's needs	Certified/Discussed	
25	Second staff available when 7 or more children present/required ratios met	Certified/Discussed	
26	No staff on duty more than 8 continuous hours on a regular basis	Certified/Discussed	

Infant/Toddler Program (II.D.2.)

S No.	Questions	Answer	Comments
1	Wet/soiled diapers/clothing changed promptly	Certified/Discussed	
2	No child left unattended while being diapered	Certified/Discussed	
3	Wet/soiled diapers placed in covered, plastic-lined container and disposed of daily	Certified/Discussed	
4	Potty chairs emptied, rinsed, disinfected after each use	Certified/Discussed	
5	Feeding schedule according to child's needs	Certified/Discussed	
6	No bottles propped	Certified/Discussed	
7	Drinking water without added sweeteners or carbonation readily available throughout the day	Observed	
8	Food not used as a reward or punishment	Certified/Discussed	
9	Cries/signs of distress investigated immediately	Certified/Discussed	
10	60 Minutes of physical activity full day/ 30 minutes	Certified/Discussed	

	half-day		
11	Infants placed on back to sleep unless physician's statement indicates otherwise	Certified/Discussed	
12	No positioning device used unless specified by physician	Certified/Discussed	
13	Formula provided by parent, must be labeled, ready to feed, and refrigerated	Certified/Discussed	
14	Foods that may cause choking prepared appropriately for the child	Certified/Discussed	
15	Individual paper towels for each washing and drying	Observed	
16	Freedom of movement outside cribs daily	Certified/Discussed	
17	Infants not seated for more than 15 minutes	Certified/Discussed	
18	Two feet between occupied cribs	Observed	
19	Cribs/cots cleaned and disinfected and sheets and covers washed before used by another child	Certified/Discussed	
20	Bottles/food served according to parental request (microwaves not used for bottles)	Certified/Discussed	

21	Expressed human milk sent in container labeled with infant's full name/date, and specific written instructions on how to prepare, store, and use	Certified/Discussed	
22	Each child's hands washed after diapering	Certified/Discussed	
23	Staff use universal precautions when diapering	Certified/Discussed	
24	For toddlers, clean bottom sheets and top coverings weekly, more often if needed	Certified/Discussed	
25	Formula, food for infants if provided by center, planned with parent or physician	Certified/Discussed	
26	Toddlers seated while eating	Observed	
27	Child encouraged to experiment with self-feeding, utensils provided	Certified/Discussed	
28	Dishes, bottles unbreakable	Observed	
29	Time outdoors daily when weather permits	Observed	
30	Staff talks to each child and encourages response	Certified/Discussed	
31	Changing area cleaned and disinfected	Certified/Discussed	
32	Individual, disposable wipes used at each diaper change, disposed of properly	Certified/Discussed	
33	For infants, clean bottom sheets daily or more often if needed, sheets fit snugly	Certified/Discussed	
34	Meals and snacks comply with requirements	Certified/Discussed	
35	Infants held for bottle feeding	Certified/Discussed	
36	Child's hands washed before and after snacks,	Observed	

	after diapering, toileting		
37	Placed on tummy part of time while awake and observed	Certified/Discussed	
38	Clean, dry diaper/clothing provided	Certified/Discussed	
39	Diapering area separate from food service area	Certified/Discussed	
40	Cots positioned to allow space for access or emergency exit	Observed	
41	If formula provided by center, ready to feed, properly stored and handled	Certified/Discussed	
42	When able, infants allowed to sit in feeding chair	Observed	
43	Child not forced or bribed to eat	Certified/Discussed	
44	No screen time for children under 2 years of age	Certified/Discussed	
45	Daily schedule posted that includes 60 minutes of physical activity (toddlers)	Observed	
46	Infants allowed to form own sleep patterns	Certified/Discussed	
47	Infants who can easily turn placed on back but allowed to adopt preferred position	Certified/Discussed	
48	Staff recognize differing needs of toddlers/allowed to follow their own sleep	Certified/Discussed	

	patterns		
49	Infant formula for a breastfed infant should only be used with parental consent	Certified/Discussed	
50	Small hard candies, nuts not served to children under 4 years old	Certified/Discussed	
51	Staff's hands washed before food preparation and service, after assisting with toileting, after diapering	Certified/Discussed	
52	Encouraged to play with a variety of toys	Certified/Discussed	
53	No child diapered on the floor	Certified/Discussed	
54	Staff use clean disposable gloves for diapering each child/for each diaper change	Certified/Discussed	
55	Soft material prohibited in infant's sleeping environment, no pillows, quilts, comforters, etc.	Certified/Discussed	
56	No infant put to sleep on sofa, soft mattress	Certified/Discussed	
57	Disposable utensils used only with close supervision	Certified/Discussed	
58	Foods eaten from a dish	Observed	

Preschool/School-age Program (II.D.3)

S No.	Questions	Answer	Comments
1	Staff permit/encourage conversation among children	Certified/Discussed	
2	Radio, TV, videos used only to supplement/enhance daily plan	Certified/Discussed	
3	Staff recognize differing needs of children	Certified/Discussed	
4	Rest period at least 45 minutes, not more than 2 hours	Certified/Discussed	
5	No child forced or bribed to eat	Certified/Discussed	
6	Children's hands washed before meals and snack and after toileting	Observed	
7	Disposable gloves used for diapering	Certified/Discussed	
8	No verbal abuse	Certified/Discussed	
9	No physical restraint as punishment	Certified/Discussed	
10	Measuring device provided	Certified/Discussed	
11	Locked storage provided for medication	Certified/Discussed	
12	Aggressive animals not kept in center or on grounds	Not applicable	
13	Certificate of rabies vaccination on file for animals	Not applicable	
14	Videos previewed by staff for appropriateness	Certified/Discussed	
15	Sexually explicit, violent, frightening materials prohibited	Certified/Discussed	

16	Special dietary needs in accordance with written instructions	Certified/Discussed	
17	Meals and snacks provided by the center	Observed	
18	Individual paper towels for each washing and drying	Observed	
19	No Corporal/physical punishment	Certified/Discussed	
20	If a child becomes ill or is injured, he/she is separated from group, but continuously supervised	Certified/Discussed	
21	Parent of ill/injured child notified immediately and required to come for child	Certified/Discussed	
22	Used paper towels, wipes, tissues are disposed of immediately following use	Certified/Discussed	
23	Toilet paper provided for use by children and staff	Observed	
24	Schedule posted that includes 60 minutes of active play	Observed	
25	Clean sheet/covers provided weekly, more often if needed	Certified/Discussed	
26	At least one staff present in each room	Observed	
27	Drinking water without added sweeteners or carbonation readily available throughout the day	Observed	
28	Children seated while eating	Observed	
29	Discipline, behavior problems discussed with parent	Certified/Discussed	
30	Parents informed of their right to visit	Certified/Discussed	
31	No blanket authorization forms for medication	Certified/Discussed	
32	Medication not used beyond date of expiration	Certified/Discussed	

33	Animals confined, cages kept clean, food and water available	Not applicable	
34	No child required to watch TV or videos	Certified/Discussed	
35	Screen time for 2 years old and older limited to 30 minutes for half day and 1 hour for full day	Certified/Discussed	
36	Fluid milk served, no powdered milk for drinking	Observed	
37	No child deprived of meal or snack	Certified/Discussed	
38	Catered meals and snacks meet requirements	Certified/Discussed	
39	Discipline appropriate to age and developmental level of the children	Certified/Discussed	
40	No ill child admitted	Certified/Discussed	
41	If parent cannot be reached or illness/injury severe, emergency medical attention shall be obtained	Certified/Discussed	
42	Time and date medication is given is documented in writing, kept in child's file/copies available to parents upon request	Certified/Discussed	
43	Toilet articles labeled and stored separately	Certified/Discussed	
44	Staff give individual attention to each child daily	Certified/Discussed	
45	Rest period for children in attendance more than 5 hours	Certified/Discussed	
46	Meals and snacks comply with USDA guidelines	Certified/Discussed	
47	Foods that may cause choking prepared appropriately for the child	Certified/Discussed	
48	Children not allowed in the kitchen	Certified/Discussed	

49	No punishment administered by another child	Certified/Discussed	
50	Parents provided with information on influenza annually	Observed	
51	Parents urged to notify center if a child is exposed to a contagious disease outside the center	Certified/Discussed	
52	Medication returned to parent or disposed of when no longer needed	Certified/Discussed	
53	Animals that could pose a threat to health and safety kept away from children	Not applicable	
54	Time outdoors daily when weather permits for 60 to 90 minutes	Observed	
55	If a child does not sleep after 45 minutes, quiet activities permitted	Certified/Discussed	
56	Staff use Universal Precautions when diapering or handling bodily fluids	Certified/Discussed	
57	Vending machines prohibited in areas used by children	Not applicable	
58	Staff hands washed before food preparation and service, and after assisting with toileting or contact with bodily fluids	Certified/Discussed	
59	No discipline associated with food, naps, or bathroom procedures	Certified/Discussed	
60	Staff available for communication/conferences	Certified/Discussed	
61	Children with food allergies should have a written plan with required components that is available and known by the child's teacher	Certified/Discussed	
62	Medication administered by designated staff	Certified/Discussed	

63	Extra children's clothing available	Observed	
64	According to each child's needs, each child's hands washed	Certified/Discussed	
65	Children in attendance served breakfast or a.m. snack, lunch, p.m. snack	Certified/Discussed	
66	Small hard candies, nuts not served to children under four	Certified/Discussed	
67	Portions of food suited to child's needs; second portions available	Certified/Discussed	
68	Parents notified of complaint procedures	Certified/Discussed	
69	Parents provided information on child development and children's health annually	Observed	
70	Parents notified of exposure to contagious disease/condition	Certified/Discussed	
71	Center reports contagious disease/condition to health department as required	Certified/Discussed	
72	Does the center's staff give medication/medical procedures?	Yes	
73	Variety of indoor/outdoor activities that includes 60 minutes of active physical activity full day/30 minutes half-day	Certified/Discussed	
74	Cots cleaned and clean bottom sheets and top sheet/covers provided before used by another child	Certified/Discussed	
75	Cots positioned to allow space for access or emergency exit	Observed	
76	Staff able to see all children	Observed	
77	Unbreakable or single-use cups or glasses or a drinking fountain provided	Observed	

	for water		
78	Food served on individual dishes or napkins, not directly on the table	Certified/Discussed	
79	Physical activity/outdoor time cannot be taken away as punishment	Certified/Discussed	
80	Center open to visits from parents at any time	Certified/Discussed	
81	Medication administered only with written authorization from parent and child's health professional	Certified/Discussed	
82	Medication in original container, labeled	Certified/Discussed	
83	Children and staff wash hands after handling animals	Not applicable	

Emergency Preparedness and Response Plan (II.D.3.G.11.H)

S No.	Questions	Answer	Comments
1	Fire	Observed	
2	Relocation	Observed	
3	Posted in a conspicuous place	Observed	

4	Available to all staff and employees	Observed	
5	Current and complete emergency plans and procedures submitted to the Department	Observed	
6	Tornado	Observed	
7	Copies provided to all parents/guardians	Certified/Discussed	
8	Lockdown	Observed	

Transportation (II.E)

S No.	Questions	Answer	Comments
1	Designated staff complete and sign checklist	Not applicable	
2	Checklist kept on file for the current year plus two additional years	Not applicable	
3	Staff accompany each child under 2 from vehicle to care of designated person	Not applicable	
4	Driver checks each seat at each location to verify no child is left on the vehicle	Not applicable	
5	Each child under 6 years shall be properly secured in a booster seat which is properly anchored to the vehicle, installed according to manufacturer's instructions, maintained in good condition	Not applicable	
6	Vehicle safety check done annually, signed by certified mechanic, dated, and filed in center	Not applicable	
7	Transportation checklists used as required	Not applicable	
8	Doors locked when vehicle is moving	Not applicable	
9	Children not transported in	Not applicable	

	lawful school-age, driver		
	not counted		
14	For 15 or more children of lawful school age, one staff in addition to driver	Not applicable	
15	Each child accompanied into and out of center	Not applicable	
16	Any child who arrives by walking or bus, signed in by staff	Not applicable	
17	Driver signs checklist, indicating he/she has checked each seat	Not applicable	
18	No child left in a vehicle without adult supervision	Not applicable	
19	Each child 6 and older, the driver, and each adult passenger secured in an individual seat belt, properly anchored to the	Not applicable	

	vehicle		
20	NOTE: The Department of Human Resources does not inspect activities away from the center, including swimming and wading activities. The licensee shall assume full authority and responsibility for away from the center activities	Not applicable	
21	Does the center's staff provide transportation?	No	
22	Stationary seating for child, each child seated while vehicle is moving	Not applicable	
23	Driver and all passengers secured when vehicle is moving	Not applicable	
24	Each child under 1 year or weighing less than 20 pounds secured in rear facing child restraint, installed according to manufacturer's instructions, maintained in good condition	Not applicable	
25	Children of lawful school age and older, fewer than 15 transported with only the driver	Not applicable	
26	For 30 or more children of lawful school age, two staff in addition to driver	Not applicable	
27	Each child signed in and signed out with a written	Not applicable	

	signature or bio-metric ID		
28	Photo ID required when releasing child to unfamiliar, designated person	Not applicable	

Staff (II.F.)

S No.	Questions	Answer	Comments
1	Service staff not counted in ratio unless they meet qualifications of staff for whom substituting	Certified/Discussed	
2	Driver at least 19 years old with valid driver's license	Not applicable	
3	Inactive files maintained separately	Certified/Discussed	
4	Staff with symptoms of contagious disease/condition not in center	Certified/Discussed	
5	Child care workers/teachers/subs meet qualification and have 12 hours of training within 30 days of employment	Certified/Discussed	
6	By August 1, 2022, directors must complete orientation training on the department's Quality rating and Improvement System	Not applicable	

7	Center director meets qualifications	Observed	
8	Child care workers/teachers/subs meet requirements for Health & Safety training	Certified/Discussed	
9	Records on staff kept confidential	Certified/Discussed	
10	Records on staff maintained at least two years after person has left	Certified/Discussed	
11	Aides/assistant teachers not counted in ratio	Certified/Discussed	
12	Records on file at time of employment	Certified/Discussed	
13	Records filed alphabetically	Certified/Discussed	
14	Medical exam and TB test on file at time of employment	Observed	
15	Substitute staff meet qualifications of staff for whom substituting	Certified/Discussed	
16	By August 1, 2022, director/all teachers/substitutes/all service staff must be enrolled in the Alabama Pathway's Professional Development Registry	Not Met	Some staff are not enrolled in the Alabama Pathway's Registry

Character and Suitability (II.G.1)

S No.	Questions	Answer	Comments
1	Character and suitability review conducted on required person (every 5 years)	Observed	
2	Licensee informs DHR of any criminal convictions or current charges	Certified/Discussed	

3	Persons with determination of unsuitable character terminated	Certified/Discussed	
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Administration (II.H)

S No.	Questions	Answer	Comments
1	Licensee provides operating funds	Certified/Discussed	
2	Operating policies do not contradict Standards	Certified/Discussed	
3	Change in ownership	Certified/Discussed	
4	Children's records and information about children and their families kept confidential	Certified/Discussed	
5	Children's records maintained 2 years after child has left the center	Certified/Discussed	
6	Most recent license, permit, or approval	Observed	
7	Most recent licensing evaluation	Observed	
8	Change in director of center	Certified/Discussed	
9	Alterations to center or grounds	Certified/Discussed	
10	Licensee and all staff, employees, volunteers cooperate with DHR on any child abuse or neglect investigation	Certified/Discussed	
11	Age range of children in care conforms to ages specified	Certified/Discussed	
12	Corrective/adverse action notices	Not applicable	
13	Most recent Health department inspection report and food permit or written permission for catering food	Observed	

14	Written operating policies established	Certified/Discussed	
15	Copy of operating policies provided to parent at time of child's enrollment	Certified/Discussed	
16	Any traffic accident involving day care children using transportation provided by the center	Certified/Discussed	
17	Any arrest of licensee, staff, employee, volunteer	Certified/Discussed	
18	Inactive files maintained separately	Certified/Discussed	
19	Daily attendance records on all staff and children	Certified/Discussed	
20	Emergency Preparedness and Response Plan	Observed	
21	Name of director/staff in charge	Observed	
22	Licensee assumes full authority and responsibility for meeting and maintaining Standards	Certified/Discussed	
23	Changes in operating policies provided to parents and DHR	Certified/Discussed	
24	Change in address or telephone number	Certified/Discussed	
25	Major damage to facility	Certified/Discussed	
26	Any disastrous event	Certified/Discussed	
27	Individual records on each child on file on first day of attendance	Certified/Discussed	
28	Sign in/sign out sheets	Observed	
29	Most recent deficiency report	Observed	
30	Medical assistance (ambulance or rescue)	Observed	
31	Change in chief executive officer of corporation or members of the board	Certified/Discussed	

32	Major change or extension of hours of program	Certified/Discussed	
33	Total number of children in care, including children on the premises, children in transit, children on fieldtrips conforms to number specified	Certified/Discussed	
34	Requirements for drop-in care met	Certified/Discussed	
35	Most recent fire inspection report within 5 years	Observed	
36	Menu for meals and snacks/dated	Observed	
37	Licensee designates director and delegates authority and responsibility for operation and management of center to director	Certified/Discussed	
38	Copy of operating policies submitted to DHR	Certified/Discussed	
39	Interruption of the center's electrical, telephone or gas service	Certified/Discussed	
40	Any litigation involving the center	Certified/Discussed	
41	Transportation checklists	Not applicable	
42	Vehicle safety check	Not applicable	
43	Substitute help	Certified/Discussed	
44	Change in location	Certified/Discussed	
45	Any illness/injury of child or staff requiring emergency medical treatment	Certified/Discussed	
46	Final disposition of any child abuse/neglect investigation involving licensee, staff, employee, volunteer	Certified/Discussed	
47	Records filed alphabetically	Certified/Discussed	
48	Public notice form	Observed	

49	Fire department	Observed	
50	Any illness/injury of child or staff requiring professional medical treatment	Certified/Discussed	
51	Any death occurring in the center or during away from the center activities	Certified/Discussed	
52	Any incident in which the health, welfare, or safety of a child is at risk	Certified/Discussed	
53	Child abuse/neglect reported as required by law	Certified/Discussed	
54	Law enforcement	Observed	
55	Poison control center	Observed	

Nighttime Centers (II.I)

S No.	Questions	Answer	Comments
1	2 up to 4 years 1 to 18	Not applicable	
2	Required ratios for daytime maintained while children are awake	Not applicable	
3	Each child bathed separately	Not applicable	
4	Individual soap, towel and washcloth provided for each child	Not applicable	
5	In centers operating past midnight, cribs or cots fitted with a waterproof mattress shall be provided for each child	Not applicable	
6	Staff able to see all the children at all times	Not applicable	
7	Breakfast served to children going directly to school	Not applicable	
8	All children supervised at all times	Not applicable	
9	At least one staff in each room of sleeping children	Not applicable	

10	Staff assist each child as needed, in dressing and grooming	Not applicable	
11	Evening meal served to children in attendance	Not applicable	
12	Lighting maintained so children are visible while sleeping	Not applicable	
13	Nightly activity schedule posted	Not applicable	
14	18 months up to 2 1 to 14	Not applicable	
15	4 years and older 1 to 25	Not applicable	
16	At least two staff, at least 18 years old meeting child care worker qualification, with CPR and first aid in center during hours of operation	Not applicable	
17	Clean water provided for each child	Not applicable	
18	Each child supervised while bathing	Not applicable	
19	0 up to 18 months 1 to 5	Not applicable	
20	Each staff assigned responsibility for same children nightly	Not applicable	
21	Outdoor time available during daylight hours	Not applicable	
22	Does the center provide care after midnight?	No	
23	In centers operating past midnight, there shall be at least one bathing facility for every 15 children	Not applicable	
24	Does the center provide care after 7:00 p.m.?	No	
25	All staff awake and alert to needs of children	Not applicable	
26	At least two staff in center whenever children are present/required ratios met	Not applicable	

3. Classroom Checklist

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S No.	Questions	Answer	Comments

4. Ad Hoc Deficiency

S No.	Deficiency
1	Some of the Facility staff are not enrolled in the Alabama Pathway's Registry.