

Evaluation Form

1. Inspection Schedule Details

Inspection Type: Monitoring inspection

Facility Name: LOVING HANDS
CHILDCARE

Inspector/Investigator:
robin.bussie@dhr.alabama.gov

Visit Type: Unannounced

Facility Address: 2655 LAKEVIEW CIRCLE,
MILLBROOK, AL 36054, Elmore

Visit Date: 02/07/2025

Inspection Status: Completed

2. Inspection Questionnaire

Licensing Procedures - Provisions of License/Permit (II. B. 7)

S No.	Questions	Answer	Comments
1	Number of children in the care of the licensee does not exceed licensed capacity	Not applicable	
2	Age range of children in care conforms to ages on license	Not applicable	
3	Current license/permit posted	Observed	

The Home - Indoor Area (II.C. 2)

S No.	Questions	Answer	Comments
1	Home free of apparent hazardous conditions	Observed	

2	Home has electricity water gas waste disposal	Not applicable	
3	Home has working telephone	Not applicable	
4	Dangerous substances locked	Not applicable	
5	Aggressive animals not kept	Not applicable	
6	Animals that pose a threat kept away from children	Not applicable	
7	Animal feeding/watering containers and litter boxes inaccessible to children	Not applicable	
8	Radiators heaters and fans inaccessible to children	Not applicable	
9	Fireplaces not used during hours of operation	Not applicable	
10	Electrical outlets covered	Not applicable	
11	Are any guns or firearms kept in the home or on the premises?	Not applicable	
12	Guns/firearms unloaded	Not applicable	
13	Guns/firearms in locked storage	Not applicable	
14	Ammunition stored separately from guns/firearms in locked storage	Not applicable	
15	Stairs have handrails in child's reach	Not applicable	
16	Smoking prohibited during hours of care	Not applicable	
17	Clear glass doors marked at child level	Not applicable	
18	Tools and machinery inaccessible	Not applicable	
19	Hot tubs covered securely or drained during hours of care	Not applicable	
20	Working flashlight conveniently located	Not applicable	
21	Consumption of alcohol prohibited during hours of	Not applicable	

28	Staff shall use Universal Precautions when diapering or being exposed to bodily fluids	Not applicable	
29	Bodily fluids shall be cleaned up immediately and surfaces disinfected staff wash hands	Not applicable	
30	Contaminated materials shall be disposed of properly in the bio-contaminant receptacle	Not applicable	
31	Mops used for cleaning body fluids disinfected appropriately	Not applicable	
32	Contaminated rugs and carpets cleaned and sanitized appropriately	Not applicable	
33	Contaminated clothing items stored or washed properly	Not applicable	
34	Rodent/insect infestation prevented/eliminated	Not applicable	
35	Garbage and trash stored in covered water-tight fly-proof containers and removed regularly	Not applicable	
36	Bedding toys utensils toilets sinks used by a sick person cleaned and disinfected before use by another person	Not applicable	
37	Windows and doors used for ventilation screened	Not applicable	
38	Rooms well-lighted ventilated comfortably cooled or heated as appropriate to the season	Not applicable	
39	Space for providing privacy to a child in care and members of the household as needed	Not applicable	
40	Clean appropriate facilities for protection storage preparation of food	Not applicable	
41	Crib bed playpen or cot provided for each child for rest/sleep during hours of	Observed	

	care		
42	Number of cribs that meet US consumer Product Safety Act of 2008:	Observed	
43	Number of playpens:	Not applicable	
44	No child shall sleep with an adult	Not applicable	
45	Each child younger than 12 months sleeps alone in a crib or playpen	Not applicable	
46	Crib slats no more than 2 3/8 inches apart	Observed	
47	Crib mattress waterproof in good condition	Observed	
48	No infant put to sleep on sofa soft mattress or other soft surface	Not applicable	
49	Doors not closed in any area where children are sleeping	Not applicable	
50	Each child 12-18 months sleeps alone in a crib play pen or low cot	Not applicable	
51	Children 18 months and older must sleep on a cot or bed	Not applicable	
52	Two children of the same sex may share a double or larger bed or may sleep alone	Not applicable	
53	Beds cribs cots or playpens clean and	Not applicable	

55	Bedding adequate appropriate to season	Not applicable	
56	Sheets and covers laundered weekly or more often when soiled	Not applicable	
57	When not in use by family members beds covered with clean linens before used by children in care	Not applicable	
58	Upper/top bunk beds not used by a child	Not applicable	
59	No child sleeps/naps on floor	Not applicable	
60	Required indoor equipment provided	Not applicable	
61	Recorded/printed material shall be previewed for appropriateness before shown to children	Not applicable	
62	All material with sexually explicit frightening or violent content kept inaccessible to children	Not applicable	

Equipment Checklist - Children Up to 2 Years

S No.	Questions	Answer	Comments
1	Small wheel toys	Not applicable	
2	Push and pull toys	Not applicable	
3	Boxes of assorted sizes	Not applicable	
4	Swings with safety seat, infant swing	Not applicable	
5	Sand or digging area, toys for digging, pouring, sifting	Not applicable	
6	Large Balls	Not applicable	
7	Simple puzzles	Not applicable	
8	Nesting and stacking toys	Not applicable	
9	Soft dolls and clothes	Not applicable	
10	Cars, trucks, trains	Not applicable	

11	Large beads or spools to string	Not applicable	
12	Picture books	Not applicable	
13	Paper	Not applicable	
14	Non-toxic crayons	Not applicable	
15	Non-toxic watercolor markers	Not applicable	
16	Non-toxic play dough	Not applicable	
17	Crib mobiles (for infants younger than 5 months)	Not applicable	
18	Washable teething rings	Not applicable	
19	Rattle toys	Not applicable	
20	Squeeze toys	Not applicable	
21	Soft cuddly toys	Not applicable	
22	Busy boxes	Not applicable	
23	Dolls, and clothes and blankets	Not applicable	
24	Dress-up clothes	Not applicable	
25	Home-living area-pretend kitchen appliances may be made from boxes	Not applicable	
26	Toys, dishes, pans, spoons, plastic containers with lids	Not applicable	
27	Toy telephone	Not applicable	
28	Puppets	Not applicable	

Equipment Checklist - Children 2 Years up to 6 Years

S No.	Questions	Answer	Comments
1	Sand or digging area with items for digging, filling, sifting, and pouring	Not applicable	
2	Climbing structure with soft surface underneath	Not applicable	
3	Wheel toys	Not applicable	

4	Buckets for water play, items for pouring, measuring, floating	Not applicable	
5	Puzzles	Not applicable	
6	Beads or spools and string for stringing	Not applicable	
7	Peg boards and pegs	Not applicable	
8	Matching games such as lotto, picture dominoes and other simple games	Not applicable	
9	Creative construction sets	Not applicable	
10	Blocks	Not applicable	
11	Small cars, trucks, boats, trains	Not applicable	
12	Dolls, with clothes, blankets, storage area	Not applicable	
13	Doll stroller	Not applicable	
14	Doll bed or cradle	Not applicable	
15	Dress-up clothes	Not applicable	
16	Home living area-kitchen appliances may be purchased or made from cardboard boxes	Not applicable	
17	Play dishes, plastic baby bottles, pots and pans, measuring spoons	Not applicable	
18	Puppets	Not applicable	
19	Sheet or bedspread for making a tent	Not applicable	
20	Cardboard boxes in assorted sizes	Not applicable	
21	Mirror	Not applicable	
22	Toy telephone	Not applicable	
23	Dish pan	Not applicable	
24	Sponges	Not applicable	
25	Bubble mixture	Not applicable	
26	Strainers	Not applicable	
27	Funnels	Not applicable	

28	Egg beaters	Not applicable	
29	Small boats and other floating toys	Not applicable	
30	Non-toxic art materials - large pencils and crayons, watercolor markers, paper, chalk, blunt-end scissors, paste, glue, playdough, paints (tempera or watercolor), long handled brushes, finger paints	Not applicable	
31	A variety of age-appropriate books accessible to the children	Not applicable	
32	A device that plays a variety of age-appropriate music	Not applicable	
33	Rhythm instruments	Not applicable	
34	Collections of rocks, leaves, seeds, etc.	Not applicable	
35	Aquarium with fish (must be covered)	Not applicable	
36	Magnifying glass	Not applicable	
37	Magnets	Not applicable	
38	Measuring equipment	Not applicable	

Equipment Checklist - Children 6 Years and Older

S No.	Questions	Answer	Comments
1	Children shall have a separate area for storing their personal items and projects	Not applicable	
2	Non-toxic art materials: a variety of kinds of paper, scissors, glue, crayons, markers, chalk, paints, clay, playdough	Not applicable	
3	Books and magazines appropriate to the ages of the children	Not applicable	
4	A device that plays a	Not applicable	

	variety of age-appropriate		
	music and stories		
5	Dress-up clothes	Not applicable	
6	Dolls and dolls clothes	Not applicable	
7	Costumes and masks	Not applicable	
8	Interlocking manipulative play sets	Not applicable	
9	Jigsaw puzzles	Not applicable	
10	Board games and playing cards	Not applicable	
11	Balls	Not applicable	
12	Bats	Not applicable	
13	Tether ball	Not applicable	
14	Croquet set	Not applicable	
15	Badminton set	Not applicable	

16	Horseshoes	Not applicable	
17	Wheel toys	Not applicable	

The Home - Outdoor Area (II. C. 3)

S No.	Questions	Answer	Comments
1	Children supervised at all times	Not applicable	
2	Outdoor play area and equipment free from apparent hazards	Not applicable	
3	Fence at least 4 feet in height free from sharp protruding edges (except where prohibited by federal law)	Not applicable	
4	Required outdoor equipment provided	Not applicable	
5	Outdoor play equipment not designed to be portable anchored	Not applicable	
6	Concrete or asphalt not used under equipment	Not applicable	
7	Area free of stacked lumber construction materials firewood	Not applicable	
8	Stair/steps have handrails in child's reach	Not applicable	
9	Home and grounds free of apparent hazards including abandoned automobiles unused appliances uncovered wells and cisterns stacked lumber with exposed nails explosives	Not applicable	
10	Tools and machinery inaccessible to children	Not applicable	
11	All poison kept in locked area	Not applicable	
12	Water hazards on or adjacent to home inaccessible to children	Not applicable	

Swimming and Wading (II. C. 3.c)

S No.	Questions	Answer	Comments
1	Is there a pool on the premises?	No	
2	Swimming pool 2 feet or more in depth enclosed by fence or solid wall at least 4 feet in height with no doors windows or other openings	Not applicable	
3	Swimming pool has locking gate; and gate and other access areas are locked when pool is not in use	Not applicable	
4	Do children in care use a pool/wading structure?	No	
5	Adult to child ratio in pool area within arms-length (touch supervision)	Not applicable	
6	One adult to each child younger than 2 years old	Not applicable	
7	One adult to three children 2 to 6 years old	Not applicable	
8	One adult to five children 6 years and older	Not applicable	
9	Person with current American Red Cross Lifeguard Training Certificate in pool area at all times pool is in use	Not applicable	
10	Copy of Lifeguard Training Certificate on file in home	Not applicable	
11	Wading structure less than 2 feet in depth has continuous adult supervision	Not applicable	
12	Wading structure/pool filled with clean water each day emptied when not in use	Not applicable	
13	The licensee is present during any swimming/wading activities	Not applicable	

The Home - Transportation (II. C. 4)

S No.	Questions	Answer	Comments
1	Does the licensee provide transportation for the children in care?	No	
2	NOTE: The Department of Human Resources does not inspect activities away from the home. The licensee shall assume full authority and responsibility for away from the home activities	Not applicable	
3	Licensee responsible for children they transport	Not applicable	
4	Licensee responsible for picking child up at the designated location and delivering the child to the care of the designated person	Not applicable	
5	Transportation Checklist used for transporting by vehicle or walking	Not applicable	
6	Written consent to transport child	Not applicable	
7	No child left unsupervised in vehicle	Not applicable	
8	Driver has valid driver's license	Not applicable	
9	Vehicle doors locked when moving	Not applicable	
10	All passengers and driver secured in a seatbelt or child restraint which is properly anchored to the vehicle installed and used according to manufacturer's instructions and maintained in good condition	Not applicable	
11	Each child secured in passenger restraint system appropriate to age and size	Not applicable	

12	Each child younger than 1 year or weighing less than 20 pounds secured in infant only or convertible seat used in rear-facing position	Not applicable	
13	Each child younger than 5 years or weighing less than 40 pounds secured in convertible/forward facing seat	Not applicable	
14	Each child younger than 6 years secured in a booster seat	Not applicable	
15	Each child 6 years and older secured in an individual seat belt	Not applicable	
16	No child transported in front seat of vehicle with passenger side air bag	Not applicable	
17	Vehicle safety check done annually signed and dated by a certified mechanic	Not applicable	

Emergency Preparedness and Response Plan (II. C.4)

S No.	Questions	Answer	Comments
1	Emergency list posted by the telephone	Not applicable	
2	Substitutes/caregivers informed of responsibilities in case of an emergency	Not applicable	
3	Licensee and each caregiver has current infant-child CPR and first aid certificate copies on file in home	Not applicable	
4	Current and complete emergency plans and procedures submitted to the Department	Not applicable	
5	Fire	Not applicable	
6	Tornado	Not applicable	

7	Lockdown	Not applicable	
8	Relocation	Not applicable	
9	Available to all staff and employees	Not applicable	
10	Posted in a conspicuous place	Not applicable	
11	Copies provided to all parents/guardians	Not applicable	

Licensee and Members of the Household (II. D)

S No.	Questions	Answer	Comments
1	By August 1 2022 the licensee must complete an orientation training on the assessment tools utilized by the Department's QRIS	Not applicable	
2	By August 1 2022 all home staff including licensee/substitutes/assistant caregivers must enroll in Alabama Pathways Professional Development Registry	Not applicable	
3	Financial resources available	Not applicable	
4	At least one substitute available	Not applicable	
5	Licensee does not work or attend school during hours of childcare	Not applicable	

Care of the Children (II. E)

S No.	Questions	Answer	Comments
1	Children supervised at all times	Not applicable	

2	Licensee responsible for care and supervision at all times	Not applicable	
3	Infants and children handled gently	Not applicable	
4	Each child observed for illness or injury upon arrival	Not applicable	
5	Illness injury change in health reported to parent	Not applicable	
6	Exposure to contagious disease reported to parent	Not applicable	
7	No child who is ill admitted to home	Not applicable	
8	Ill injured child separated from group but continuously supervised	Not applicable	
9	Ill or injured child's parents notified immediately and required to come for the child or arrange for designated person to come for child	Not applicable	
10	If parent/designated person cannot be reached or if illness/injury is severe licensee shall obtain emergency treatment	Not applicable	
11	Parents urged to notify licensee if child is exposed to contagious disease	Not applicable	
12	Children with food allergies should have a written plan with required components that is available and known by the child's caregiver	Not applicable	
13	Does the Licensee Administer medication/medical procedures?	No	
14	Medication/medical procedures administered only with written authorization from parent and child's health professional	Not applicable	
15	Blanket authorization forms are prohibited	Not applicable	

16	Prescription or over-the-counter drugs in original container	Not applicable	
17	Prescription drugs have pharmacy label or written physician's written instructions	Not applicable	
18	Over-the-counter drugs labeled with child's name and directions	Not applicable	
19	Medication not used beyond date of expiration	Not applicable	
20	Measuring device provided (if measuring required)	Not applicable	
21	Medication for children or household members locked	Not applicable	
22	Medicines returned to child's parent when no longer needed	Not applicable	
23	Time and date of medication documented in writing and kept in child's file in home	Not applicable	
24	Copies of documentation available to parents on request	Not applicable	
25	Each infant placed on back to sleep unless he/she has a written physician's instructions	Not applicable	
26	Each infant placed on stomach part of the time he/she is awake and observed	Not applicable	
27	Caregivers engage with infants on the ground each day	Not applicable	
28	Infants not seated more than 15 minutes at a time	Not applicable	
29	Positioning devices that restrict movement not used without written physician's instructions	Not applicable	
30	Soft materials including pillows quilts comforters sheepskins bumper pads	Not applicable	

36	Individual disposable paper towels used for hand drying	Not applicable	
37	Clean disposable gloves used for diapering each child	Not applicable	
38	Each child's hands washed after diapering	Not applicable	
39	No child left unattended while being diapered	Not applicable	
40	Diapering area separate from food service preparation and storage areas	Not applicable	
41	Infants handled gently each infant's head supported rough or harsh handling prohibited.	Not applicable	
42	No screen time for children under the age of 2 years old	Not applicable	
43	Screen time for children 2 years and older: 30 minutes for a half-day 1 hour for full day programs	Not applicable	
44	Drinking water with no added sweeteners or carbonation offered during the day	Not applicable	
45	A variety of indoor/outdoor activities which included 60 minutes of active physical activity for full day and 30 minutes for half day	Not applicable	
46	Known or suspected child abuse/neglect reported as required	Not applicable	
47	Child abuse/neglect reports confidential	Not applicable	
48	Licensee caregivers and household members cooperate with DHR or any child abuse/neglect investigation including providing information and allowing access to children and records	Not applicable	

49	Meals and snacks provided as required	Not applicable	
50	Formula or food for infants & other special diets prepared as directed or provided by parent/guardian	Not applicable	
51	Special foods for children labeled with child's name and stored as directed	Not applicable	
52	Formula provided by parent must be ready to feed labeled and refrigerated	Not applicable	
53	Bottles (breastmilk/formula) and food served according to parental request microwaves not used for bottles	Not applicable	
54	Unused breastmilk returned to parent in bottle/container	Not applicable	
55	Fluid milk served; no powdered milk used for drinking	Not applicable	
56	Small hard candies or nuts not served to children younger than 4 years old	Not applicable	
57	Foods that may cause choking prepared appropriately for the children	Not applicable	
58	Foods served only under close supervision as required	Not applicable	
59	Licensee caregivers each child washes hands with soap and warm running water as required	Not applicable	
60	Individual disposable paper towels used for hand drying	Not applicable	
61	Feeding chairs provided for infants	Not applicable	

62	Feeding chairs and tables cleaned and disinfected before and after meals and snacks	Not applicable	
63	Each child's food served from an individual dish	Not applicable	
64	Each infant/toddler encouraged to experiment with self-feeding	Not applicable	
65	Utensils provided for each child	Not applicable	
66	Disposable utensils and cups used only under close supervision	Not applicable	
67	Formula and food brought from child's home labeled and stored properly	Not applicable	
68	Milk and formula refrigerated immediately	Not applicable	
69	Previously opened baby food jars not accepted	Not applicable	
70	Formula left in bottle after feeding discarded	Not applicable	
71	Each infant held for bottle feeding. No bottles propped	Not applicable	
72	Size of servings adequate to meet child's needs	Not applicable	
73	Food not forced or withheld	Not applicable	
74	Each child seated while eating	Not applicable	
75	Food in good condition	Not applicable	
76	No home-canned foods used	Not applicable	
77	Food protected from contamination	Not applicable	
78	Food preparation surfaces and utensils cleaned before and after use	Not applicable	
79	Food that has been served to a child not served again	Not applicable	

80	Tableware utensils food contact surfaces cleaned after each use	Not applicable	
81	Animals not allowed in food storage preparation or service areas during hours of care	Not applicable	
82	Floors in food preparation and service areas swept or vacuumed daily mopped as needed	Not applicable	
83	Appropriate seasonal clothing for each child provided by parent	Not applicable	
84	Sufficient clean dry diapers and clothing provided for each infant/toddler	Not applicable	
85	Space for each child for storing personal belongings	Not applicable	
86	Discipline appropriate to the age and developmental level of the children	Not applicable	
87	No corporal/physical punishment	Not applicable	
88	No verbal abuse	Not applicable	
89	Discipline not associated with food naps or bathroom procedures	Not applicable	
90	No physical restraint as punishment	Not applicable	
91	No punishment administered by another child	Not applicable	
92	Rough or harsh handling prohibited	Not applicable	
93	Physical activity/outdoor time taken away as punishment is prohibited	Not applicable	
94	Infants spend time outdoors 2-3 times daily weather permitting	Not applicable	
95	Toddlers/preschoolers spend 60 to 90 minutes outdoors weather permitting	Not applicable	

96	Each child signed in and signed out with a written signature or a biometric ID	Not applicable	
97	No child released to anyone without written authorization from parent	Not applicable	
98	Photo ID required for unfamiliar designated persons picking up a child	Not applicable	
99	Parents have the right to visit at any time	Not applicable	
100	Parents informed of the right to visit	Not applicable	
101	Parents provided with information on child development and children's health annually	Not applicable	

Administration - General Administrative Responsibilities (II. F.1)

S No.	Questions	Answer	Comments
1	Current license/permit posted	Not applicable	
2	Most recent licensing evaluation posted	Not applicable	
3	Most recent deficiency report posted	Not applicable	
4	Public notice form posted	Not applicable	
5	Corrective/adverse action notices posted	Not applicable	
6	Emergency Preparedness and Response Plan posted	Not applicable	
7	Daily schedule posted that includes 60 minutes of physical activity	Not applicable	
8	Information about children kept confidential	Not applicable	
9	Written rules and policies provided to parents when child is enrolled	Not applicable	
10	Parents and DHR notified	Not applicable	

17	Any death occurring in the home	Not applicable	
18	Changes in caregivers or substitutes	Not applicable	
19	Change in licensee's name	Not applicable	
20	Change in name or number of street address	Not applicable	
21	Change in telephone number	Not applicable	
22	Serious accident or illness of the licensee or members of the household	Not applicable	
23	Serious damage to the home or grounds	Not applicable	
24	Changes in members of the household	Not applicable	
25	Any arrest of licensee household member caregiver substitute volunteer	Not applicable	
26	Final disposition of any child abuse/neglect investigation involving licensee household member caregiver substitute volunteer	Not applicable	
27	Any disastrous events	Not applicable	
28	Physical/structural changes to home or grounds reported in advance	Not applicable	
29	Any change in location reported in advance (New license required)	Not applicable	
30	Record for licensee/household member	Not applicable	
31	Records for caregivers/substitutes	Not applicable	
32	Records on caregivers/substitutes kept at least two years after the person leaves	Not applicable	
33	Certificate of rabies vaccination	Not applicable	

34	Children's records complete	Not applicable	
35	Children's records kept at least two years after the child leaves	Not applicable	
36	Children's records and information about children and their families kept confidential	Not applicable	
37	Confidential information accessible only to authorized persons	Not applicable	
38	Transportation checklist kept for current year plus two additional years	Not applicable	
39	Sign-in/sign-out sheets kept for current year plus two additional years	Not applicable	
40	Vehicle safety checklist	Not applicable	

Nighttime Care (II.G)

S No.	Questions	Answer	Comments
1	This Section to be completed for homes providing care after 7:00 p.m.	Not applicable	
2	Number and age range of children does not exceed number and age range on license/permit	Not applicable	
3	Clean water provided for each child	Not applicable	
4	Each child bathed separately	Not applicable	
5	Each child supervised while bathing	Not applicable	
6	Individual soap towel and washcloth provided for each child	Not applicable	
7	Each child younger than 18 months sleeps alone in crib	Not applicable	

8	Infants place on back to sleep	Not applicable	
9	Each child 18 months and older sleeps in a bed	Not applicable	
10	Each child's toilet articles labeled with name kept separate kept in sanitary condition	Not applicable	
11	Breakfast served to each child who goes directly to school unless provided by school or parent	Not applicable	
12	Evening meal provided for each child continuing from daytime care	Not applicable	

Group Day Care Homes (II. H)

S No.	Questions	Answer	Comments
1	At least two adults present and supervising the children when seven or more children are present	Not applicable	
2	If a substitute is used the licensee or assistant caregiver is present	Not applicable	
3	Complete record for assistant caregiver	Not applicable	
4	Outdoor play area fenced	Not applicable	
5	Required equipment provided	Not applicable	

Group Nighttime Homes (II.I)

S No.	Questions	Answer	Comments
1	At least two adults present and supervising the children when seven or more are present	Not applicable	

2	Number and age range of children does not exceed number and age range on license/permit	Not applicable	
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3. Classroom Checklist

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S No.	Questions	Answer	Comments

4. Ad Hoc Deficiency

S No.	Deficiency